

**City of Swartz Creek
AGENDA**

**Regular Council Meeting, Monday January 14, 2013 7:00 P.M.
City Hall Building, 8083 Civic Drive Swartz Creek, Michigan 48473**

1. **CALL TO ORDER:**
2. **INVOCATION AND PLEDGE OF ALLEGIANCE:**
3. **ROLL CALL:**
4. **MOTION TO APPROVE MINUTES:**
 - 4A. Regular Council Meeting of December 10, 2012 MOTION Pg. 6, 10-13
 - 4B. Special Council Meeting of December 20, 2012 MOTION Pg. 6, 14-19
5. **APPROVE AGENDA**
 - 5A. Proposed / Amended Agenda MOTION Pg. 6
6. **REPORTS & COMMUNICATIONS:**
 - 6A. [City Manager's Report](#) (Agenda Item) MOTION Pg. 6, 2-5
 - 6B. Monthly Fire Report Pg. 20-32
 - 6C. Monthly Police Report Pg. 33-45
 - 6D. Monthly DPW Report Pg. 46-51
 - 6E. Monthly Check Ledger Pg. 52-55
 - 6F. Draft Five-Year Parks & Rec Plan, Minutes (Agenda Item) Pg. 56-57, **CD**
 - 6G. City Clerk Memo, Election Compensation (Agenda Item) Pg. 58
 - 6H. County SWM Notice, Appoint Representative (Agenda Item) Pg. 59
 - 6I. Retirement Notice, Lt. Rick DeShano Pg. 60
 - 6J. Misteguay Drain Notices, Findings Pg. 61-62
 - 6K. Small Cities Meeting Schedule Pg. 63
 - 6L. 2014-2017 TIP Application Package **CD**
7. **MEETING OPENED TO THE PUBLIC:**
 - 7A. General Public Comments
8. **COUNCIL BUSINESS:**
 - 8A. Public Hearing, Five-Year Parks & Recreation Plan PUB HEAR Pg. 56-57, **CD**
 - 8B. Set Election Worker Compensation Rates RESO. Pg. 7, 58
 - 8C. Boards & Commissions, Appoint Surface Water Representative RESO. Pg. 7, 59
 - 8D. Easement Approval, Meijer Inc. RESO. Pg. 7-9
 - 8E. Rates & Fees, Water & Sewer DISC.
9. **MEETING OPENED TO THE PUBLIC:**
10. **REMARKS BY COUNCILMEMBERS:**
11. **ADJOURNMENT:**

**City of Swartz Creek
CITY MANAGER'S REPORT**

Regular Council Meeting of Monday January 14, 2013 7:00 P.M.

TO: Honorable Mayor, Mayor Pro-Tem & Council Members
FROM: PAUL BUECHE // City Manager
DATE: 11-January-2013

OLD / ROUTINE BUSINESS – REVISITED ISSUES / PROJECTS

✓ **MAJOR STREET FUND, TRAFFIC IMPROVEMENTS** (See Individual Category)

☐ **2011-2014 T.I.P. APPLICATION** (Status)

Here is the last remaining project funded in the 2011-2014 TIP.

2011-2014 TIP, PENDING PROJECTS FUNDED & QUEUED (shaded)

Project	Year	Grant	City Match	P.E.	C.E.	Total
Morrish Road Bridge Deck Over Creek	2013	\$348,100	\$107,800*	\$30,000	\$60,000	\$545,900

*Includes Enhancements, Walk-Way & Lighting

The Morrish Road Bridge Project is out to bid with returns due back last week. Incorporated into the design are the non-participating enhancements as well as the road closure for construction. The project is estimated to last for two months and with a tentative start date of June 17th. The first round of notification letters went out last week with additional letters planned later into the spring.

On a related matter, the four year TIP call for project applications are due late this month. Staff meetings with our engineer are suggesting that we put all of Miller Road between Seymour and Dye in, as well as the Bristol Road cuts in front of GM-SPO, the corresponding sections of Bristol Road, Fairchild Street and Winston Streets. This should just about take care of our major streets for a little while. Any other suggestions please let me know.

✓ **WATER – SEWER ISSUES PENDING** (See Individual Category)

☐ **KAREGNONDI WATER AUTHORITY** (Status)

I'm going to drop this item from the City Manager Report. As new information comes in, I'll bring it back up on the radar.

☐ **REHABILITATION PROGRAM** (Status)

All work has been completed on the Winshall Drive Excavation Project. The final cost reconciliation is as bid. We are back to the drawing board to continue on with the rehabilitation program. We'll be back in the near future with another package.

☐ **BEAR CREEK SANITARY SEWER AGREEMENT** (Status)

As the Council is aware, some of the elected positions have changed in Gaines Township. I'm going to let this sit a bit longer to allow the new board to acclimate before addressing it. The County WWS has it on their radar and may push in the near future to reach a resolve.

✓ **MARATHON REDEVELOPMENT PROJECT** (Status)

The Council selected the Biggby Project at the Special Meeting of February 20th. Here is the revised schedule:

RFP Issued	September 8, 2011
RFP Response Deadline	November 1, 2011 @ 4:00 p.m.
Presentations by Invitation:	February 2, 2012
Council Selection:	February 20, 2012
Purchase Agreement:	June, 2012
Planning Commission Site Plan:	TBD, 2013
Building Demo	October, 2012
UST Removal	December, 2012
Commence Construction:	T.B.D.

As discussed at the meeting of July 23rd, we are in Circuit Court for quiet title acquisition with a default judgment scheduled to be heard on January 28th. There have been no challenges to the action so the courts endorsement should be a matter of formality. We can finish the closing right afterwards. Pursuant to the agreements, the building has been demolished and the underground tanks removed.

✓ **PERSONNEL & POLICIES & PROCEDURES** (Status)

Pending.

- ✓ **CITY PROPERTY, 4438 MORRISH ROAD** (*Status*)
We'll look at a disposition for the house at 4438 Morrish in the spring.
- ✓ **LABOR CONTRACTS, SHARED SERVICES, BUILDING DEPARTMENT** (*Status*)
The POLC, AFSCME, Supervisor, Assessor, Zoning Administrator and Part-Time Police Officers have been settled. The remaining loose ends are the building inspector's employment agreement, which in part is addressed in the Shared Services Study and the City Manager contract. We'll be visiting these issues after the first of the year. The shared services committee continues to meet and should have a report back to the Council soon.
- ✓ **FIRE DEPARTMENT: BUDGET, CONTRACT & COST RECOVERY** (*Status*)
The Township and Fire Board has asked to meet. I'll keep the Council posted on new developments.
- ✓ **SPRINGBROOK EAST & HERITAGE ASSOCIATION S.A.D.** (*Status*)
All that remains is to accept the streets into our Act #51 Street System. This process is a bit lengthy insofar as legal steps required assuring a proper transfer. Mr. Figura has prepared the paperwork on this end. There are several steps the Associations need to complete before we can begin our process. As soon as we get past this busy spurt, I'll fire up the Associations to start the process.
- ✓ **SIGN ORDINANCE, APPENDIX A REVISIONS** (*Status*)
The Planning Commission, at their January 8th meeting, discussed changes to the Sign Ordinance as well as design standard changes in Appendix A. They held the required public hearing and approved the recommendation for changes to both. The matter is in to the City Attorney for proper formatting and should be back to the Council for final consideration in the near future.
- ✓ **SCHOOL PERFORMING ARTS CENTER** (*Status*)
Construction and associated "dry weather dust" continues to progress.
- ✓ **MEIJER SITE PLAN, INTERSTATE TRAFFIC SIGNAL** (*Resolution*)
The Council approved an amended site plan allowing for the construction of a gross square foot store of 192,214 along with related changes to parking, traffic circulation, lighting, landscaping, and signage, all of which have been deemed by the City's staff as minor and within the general concept of the original site plan approval. On paid-in capital, Meijer funded improvements capped at \$1,500,000. To date, they have paid \$1,095,000. They owe the City \$52,873, which when invoiced and paid, will put their contribution, to date, for the Morrish project at \$1,147,873. This leaves \$352,127 left to fund traffic signals and other related improvements. Shop drawings for the traffic light are complete and have been submitted to MDOT for approval. Specifications were in strict adherence to MDOT standards, so approval should not be an issue. In the interest of stack time (which is beginning to run very slim), we ordered the steel from the only source in the state, Carrier & Gable Inc., of Farmington Hills. The matter will go to bid by Progressive AE very shortly. Rockford Construction tells me they have a scheduled contract release to Meijer Inc. in March. After this, it'll be up to corporate as to an opening date.

