

## 2012-2013 Scholarship & Bursary Application Instructions

All information provided in this application will be held in strict confidentiality by the Southeast Education Foundation. The Foundation will never publish, sell, trade, rent or share the personal information of our award applicants.

### Instructions:

1. Please complete in full and print clearly. Indicate "NA" (not applicable) when necessary.
2. Include a **cover letter** that reflects **who you are**, your **current situation**, **financial need if applicable** and your **educational goals**.
3. Attach a current **resume** including **community and/or extra curricular activities** you have participated in (activity, role, total hours committed per year), **employment history** (employer, location, job title, start/end date, weekly hours), and **education** completed.
4. Attach an official **high school transcript OR GED transcript**. If you are entering the second year of a two-year post-secondary program, please also include your first-year marks. Copies of original documents (i.e. photocopies) that are signed by a Southeast Regional College staff member will also be accepted.

### OR

If you have already registered for your program at Southeast Regional College, you can **authorize the Southeast Education Foundation to access your transcript from the Registrar** (see Authorization section of application). By doing so, you will not have to attach your transcript.

5. All Adult Basic Education Applications **must be forwarded to your instructor** for completion of Appendix "A" prior to submitting the application to the Southeast Education Foundation.
6. Applications must be postmarked or faxed to the following address on or before the deadline indicated in the award description. Please indicate *Private & Confidential*.

Southeast Education Foundation  
629 King Street  
Weyburn, SK S4H 2S5

OR

Fax to:  
(306) 848-2370  
Attention: Norma Bloor

# Scholarship and Bursary Application Form

Full Name: \_\_\_\_\_  
First Middle Surname

Permanent Home Address: \_\_\_\_\_  
Street Address Box #

\_\_\_\_\_  
City/Town Province Postal Code

Phone Number (Home): \_\_\_\_\_ Phone Number (Other): \_\_\_\_\_

E-mail Address: \_\_\_\_\_ SIN: \_\_\_\_\_  
(Required if selected)

Date of Birth: \_\_\_\_\_ Age: \_\_\_\_\_ Gender:  Male  Female  
dd/mm/yyyy

Marital Status:  Single  Married  Common-Law (see Definitions for clarification)  Other: \_\_\_\_\_

Student Status (see definitions for clarification):  Dependent  Independent

## Educational Plans

Name of Institution: **SOUTHEAST REGIONAL COLLEGE** Campus Location: \_\_\_\_\_

Name of Program: \_\_\_\_\_  Part-time (see definitions page)

Full-time (see definitions page)

## Other Income

Please indicate any other forms of income you are receiving:

CPP  EI  RESP  Trust Fund  Worker's Comp  Other Investments

Other Scholarships/Bursaries  PTA  Student Loans

## Authorization

I, \_\_\_\_\_, certify that I qualify under the outlined eligibility criteria  
(Print name)  
and that the information in this application is true and accurate to the best of my knowledge.

I grant my consent to the Southeast Education Foundation to:

- access my official transcript from the Southeast Regional College Registrar (see Application Instructions #4)
- use my name and/or photograph for publicity and promotional events in connection with Southeast Regional College scholarships and/or bursaries if I am selected as a recipient
- use my contact information (e-mail, telephone number and address) to inform me about upcoming fundraising events and other activities of the Southeast Education Foundation and/or Southeast Regional College

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
dd/mm/yyyy

Witness Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
dd/mm/yyyy

# Basic Education Scholarship Form

**Appendix "A": To be completed by  
Adult Basic Education Instructor**

Student Name: \_\_\_\_\_  
*First* *Middle* *Surname*

Program Enrollment Date: \_\_\_\_\_ Program Level: \_\_\_\_\_

Adult Basic Ed Instructor Name & Signature \_\_\_\_\_

## Attendance Percentage For Current Year

September:	_____	January:	_____
October:	_____	February:	_____
November:	_____	March:	_____
December:	_____	April:	_____
		May:	_____

## Current Classes

Subject	Start Date	End Date	Current Mark
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

## Attitude and Effort: (1 Low, 5 High)

Show respect for staff and students	(1)	(2)	(3)	(4)	(5)
Punctuality	(1)	(2)	(3)	(4)	(5)
Resourcefulness	(1)	(2)	(3)	(4)	(5)
Organizational skills	(1)	(2)	(3)	(4)	(5)
Shows interest in studies	(1)	(2)	(3)	(4)	(5)
Uses time wisely	(1)	(2)	(3)	(4)	(5)
Works to potential	(1)	(2)	(3)	(4)	(5)
Accepts responsibility	(1)	(2)	(3)	(4)	(5)

## Instructor Comments

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



## **2012-2013 Scholarship & Bursary Application**

*(Pull out form and separate along perforation)*



## **2012-2013 Scholarship & Bursary Application**

*(Pull out form and separate along perforation)*



*Where minds and possibilities meet.*

