

### Family Communication Preferences

Brooklyn Prospect makes every effort to respect the environment, and in doing so we will communicate with families whenever possible by email. Please complete the following form, indicating all email addresses to which you would like us to send official school communications. If you do not have access to email, indicate that you prefer all school mailings be sent by USPS mail to the home address of your student.

STUDENT NAME: \_\_\_\_\_  
*First Middle Last*

*Please send school communications whenever possible to the following email address(es):*

PRIMARY PARENT/GUARDIAN CONTACT

PARENT NAME: \_\_\_\_\_

PARENT EMAIL ADDRESS: \_\_\_\_\_

OTHER PARENT/GUARDIAN CONTACT

PARENT NAME: \_\_\_\_\_

PARENT EMAIL ADDRESS: \_\_\_\_\_

*I/We do not have email access. Please send all school communications by mail to our student's home address.*

**Preferred Language:** Written \_\_\_\_\_ Spoken: \_\_\_\_\_

Please note that it is the responsibility of the parent/guardian to keep Brooklyn Prospect informed, in writing, of any changes that occur throughout the year to the contact information or communication preferences that we have on file for your student.