On another matter, there's an easement included with tonight's packet that I believe needs Council oversight. The staff will generally endorse easements that are pursuant to site plans or follow a generally accepted practice, but this one's a bit different. As you may recall, we required an asphalt trail along the front of the Meijer property parallel to Morrish Road, and in the right-of-way. Towards the southern end of the property, near the freeway entrance (in front of the fuel station), we had to jog the pathway out of the right of way onto Meijer property, around a detention area. Meijer is requesting an easement for the portion of the trail that lies on their property. No problem here, but there is a section in the document wherein the City indemnifies Meijer. Mr. Gildner believes that the section is largely unenforceable, but beyond this, it creates insurance problems as it takes coverage out of simple torts and into contractual agreements. We have run into this in the past and found that indemnifications require declarations with our carrier and subsequent review by their underwriting departments. Either way, it gets complicated very quickly. I recommend we agree to the easement, minus the indemnification paragraph. If Meijer has an issue with this, than a second solution would be for them to drop a survey on it and deed it across to the City as additional right of way.

- ✓ **FIVE-YEAR PARKS & REC PLAN, ELMS PARK PROJECT** (*Public Hearing*)

Included with tonight's agenda is a required public hearing for the adoption of the five year Parks & Recreation Plan. A draft copy is included on your CD.

- ✓ **CLASS "C", "SDM" LIQUOR LICENSES, NEW** (*Status*)
Referred to the Planning Commission.
- ✓ **I-69 MORRISH ROAD BRIDGE REPAIR, FLOOD RELIEF GRANT** (*Status*)
Pending design and bid.
- ✓ **TRI-COUNTY LEASE AGREEMENT** (*Status*)
As we discussed at the July 23rd Meeting, we have lease agreements with Tri-County Wireless, an internet provider, for the location of a transceiver on top of the water tower at Miller & Seymour. The lease is scheduled to expire this month and Tri-county requests to renew it. They are paid up in good standing. I'm proceeding with a contract renewal based on our disinterest in WI-FI service. I should have something back within the next meeting or two for approval.
- ✓ **CITY WEB SITE, RELATED SERVICES** (*Status*)
Up and running without error. The feedback has all been positive.
- ✓ **MPSC COMPLAINT, FRONTIER v CITY** (*Status*)
Right of way permit has been issued. I have a scheduled meeting with Frontier in late January. I'll keep the Council posted on developments.

NEW BUSINESS / PROJECTED ISSUES & PROJECTS

- ✓ **ELECTION WORKERS RATES** (*Resolution*)
In staff review, we'd like to raise our election worker rates a bit to keep them competitive with neighboring communities. The crew we currently have is beyond professional and efficient and we prefer to keep his up. Here's a snippet of the current and proposed rates:

	Inspector	Co-Chairperson	Chairperson	Training
Current Rate	\$ 135/day	\$ 135/day	\$ 160/day	\$15/class
Proposed Rate	\$ 145/day	\$ 160/day	\$ 180/day	\$15/class
	\$ 9/hour			
Proposed Rate for Receiving Board	\$15/election			

In addition, the grant period for electronic poll books has been re-opened by the state. In short, the state will pay for our polling books to be transferred to lap top computers, the catch being that we have to use them from this point forward and pay any future replacement and/or repair costs, after the first year of warranty. We decided to sit out on the first round of grants to allow problems to be worked out by other units of government. We believe that any issues have been resolved and we should move forward now before being mandated. Juanita suggests we wait until late in the year so as to push the warranty period out through the mid-term elections next year.

- ✓ **COMMISSIONS, APPOINT STORM WATER REPRESENTATIVE** (*Resolution*)
The County Drain Commissions office is conducting a periodic update of its surface water representative appointments from local governments. DPW Director Tom Svrcek already sits on the WWS Advisory Committee as well as the Surface Water Management Committee. As a general rule, we've never carried the Surface Water Representative on our Boards & Commissions list, but after tonight's appointment, I'll add it on to run in two year increments with the Mayoral term.
- ✓ **RATES & FEES** (*Discussion*)
I've set this for a short discussion to bring the Council up to date on our policy for managing water & sewer ready to serve charges, specifically as they pertain to abandoned buildings.
- ✓ **RETIREMENT NOTICE, LT. RICK DESHANO** (*Information*)
Lieutenant Rick DeShano has announced his retirement from the Police Department. Rick has been a wonderful asset to the City and has brought a wealth of knowledge and expertise to our staff. He will be missed. I'll keep the Council posted on further plans as they develop.

Council Questions, Inquiries, Requests and Comments

- *Deteriorated Retaining Walls & Planters at City Buildings.* The wall along the north side of the building has been repaired. We are looking at options on some of the other repairs around the site.
- *Additional Lighting, Miller – Fairchild Intersection.* We are back trying to get a review by Consumers Energy.
- *Deteriorated Grain Elevator Building, Morrish at CNA Crossing.* Pending.

City of Swartz Creek
RESOLUTIONS
Regular Council Meeting, Monday January 14, 2013 7:00 P.M.

Resolution No. 130114-4A MINUTES – DECEMBER 10, 2012

Motion by Councilmember: _____

I Move the Swartz Creek City Council approve the Minutes of the Regular Council Meeting held Monday December 10, 2012, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 130114-4B MINUTES – DECEMBER 20, 2012

Motion by Councilmember: _____

I Move the Swartz Creek City Council approve the Minutes of the Special Council Meeting held Thursday December 20, 2012, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 130114-5A AGENDA APPROVAL

Motion by Councilmember: _____

I Move the Swartz Creek City Council approve the Agenda as presented / printed / amended for the Regular Council Meeting of January 14, 2013, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 130114-6A CITY MANAGER’S REPORT

Motion by Councilmember: _____

I Move the Swartz Creek City Council approve the City Manager’s Report of January 14, 2013, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 130114-8B

SET ELECTION WORKER COMPENSATION RATES

Motion by Councilmember: _____

I Move the City of Swartz Creek approve new rates of compensation for the City’s Election Staff, in accordance with the following table:

	Inspector	Co-Chairperson	Chairperson	Training
Current Rate	\$ 135/day	\$ 135/day	\$ 160/day	\$15/class
Proposed Rate	\$ 145/day	\$ 160/day	\$ 180/day	\$15/class
	\$ 9/hour			
Proposed Rate for Receiving Board	\$15/election			

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 130114-8C

BOARDS & COMMISSIONS, APPOINT SURFACE WATER REPRESENTATIVES

Motion by Councilmember: _____

I Move the Swartz Creek City Council concur with the Mayors appointment of Tom Svrcek to representative of the City for all matters pertaining to storm and surface water management with the Genesee County Drain Commissions Office or the State of Michigan, including, but not limited to, the Genesee County Drain Commissions SWM Division Storm Water Advisory Representative and Public Education Subcommittee Representative.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 130114-8D

EASEMENT APPROVAL, MEIJER INC.

Motion by Councilmember: _____

I Move the City of Swartz Creek approve and endorse an easement with Meijer Inc., of Grand Rapids Michigan, language in the easement pertaining to indemnification to be stricken, a copy of the easement as follows:

GENERAL EASEMENT AND RIGHT OF WAY GRANT FOR WALKWAY
CONSTRUCTION AND MAINTENANCE
GENESEE COUNTY, MICHIGAN

S-Permit # _____

KNOW ALL MEN BY THESE PRESENTS: That MEIJER, INC., a Michigan corporation (“Grantor”), of 2929 Walker Avenue, N.W., Grand Rapids, Michigan 49544, for and in consideration of the sum of One (\$1.00) dollar and other good and valuable consideration paid to it by THE CITY OF SWARTZ CREEK, whose address is 8083 Civic Drive, Swartz Creek, Michigan 48473 (“Grantee”), does hereby grant, convey and release to said Grantee, a permanent nonexclusive pedestrian walkway easement (the “Walkway”) over, across, under and through the following parcels of land situated in the City of Swartz Creek, County of Genesee, Michigan and described as follows:

Tax Parcel No. 58-36-100-001

The West 1/2 of the Northwest 1/4 of Section 36, Township 7 North, Range 5 East, Except that part thereof lying South of the North line of Highway M-78 (I-69 Freeway), as set forth in Deed Liber 1355, Page 201 Genesee County Records and further described as: Beginning at the Northwest corner of said Section 36; thence North 89 degrees 14 minutes 47 seconds East, 1299.70 feet along the North line of said Section 36; thence South 00 degrees 01 minute 18 seconds East 2112.80 feet along the occupied West 1/8 line to its intersection with the North right of way of I-69 Freeway; thence South 87 degrees 12 minutes 50 seconds West, 673.90 feet along the North right of way of I-69 Freeway; thence North 71 degrees 28 minutes 24 seconds West, 543.06 feet along the Northerly right of way of I-69 Freeway; thence North 00 degrees 04 minutes 10 seconds West, 299.01 feet; thence South 89 degrees 55 minutes 50 seconds West, 35.00 feet; thence North 00 degrees 04 minutes 10 seconds West, 528.00 feet; thence South 89 degrees 55 minutes 50 seconds West, 75.00 feet to the West line of Section 36; thence North 00 degrees 04 minutes 10 seconds West, 1129.03 feet along the West line of Section 36 to the Point of Beginning.

In a public easement and right of way thereon (the "Easement Area"), legally described as follows:

A parcel of land located in the Northwest quarter of Section 36, Town 7 North, Range 5 East, City of Swartz Creek, Genesee County, Michigan further described as: Commencing at the Northwest Corner of Section 36, Town 7 North, Range 5 East; thence along the west line of said Section, South 00° 04' 10" East, 1283.31 feet; thence North 89° 55' 50" East, 75.00 feet, to the easterly right of way line of Morrish Road and the point of beginning; thence South 10° 09' 03" East, 60.82 feet; thence Southerly 27.14 feet along the arc of a curve to the left with a radius of 99.00 feet, a central angle of 15° 42' 27", and a chord which bears South 18° 00' 17" East, 27.06 feet; thence South 25° 51' 30" East, 93.60 feet; thence Southeasterly 49.06 feet along the arc of a curve to the right with a radius of 109.00 feet, a central angle of 25° 47' 21", and a chord which bears South 12° 57' 50" East, 48.65 feet; thence South 00° 04' 10" East, 201.88 feet; thence South 86° 27' 52" West, 10.02 feet; thence North 00° 04' 10" West, 202.48 feet; thence Northerly 44.56 feet along the arc of a curve to the left with a radius of 99.00 feet, a central angle of 25° 47' 21", and a chord which bears North 12° 57' 50" West, 44.19 feet; thence North 25° 51' 30" West, 93.60 feet; thence Northwesterly 29.88 feet along the arc of a curve to the right with a radius of 109.00 feet, a central angle of 15° 42' 27", and a chord which bears North 18° 00' 17" West, 29.79 feet; thence North 10° 09' 03" West, 4.58 feet to said easterly right of way line; thence along said easterly right of way line, North 00° 04' 10" West, 57.13 feet, to the point of beginning. Containing 0.093 acres, more or less.

The Easement Area is located approximately as depicted on attached Exhibit A.

Grantee acknowledges that this easement is subject to all existing easements, restrictions and encumbrances affecting the Easement Area. Grantee further acknowledges that Grantor may grant other encumbrances over the Easement Area which do not interfere with the uses permitted to Grantee hereunder. Grantor and its lessees, successors or assigns may use the Easement Area for parking and access to its property and for any other purpose which would not unreasonably interfere with the uses permitted to Grantee hereunder, including, without limitation, landscaping, construction of driveways, curbing, paved parking areas and related improvements; provided that no buildings shall be constructed within the Easement Area.

Grantee agrees that in the event the Grantor desires to relocate the Walkway to any other location on Grantor's Property, Grantee will cooperate with Grantor in connection with such relocation, provided that the new area can be effectively utilized by Grantee for its purposes, and further provided that any such relocation requested by Grantor shall be performed by Grantee at Grantor's expense and in accordance with all of Grantee's requirements for construction of similar municipal facilities. In the event of any such relocation, the parties agree to amend the legal description and exhibit attached hereto, as required, in order to reflect of record the new location of the Walkway.

~~To the extent not otherwise prohibited or limited by law, Grantee agrees to defend, indemnify and save harmless Grantor, its parent, subsidiary and affiliated entities and their respective officers, directors, shareholders, partners, agents and employees (hereafter collectively "Related Parties"), from and against any and all liability or claim thereof (including but not limited to reasonable actual attorney fees and costs) whether for injury to persons, including death, or damage to property, which may be imposed upon, incurred by or asserted against Grantor or its Related Parties: (i) allegedly or actually arising in connection with or resulting from the operation and/or use of the Walkway; (ii) arising out of any default by Grantee under this Easement; or (iii) arising out of any negligent act or omission to act by Grantee, its agents, employees, contractors or subcontractors. The foregoing indemnity from Grantee shall not extend to liability resulting from the negligence or willful misconduct of Grantor or its Related Parties.~~

This instrument shall be binding upon and inure to the benefit of the parties hereto, their representatives, successors and assigns.

This easement is exempt from real estate transfer taxes pursuant to MCLA §207.505(a) and (f), and §207.526(a) and (f), being a transfer of personal property, and where the value of the consideration is less than \$100.

IN WITNESS WHEREOF, The Grantor hereunto affixed its signatures (s) this ____ day of _____ A.D., 2012.

MEIJER, INC.

By: _____
Michael L. Kinstle
Its: Vice President-Real Estate

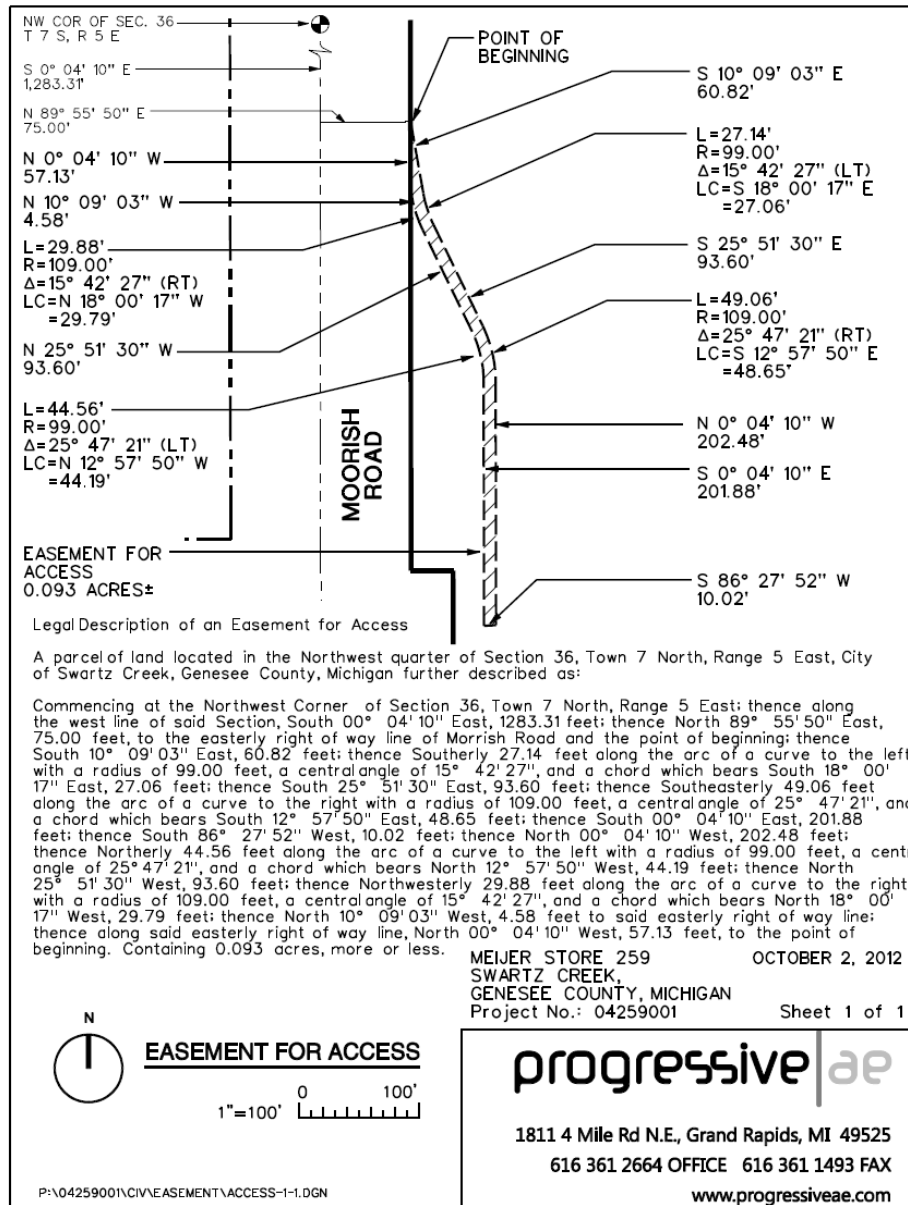
STATE OF MICHIGAN }
COUNTY OF GENESSEE }

The foregoing instrument was acknowledged before me this ____ day of _____, 2012, by Michael L. Kinstle, the Vice President – Real Estate of Meijer, Inc., a Michigan corporation, for and on behalf of said corporation.

Notary Public
State of Michigan, County of _____
My Commission Expires: _____
Acting in the Count of Kent

DRAFTED BY AND WHEN
RECORDED RETURN TO:
Aaron Morrissey, Esq.
Meijer
2929 Walker Ave., N.W.
Grand Rapids, MI 49544
(616) 791-3002

**EXHIBIT A
TO
GENERAL EASEMENT AND RIGHT OF WAY GRANT FOR PEDESTRIAN WALKWAY**



Second by Councilmember: _____

Voting For: _____

Voting Against: _____

City of Swartz Creek
Regular Council Meeting Minutes
Of the Meeting Held
Monday December 10, 2012 7:00 P.M.

CITY OF SWARTZ CREEK
SWARTZ CREEK, MICHIGAN
MINUTES OF THE COUNCIL MEETING
DATE 12/10/2012

The meeting was called to order at 7:00 p.m. by Mayor Krueger in the Swartz Creek City Council Chambers, 8083 Civic Drive.

Invocation and Pledge of Allegiance to the Flag.

Councilmembers Present: Abrams, Gilbert, Hicks, Hurt, Krueger, Porath, Shumaker.

Councilmembers Absent: None.

Staff Present: City Manager Paul Bueche, City Clerk Juanita Aguilar, Police Chief Rick Clolinger.

Others Present: Tommy Butler, Steve Shumaker, Sharon Shumaker.

APPROVAL OF MINUTES

Resolution No. 121210-01

(Carried)

Motion by Councilmember Hurt
Second by Councilmember Hicks

I Move the Swartz Creek City Council hereby approve the Minutes of the Regular Council Meeting, held December 3, 2012, to be circulated and placed on file.

YES: Gilbert, Hicks, Hurt, Krueger, Porath, Shumaker, Abrams.

NO: None. Motion Declared Carried.

APPROVAL OF AGENDA

Resolution No. 121210-02

(Carried)

Motion by Councilmember Gilbert
Second by Councilmember Hurt

I Move the Swartz Creek City Council approve the Agenda, as presented, for the Regular Council Meeting of December 10, 2012, to be circulated and placed on file.

YES: Hicks, Hurt, Krueger, Porath, Shumaker, Abrams, Gilbert,

NO: None. Motion Declared Carried.

REPORTS AND COMMUNICATIONS:

City Manager's Report

Resolution No. 121210-03

(Carried)

Motion by Councilmember Hicks
Second by Councilmember Hurt

I Move the Swartz Creek City Council approve the City Manager's Report of December 10, 2012, to be circulated and placed on file.

Discussion Took Place.

YES: Hurt, Krueger, Porath, Shumaker, Abrams, Gilbert, Hicks.
NO: None. Motion Declared Carried.

All other reports and communications were accepted and placed on file.

MEETING OPENED TO THE PUBLIC:

Steve Shumaker, 7446 Country Meadow, spoke about the Karegnondi water system.

COUNCIL BUSINESS:

Police Department Annual Bicycle Giveaway Program

Resolution No. 121210-04

(Carried)

Motion by Councilmember Shumaker
Second by Councilmember Hurt

WHEREAS, the City's Police Department conducts an annual Bicycle Give Away Program wherein School District Administrator's recommend youngsters in need as recipients of bicycles being held by the Police Department; and

WHEREAS, bicycles held by the Police Department this year have come from a variety of sources, including generous donations from Wal-Mart and the Mundy Township Police Department; and

WHEREAS, ten such bicycles are new, having been donated by Wal-Mart, but the remainder are used and Assenmacher's Cycling Center has donated its services to repair and refurbish the remainder into like new condition; and

WHEREAS, a comprehensive list is not available until such a time that Assenmacher's has completed its work.

NOW, THEREFORE, I Move that the City of Swartz Creek approve the 2012 Annual Police Department Bicycle Give Away Program, and authorize the giveaway of approximately 25 bicycles, with a comprehensive list to be established and upon completion, be brought back to the Council for record.

BE IT FURTHER RESOLVED, that the City extend its greatest appreciation to all those who participated in this year's program, including, but not limited to Assenmacher's Cycling Center, Wal-Mart and the Township of Mundy.

Discussion Took Place.

YES: Krueger, Porath, Shumaker, Abrams, Gilbert, Hicks, Hurt.

NO: None. Motion Declared Carried.

2013 Annual MML Membership

Resolution No. 121210-05

(Carried)

Motion by Mayor Pro-Tem Abrams
Second by Councilmember Hicks

I Move the City of Swartz Creek renew its annual membership in the Michigan Municipal League for the year of 2013, and further, appropriate an amount not to exceed \$2,907 for payment thereof, funds to be apportioned across revenue bearing accounts as determined by the Finance Director.

Discussion Took Place.

YES: Porath, Shumaker, Abrams, Gilbert, Hicks, Hurt, Krueger.

NO: None. Motion declared carried.

MEETING OPENED TO THE PUBLIC:

None.

REMARKS BY COUNCILMEMBERS:

Councilmember Porath asked if something could be done about the light near the flag pole in the parking lot. Mr. Porath stated that he hopes that everyone finishes the year out strong, there is great weather for the holidays and that the New Year starts bright and cheerful for everyone.

Councilmember Shumaker spoke about running into the City Attorney Mike Gildner. Mr. Shumaker mentioned attending the Small Cities meeting with Mayor Pro-Tem Abrams and Mayor Krueger. Mr. Shumaker wished everyone a Merry Christmas. Mr. Shumaker thanked the administrative staff for all of the time they spend ensuring the accuracy of the reports.

Councilmember Hicks wished everyone a Merry Christmas and Happy New Year.

Councilmember Gilbert wished everyone a Merry Christmas and a great New Year.

Councilmember Hurt questioned the document from Progressive and was advised that it was informational only. Mr. Hurt wished a Merry Christmas to all.

Mayor Pro-Tem Abrams again extended the invitation to everyone to attend his Christmas Party after the meeting. Mr. Abrams talked about the lights at St. Mary's parking lot and stated that he didn't feel they were too bright from Morrish Road. Mr. Abrams wished everyone a Merry Christmas, Happy New Year, Happy Hanukkah.

Mayor Krueger mentioned a flyer from the Sloan Museum inviting everyone to visit a display on Michigan heroes in the Civil War. Mr. Krueger spoke about a conversation that he had with Senator Robertson in reference to the personal property tax bill. Mr. Krueger wished everyone a Merry Christmas and Happy New Year. Mr. Krueger invited everyone to his church for service on Christmas Eve.

Adjournment

Resolution No. 121203-07

(Carried)

Motion by Mayor Pro-Tem Abrams
Second by Councilmember Shumaker

I Move the City of Swartz Creek adjourn the Regular Session of the City Council meeting at 7:40 p.m.

YES: Unanimous Voice Vote.
NO: None. Motion Declared Carried.

David A. Krueger, Mayor

Juanita Aguilar, City Clerk

City of Swartz Creek
Special Council Meeting Minutes
Of the Meeting Held
Thursday December 20, 2012 7:00 P.M.

CITY OF SWARTZ CREEK
SWARTZ CREEK, MICHIGAN
MINUTES OF THE SPECIAL COUNCIL MEETING
DATE 12/20/2012

The meeting was called to order at 6:00 p.m. by Mayor Krueger in the Swartz Creek City Council Chambers, 8083 Civic Drive.

Invocation and Pledge of Allegiance to the Flag.

Councilmembers Present: Abrams, Gilbert, Hicks, Hurt, Krueger, Porath, Shumaker.

Councilmembers Absent: None.

Staff Present: City Manager Paul Bueche, City Clerk Juanita Aguilar.

Others Present: Sharon Shumaker, Bob Plumb, Ron Schultz, Jim Florence, Boots Abrams.

APPROVAL OF AGENDA

Resolution No. 121220-01

(Carried)

Motion by Councilmember Porath
Second by Councilmember Hurt

I Move the Swartz Creek City Council approve the Agenda, as presented, for the Special Council Meeting of December 20, 2012, to be circulated and placed on file.

YES: Gilbert, Hicks, Hurt, Krueger, Porath, Shumaker, Abrams.

NO: None. Motion Declared Carried.

REPORTS AND COMMUNICATIONS:

City Manager's Report

Resolution No. 121220-02

(Carried)

Motion by Mayor Pro-Tem Abrams
Second by Councilmember Hurt

I Move the Swartz Creek City Council approve the City Manager's Report of December 20, 2012, to be circulated and placed on file.

Discussion Took Place.

YES: Hicks, Hurt, Krueger, Porath, Shumaker, Abrams, Gilbert.
NO: None. Motion Declared Carried.

All other reports and communications were accepted and placed on file.

MEETING OPENED TO THE PUBLIC:

None.

COUNCIL BUSINESS:

MDOT Performance Commitment for Governmental Agencies

Resolution No. 121220-03

(Carried)

Motion by Councilmember Shumaker
Second by Mayor Pro-Tem Abrams

WHEREAS, the City of Swartz Creek, herein after referred to as the “GOVERNMENTAL AGENCY”, periodically applies to the Michigan Department of Transportation, herein after referred to as the “DEPARTMENT,” for permits, referred to as “PERMIT,” to construct, operate, use and/or maintain utility or other facilities, or to conduct other activities, on, over, and under State Highway right of way at various locations; within and adjacent to its corporate limits;

NOW THEREFORE, I MOVE, in consideration of the DEPARTMENT granting such PERMIT, the GOVERNMENTAL AGENCY agrees that:

1. Each party to this Agreement shall remain responsible for any claims arising out of their own acts and/or omissions during the performance of this Agreement, as provided by law. This Agreement is not intended to increase either party’s liability for, or immunity from, tort claims, nor shall it be interpreted, as giving either party hereto a right of indemnification, either by Agreement or at law, for claims arising out of the performance of this Agreement.

2. Any work performed for the GOVERNMENTAL AGENCY will be solely as for the GOVERNMENTAL AGENCY and not as a contractor or agent of the DEPARTMENT. The DEPARTMENT shall not be subject to any obligations or liabilities by vendors and contractors of the GOVERNMENTAL AGENCY, or their subcontractors or any other person not a party to the PERMIT without its specific prior written consent and notwithstanding the issuance of the PERMIT. Any claims against the State of Michigan, the Michigan Transportation Commission, the DEPARTMENT, and all officers, agents and employees thereof and those contracting governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof will be the sole responsibility of the GOVERNMENTAL AGENCY.

3. The GOVERNMENTAL AGENCY shall take no unlawful action or conduct, which arises either directly or indirectly out of its obligations, responsibilities, and duties under the PERMIT which results in claims being asserted against or judgment being imposed against the State of Michigan, the Michigan Transportation Commission, the DEPARTMENT, and all officers, agents and employees thereof and those contracting governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof, pursuant to a maintenance contract. In the event that the same occurs, for the purposes of the PERMIT, it will be considered as a breach of the PERMIT thereby giving the State of Michigan, the DEPARTMENT, and/or the Michigan Transportation Commission a right to seek and obtain any necessary relief or remedy, including, but not by way of limitation, a judgment for money damages.

4. The GOVERNMENTAL AGENCY It will, by its own volition and/or request by the DEPARTMENT, promptly restore and/or correct physical or operating damages to any State Highway Right of Way resulting from the installation construction, operation and/or maintenance of the GOVERNMENTAL AGENCY'S facilities according to a PERMIT issued by the DEPARTMENT.

5. With respect to any activities authorized by PERMIT, when the GOVERNMENTAL AGENCY requires insurance on its own or its contractor's behalf it shall also require that such policy include as named insured the State of Michigan, the Transportation Commission, the DEPARTMENT, and all officers, agents, and employees thereof and those governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof, pursuant to a maintenance contract.

6. The incorporation by the DEPARTMENT of this resolution as part of a PERMIT does not prevent the DEPARTMENT from requiring additional performance security or insurance before issuance of a PERMIT.

7. This resolution shall continue in force from this date until cancelled by the GOVERNMENTAL AGENCY or the DEPARTMENT with no less than thirty (30) days prior written notice to the other party. It will not be cancelled or otherwise terminated by the GOVERNMENTAL AGENCY with regard to any PERMIT which has already been issued or activity which has already been undertaken.

BE IT FURTHER RESOLVED, that the following position(s) are authorized to apply to the DEPARTMENT for the necessary permit to work within State Highway Right of Way on behalf of the GOVERNMENTAL AGENCY.

1. Paul Bueche, City Manager, and/or City Manager for the City of Swartz Creek
2. Thomas Svrcek, Public Works Director, and/or Public Works Director for the City of Swartz Creek
3. Louis Fleury, P.E., Rowe Professional Services, Swartz Creek City Engineer
4. Peter LaMourie P.E. PTOE, Progressive AE, Swartz Creek City Traffic Engineer
5. Ryan Minkus P.E. PTOE, Progressive AE, Swartz Creek City Traffic Engineer

I HEREBY CERTIFY that the foregoing is a true copy of a resolution adopted by the Swartz Creek City Council, for the City of Swartz Creek, Genesee County, at a Special

Council meeting held on the 20th day of December 2012, Swartz Creek City Hall, 8083 Civic Drive, Swartz Creek Michigan

Discussion Took Place.

YES: Hurt, Krueger, Porath, Shumaker, Abrams, Gilbert, Hicks.
NO: None. Motion Declared Carried.

Morrish Road Bridge Project, MDOT Agreement

Resolution No. 121220-04

(Carried)

Motion by Councilmember Hicks
Second by Councilmember Hurt

I Move the City of Swartz Creek enter into an agreement with the Michigan Department of Transportation (MDOT), a copy of which is attached hereto, for the construction of the Morrish Road Bridge over the West Branch of the Swartz Creek, funded by MDOT Critical Bridge Funding Program, and further, direct the Mayor and City Clerk to execute the agreement on behalf of the City.

Discussion Took Place.

YES: Krueger, Porath, Shumaker, Abrams, Gilbert, Hicks, Hurt.
NO: None. Motion declared carried.

Appropriation, Purchase BS & A Module

Resolution No. 121220-05

(Carried)

Motion by Councilmember Gilbert
Second by Councilmember Hurt

WHEREAS, the City of Swartz Creek maintains all its accounting, tracking, assessing, tax and financial data on a multi level municipal software platform produces by BS&A of Bath Michigan; and

WHEREAS, the City chose this vendor based on its reliability, maintenance, support and its use by the vast majority of municipalities in the state; and

WHEREAS, the City currently utilizes nearly all the modules with the exception of the building module, having opted to track building services via simple spread sheets; and

WHEREAS, the City's staff has been reviewing a change to BS&A building and in the course of review, finds that efficiency, accounting and records tracking can be greatly improved by implementing this module;

WHEREAS, the City's purchasing ordinance provides for competitive and cooperative bids, but also allows for exceptions in certain circumstances, text as follows: Chapter 2,

Article VI, Division 3, Sec 2-402(a), 2, i & ii "...The city council may, at the request of the City Manager, authorize the City Manager to negotiate a contract for the purchase of any product, material or service with a provider of such product, material or service without regard to the requirements of this section relative to purchases where the city council finds:

- i. Due to circumstances beyond the control of the city, the market for such product, material or service is not competitive even though such product, material or service is normally competitive in nature; and
- ii. The economic interests of the city are best served by negotiating a contract with a provider of the product, material or service without requesting sealed bids."; and

WHEREAS, the City finds that the market for such product is not competitive even though such product, material or service is normally competitive in nature.

NOW, THEREFORE, I Move the City of Swartz Creek appropriate an amount not to exceed \$8,560 to BS&A Software of Bath Michigan, for the purchase and installation of its Building Software Tracking and Accounting Module, costs to be distributed across funds as determined by the City's Finance Director.

Discussion Ensued.

YES: Porath, Shumaker, Abrams, Gilbert, Hicks, Hurt, Krueger.
NO: None. Motion Declared Carried.

MEETING OPENED TO THE PUBLIC:

None.

REMARKS BY COUNCILMEMBERS:

Councilmember Shumaker spoke about a resident, Paul Spaniola, that is going to be a centurion next month. Mr. Shumaker requested a proclamation from the City for Mr. Spaniola.

Councilmember Gilbert wished everyone a Merry Christmas.

Mayor Pro-Tem Abrams asked when the lights by the SPO plant would be changed to blinking. City Manager Bueche stated that he is working on it.

Adjournment

Resolution No. 121220-06

(Carried)

Motion by Mayor Pro-Tem Abrams
Second by Councilmember Shumaker

I Move the City of Swartz Creek adjourn the Special Session of the City Council meeting at 6:36 p.m.

YES: Unanimous Voice Vote.
NO: None. Motion Declared Carried.

David A. Krueger, Mayor

Juanita Aguilar, City Clerk

DATE: DECEMBER 17, 2012
TIME: 7:00 PM
LOCATION: STATION 1
SUBJECT: SWARTZ CREEK AREA FIRE AUTHORITY AGENDA



- I. CALL TO ORDER
 - A. PLEDGE OF ALLEGIANCE
 - B. ROLL CALL
 - C. ADDITIONS/CHANGES/DELETIONS AND AGENDA APPROVAL:
 - D. SPECIAL PRESENTATIONS/ANNOUNCEMENTS:

- II. APPROVAL OF MINUTES
 - A. NOVEMBER 17, 2012 MEETING:

- III. CORRESPONDENCE:
 - A. NOVEMBER INCIDENT SUMMARY REPORT:

- IV. PROFESSIONAL SERVICE REPORTS:
 - A. NOVEMBER FINANCIAL REPORT:

- V. COMMITTEE REPORTS:
 - A. BY-LAWS COMMITTEE - Chairman Rick Clolinger, Richard Derby, Bill Cavanaugh and Brent Cole:

 - B. HEALTH AND SAFETY COMMITTEE: Chairman Rich Tesner (Members Chief Cole, Assistant Chief Merriam, Captain Tabit, and Lieut. Jones)

 - C. PERSONNEL COMMITTEE: Chairman Ray Thornton, Richard Derby and David Hurt.

 - D. FIRE AGREEMENT COMPLIANCY COMMITTEE: Chairman Dave Hurt, Richard Derby, Ray Thornton and Attorney Bill Cavanaugh.

- VI. OLD BUSINESS:
 - A. APPARATUS UPDATE from Battalion Chief Jack King-
 1. Apparatus status report attached

 - B.

VII. NEW BUSINESS:

- A. MEMBERS FOR PLACEMENT ON PROBATION: none.
- B. MEMBERS ELIGIBLE TO COME OFF PROBATION: none.
- C. MEMBERS RESIGNING/TERMINATING: none.
- D. MEMBERS ELIGIBLE FOR REINSTATEMENT: none.
- E. APPARATUS PURCHASE DISCUSSION:

F.

G.

VIII. GENERAL INFORMATION:

- A. MUNICIPAL BILLINGS for NOVEMBER
- B. NOVEMBER BILLS LIST
- C. Flowers fund balance \$40.00
- D. Capital Improvement Fund Program (CIFP) account balance as of 11/30/12: \$93,599.83.
- E. Reply from our Insurance carrier regarding the returned portable radio
- F.

G.

IX. OPEN TO THE PUBLIC:

X. COMMENTS OF FIRE DEPARTMENT PERSONNEL (THROUGH THE CHIEF AND/OR HIS DESIGNATE:

XI. CHAIN OF COMMAND APPEAL TO THE FIRE AUTHORITY:

XII. COMMENTS FROM FIRE AUTHORITY MEMBERS:

XIII. MEETING ADJOURNMENT:

REGULAR MEETING

NOVEMBER 19, 2012

SWARTZ CREEK AREA FIRE DEPARTMENT

The regular meeting of the Swartz Creek Area Fire Board was held at Station #1, November 19, 2012. Chairman, Mike Messer, called the meeting to order at 7:00p.m.

I. CALL TO ORDER:

A. PLEDGE OF ALLEGIANCE

B. ROLL CALL

Board Members Present:

- Chairman, Mike Messer
- Clayton Representative, Rich Tesner
- City Representative, Dave Hurt
- City Representative, Ray Thornton
- City Representative, Rick Clolinger
- Clayton Representative, Richard Derby

Board Members Absent:

- City Representative, Boots Abrams

Staff Present:

- Fire Chief, Brent Cole
- Assistant Chief Eric Merriam
- Attorney, Bill Cavanaugh
- Acct./Clerical, Kim Borse

Staff Absent: None

Others Present:

- Jack King, Batt. Chief
- James Bowers, Firefighter
- David Jones, Lieutenant
- Jeremy Jones Explorer

C. AGENDA: ADDITIONS/CHANGES/DELETIONS:

- **Resolution 111912-01**

Motion by Ray Thornton

Second by Dave Hurt

The SCAFD Board does hereby approve the agenda, as presented.

YES: Clolinger, Derby, Hurt, Tesner, Thornton, Messer

NO: None

Motion declared carried

D. SPECIAL PRESENTATION: J. Jones

An Eagle Scout certificate of recognition was presented to Jeremy Jones by Chief Cole and Chairman Messer

II. APPROVAL OF MINUTES

A. OCTOBER 15, 2012 BOARD MEETING

- **Resolution 111912-02**

Motion by Dave Hurt

Second by Rick Derby

The SCAFD Board does hereby approve the minutes of October 15, 2012 board meeting, as presented.

YES: Clolinger, Derby, Hurt, Tesner, Thornton, Messer

NO: None

Motion declared carried

III. CORRESPONDENCE:

A. OCTOBER INCIDENT SUMMARY REPORT:

- **Resolution 111912-03**

Motion by Dave Hurt

Second by Rick Derby

The SCAFD Board does hereby accept the October 2012 Incident Summary, as presented

YES: Clolinger, Derby, Hurt, Tesner, Thornton, Messer

NO: None

Motion declared carried

IV. PROFESSIONAL SERVICE REPORTS:

A. OCTOBER FINANCIAL STATEMENT:

- **Resolution 111912-04**

Motion by Dave Hurt

Second by Ray Thornton

The SCAFD Board does hereby approve the October 2012 financial statement, as presented

YES: Clolinger, Derby, Hurt, Tesner, Thornton, Messer

NO: None

Motion declared carried

V. COMMITTEE REPORTS:

- A. BY-LAWS COMMITTEE MEETING: NONE
- B. HEALTH & SAFETY COMMITTEE: Committee to meet
- C. PERSONNEL COMMITTEE: NONE
- D. FIRE AGREEMENT COMPLIANCY COMMITTEE: NONE.

VI. OLD BUSINESS

- A. APPARATUS UPDATE:
 - 1. Monthly report from Batt. Chief King
- B. 2013 BUDGET: Twp approved; City approved

VII. NEW BUSINESS

- A. MEMBER(S) TO BE PLACED ON PROBATION: NONE
- B. MEMBER TO COME OFF PROBATION: NONE
- C. MEMBERS RESIGNING/TERMINATING: NONE
- D. MEMBERS ELIGIBLE FOR REINSTATEMENT: NONE
- E. 2013 FIREBOARD MEETING DATES:

- **Resolution 111912-05**

- Motion by Dave Hurt
 - Second by Ray Thornton

The SCAFD Board does hereby approve the 2013 Fireboard meeting dates, as presented.

YES: Clolinger, Derby, Hurt, Tesner, Thornton, Messer
 NO: None Motion declared carried

F. CONFERENCE ATTENDANCE REIMBURSEMENT:

- **Resolution 111912-06**

- Motion by Dave Hurt
 - Second by Ray Thornton

The SCAFD Board does hereby approve reimbursing Chief Cole for conference expenses totaling \$623.85.

YES: Clolinger, Derby, Hurt, Tesner, Thornton, Messer
 NO: None Motion declared carried

VIII. GENERAL INFORMATION

- A. MUNICIPAL BILLINGS
- B. OCTOBER BILLS LIST
- C. FLOWERS FUND BALANCE IS \$40.00
- D. CAPITAL IMPROVEMENT FUND PROGRAM BALANCE: \$93,584.47
- E. RECOVERED 800 RADIO

- **Resolution 111912-07**

- Motion by Rick Clolinger
 - Second by Dave Hurt

The SCAFD Board does hereby direct the staff to contact the insurance agency regarding the 800 radio recovered from the City of Flint.

YES: Clolinger, Derby, Hurt, Tesner, Thornton, Messer
 NO: None Motion declared carried

F. ANNUAL CHRISTMAS PARADE: December 1, 2012 @ 1800. Judges needed

G. THANK YOU LETTER FROM BURNS TWP FIRE DEPT

IX. OPEN TO THE PUBLIC:

X. COMMENTS OF FIRE DEPARTMENT PERSONNEL, THROUGH THE CHIEF: NONE

XI. CHAIN OF COMMAND APPEAL TO THE FIRE BOARD: NONE

XII. COMMENTS OF THE FIREBOARD:

Thornton: Congratulations to Jeremy Jones

SWARTZ CREEK AREA FIRE DEPARTMENT BOARD MEETING

NOVEMBER 19, 2012

Commended Chief Cole on conference attendance
Hurt: Ditto
Derby: Ditto
Congratulations to Rich Tesner on his re-election
Clolinger: Ditto
Wished everyone a happy Thanksgiving
Tesner: Congratulations to Jeremy Jones
Glad to be back after election
Happy Thanksgiving
Messer: Congratulations to Jeremy Jones
Once an Eagle Scout, always an Eagle Scout

XIII. ADJOURNMENT OF MEETING:

Meeting adjourned at 7:33 p.m. The next regular meeting will be 12/17/12 at Station 1 at 7:00 pm

*MIKE MESSER
CHAIRMAN
SWARTZ CREEK AREA FIRE BOARD*

*KIM BORSE
ACCOUNTING/CLERICAL SPECIALIST
SWARTZ CREEK AREA FIRE DEPT.*

SWARTZ CREEK AREA FIRE DEPT, SWARTZ CREEK MICHIGAN 48473

Incident Log for 11/01/2012 through 11/30/2012

Printed: 12/12/2012

Inc. No. - Exp. Location	Date	Disp. Time	Sta. Incident Type	Owner Name	Prop & Cont Value	No. Resp	Disp. to Enrte. Min. Prop & Cont Loss	Officer in Charge	Resp. Min. Savings	Total Hr:Min:Sec
0000164-000 616 Shawneese AVE MR John Guearra	11/01/2012	10:37	12 111 AMA to Flushing, canceled	MR John Guearra	\$0	12	0.00		5.00 \$0	0:28:00
0000165-000 2258 Lost Creek DR MR Douglas J Barr	11/08/2012	20:16	2 733 Smoke detector activation due to	MR Douglas J Barr	\$0	19	0.00	MERRIAM, ERIC M - ASSISTANT	13.00 \$0	0:58:00
0000166-000 Morrish and On Morrish north of Lennon MS Vicky Eckert	11/10/2012	09:25	2 352 Extrication of victim(s) from	MS Vicky Eckert	\$0	22	0.00	KING, JACK L - BATT CHIEF	8.00 \$0	1:15:00
0000167-000 9164 Baldwin RD	11/10/2012	22:32	12 111 AMA to Gaines Twp		\$0	20	0.00		16.00 \$0	2:35:00
0000168-000 3058 Seymour RD	11/12/2012	06:59	1 444 Power pole on fire		\$0	10	0.00	KING, JACK L - BATT CHIEF	11.00 \$0	1:26:00
0000169-000 7308 103rd ST	11/12/2012	21:16	12 111 AMA to Flushing (canceled)		\$0	18	0.00		9.00 \$0	0:11:00
0000170-000 7470 Miller RD MS Janet Sulz	11/14/2012	17:44	1 531 odor investigation		\$0	10	0.00	KING, JACK L - BATT CHIEF	3.00 \$0	0:46:00
0000171-000 7197 W Bristol RD MR Chuck Rutterman	11/15/2012	10:13	1 412 Gas leak (underground)		\$0	10	0.00	MERRIAM, ERIC M - ASSISTANT	8.00 \$0	0:28:00
0000172-000 Elms and Elms and Calkins	11/15/2012	21:14	2 531 Smoke investigation		\$0	13	0.00	MERRIAM, ERIC M - ASSISTANT	12.00 \$0	0:33:00
0000173-000 Seymour/Hill and Seymour/Hill	11/16/2012	16:47	12 444 Power line down		\$0	9	0.00		15.00 \$0	1:28:00
0000174-000 5029 Third ST DR Angela Carr	11/18/2012	09:39	1 561 Unauthorized burning	MRS Angela Carr	\$0	19	0.00	KING, JACK L - BATT CHIEF	9.00 \$0	0:21:00
0000175-000 8100 Civic DR	11/18/2012	20:51	1 443 Ceiling light malfunction		\$0	23	0.00	COLE, BRENT D - CHIEF	0.00 \$0	0:24:00
0000176-000 Adjacent to 5235 Worchester DR	11/20/2012	20:29	1 444 Power line arcing		\$0	15	0.00	KING, JACK L - BATT CHIEF	11.00 \$0	0:36:00

Incident Log for 11/01/2012 through 11/30/2012

Inc. No. - Exp. Location	Date	Disp. Time	Sta.	Incident Type	Prop & Cont Value	No. Resp	Disp. to Enrte. Min.	Resp. Min. Savings	Total Hr:Min:Sec
Involved Name				Owner Name		Prop & Cont Loss	Officer in Charge		
0000177-000 2361 W GRAND BLANC RD	11/28/2012	05:26	12 152	MA Mundy, landfill fire	\$0	13 \$0	0.00	27.00 \$0	4:34:00
							MERRIAM, ERIC M - ASSISTANT		
0000178-000 5300 Oakview DR MRS MICHELL TALLIGA	11/30/2012	08:50	1 715	Local alarm system, malicious false	\$0	13 \$0	7.00	9.00 \$0	0:28:00
							KING, JACK L - BATT CHIEF		
0000179-000 866 S Sheridan RD	11/30/2012	12:38	12 111	AMA to Venice Twp, canceled	\$0	11 \$0	0.00	7.00 \$0	0:14:00

No. Resp.	Total Hr:Min	Prop & Cont Value	Prop & Cont Loss	Savings	Incidents by Shift Including Exposures					
					0	1	2	3	4	
Totals:	237	16:45:00	\$0	\$0	\$0	1	6	7	2	0

The total number of incidents, including exposure fires is 16.
 The number of exposure fires is 0.

SWARTZ CREEK AREA FIRE DEPARTMENT
Income/Expense Report
For the Eleven Months Ending November 30, 2012

	Description	Current Mth	Y-T-D	Budget	Remain.Budget	% Budget
Revenues						
3582	OPERATING CONTRIBUTIONS	5,915.97	215,509.14	227,180.00	11,670.86	(0.95)
3583	EQUIPMENT CONTRIBUTIONS	0.00	36,190.00	36,190.00	0.00	(1.00)
3628	MISC. INCOME (SUNDRY)	33.68	50.68	0.00	(50.68)	0.00
3630	GRANT INCOME	3,648.00	4,477.00	0.00	(4,477.00)	0.00
3664	INVESTMENT INCOME	18.56	244.55	120.00	(124.55)	(2.04)
3673	SALE OF FIXED ASSETS	0.00	712.84	0.00	(712.84)	0.00
	Total Revenues	9,616.21	257,184.21	263,490.00	6,305.79	(0.98)
Expenses						
4703	SOCIAL SECURITY	878.27	8,001.63	10,600.00	2,598.37	0.75
4704	STAFF SALARIES	3,051.26	35,909.21	42,500.00	6,590.79	0.84
4705	MAIN/TRAIN-SALARIES	1,345.00	9,564.00	10,900.00	1,336.00	0.88
4706	OFFICER SALARIES	1,250.00	12,500.00	15,000.00	2,500.00	0.83
4707	FIREFIGHTERS SALARY	5,916.05	46,705.74	69,000.00	22,294.26	0.68
4708	DEFERRED COMPENSATION	259.25	2,460.00	3,200.00	740.00	0.77
4709	MEDICAL-FIREFIGHTERS	0.00	3,653.40	4,500.00	846.60	0.81
4710	UNEMPLOYMENT PAYMENTS	0.00	821.19	5,500.00	4,678.81	0.15
4727	OFFICE SUPPLIES	130.43	888.10	1,000.00	111.90	0.89
4728	BUILDING SUPPLIES	18.73	546.82	700.00	153.18	0.78
4740	OPERATING SUPPLIES	0.00	0.00	0.00	0.00	0.00
4741	EQUIPMENT SUPPLIES	843.58	6,397.16	8,000.00	1,602.84	0.80
4801	CONTRACT SERVICES	42.83	7,977.88	6,900.00	(1,077.88)	1.16
4820	80th Anniversary	0.00	0.00	0.00	0.00	0.00
4850	COMMUNICATIONS	181.80	2,614.70	4,100.00	1,485.30	0.64
4910	INSURANCE	(3,218.00)	19,734.00	22,000.00	2,266.00	0.90
4920	UTILITIES	699.17	8,642.98	17,000.00	8,357.02	0.51
4960	EDUCATION & TRAINING	806.25	3,263.04	6,400.00	3,136.96	0.51
4970	OFFICE EQUIPMENT	0.00	0.00	240.00	240.00	0.00
4976	FIRE EQUIPMENT	10,022.50	13,744.67	16,800.00	3,055.33	0.82
4978	FIRE EQUIP.-MAINT/REPAIR	11,167.74	20,211.37	17,650.00	(2,561.37)	1.15
4979	FIRE EQUIPMENT-UPGRADES	0.00	0.00	0.00	0.00	0.00
4981	APPARATUS	0.00	0.00	0.00	0.00	0.00
4982	Loose Equip. New Apparatus	0.00	0.00	0.00	0.00	0.00
4983	Misc. Upgrades	0.00	0.00	0.00	0.00	0.00
4984	COMPUTER EQUIPMENT	0.00	49.88	800.00	750.12	0.06
4988	COMPUTER SOFTWARE/UPGRADES	0.00	97.95	700.00	602.05	0.14
4999	RESERVE	0.00	0.00	0.00	0.00	0.00
	Total Expenses	33,394.86	203,783.72	263,490.00	59,706.28	0.77
	Net Income/<Loss>	(23,778.65)	53,400.49	0.00		
3400	FUND BALANCE-Beginning of Year	0.00	107,174.22	0.00		
	Fund Balance-End of Year	(23,778.65)	160,574.71	0.00		

AS OF: December 13, 2012
 TO: Swartz Creek Area Fire Authority
 RECORDED BY: Fire Chief Brent Cole
 SUBJECT: Current Apparatus Readiness Status

Unit	Type	Assignment	Status
11	98 Pumper	Station 1	In service.
12	91 Pumper	Station 1	In service. Nov. 28: Email received from HSS Public Risk Clam Service indicated receipt of claim for consideration. Dec. 4: Information sent to claim service for processing.
16	91 Squad	Station 1	In service.
17	79 Grass Rig	Station 1	In service.
21	99 Pumper	Station 2	In service.
23	92 Tanker	Station 2	In service. Nov. 28: Advised by AC Merriam that right front brake locking up. BC King advised will be taking to Tri-County Diesel for repair on Friday, Nov. 30. Nov. 30: Unit taken to Tri-County for brake repair. Dec. 3: AC Merriam advised unit to be taken for tank repair to Steelman Welding on Dec. 4 starting at 0700. Automatic Mutual Aid departments notified of out of service status via email. Dec. 4: Tank repaired. Unit back in service.
26	93 Squad	Station 2	In service.
27	79 Grass Rig	Station 2	In service. Nov. 27: Leak repaired by AC Merriam. Nov. 28: Replaced parts returned to Danko.

SWARTZ CREEK AREA FIRE DEPARTMENT

8100 B CIVIC DRIVE
 SWARTZ CREEK, MI 48473

INVOICE

Invoice Number: 111512
 Invoice Date: Nov 15, 2012
 Page: 1
Duplicate

Voice: 810/635-2300
 Fax: 810/635-7461

Bill To:
CITY OF SWARTZ CREEK 8083 CIVIC DRIVE SWARTZ CREEK, MI 48473

Ship to:
CITY OF SWARTZ CREEK 8083 CIVIC DRIVE SWARTZ CREEK, MI 48473

Customer ID	Customer PO	Payment Terms	
CITY01		Due at end of Month	
Sales Rep ID	Shipping Method	Ship Date	Due Date
	Courier		11/30/12

Quantity	Item	Description	Unit Price	Amount
264.50	FIRE02	FIRE SERVICE 10/2012	12.64	3,344.48

Subtotal	3,344.48
Sales Tax	
Total Invoice Amount	3,344.48
Payment/Credit Applied	3,344.48
TOTAL	0.00

Check/Credit Memo No: 36897

SWARTZ CREEK AREA FIRE DEPARTMENT

8100 B CIVIC DRIVE
 SWARTZ CREEK, MI 48473

INVOICE

Invoice Number: 111513
 Invoice Date: Nov 15, 2012
 Page: 1

Duplicate

Voice: 810/635-2300
 Fax: 810/635-7461

Bill To:
CLAYTON TOWNSHIP 2011 MORRISH ROAD SWARTZ CREEK, MI 48473

Ship to:
CLAYTON TOWNSHIP 2011 MORRISH ROAD SWARTZ CREEK, MI 48473

Customer ID	Customer PO	Payment Terms	
CLAY01		Due at end of Month	
Sales Rep ID	Shipping Method	Ship Date	Due Date
	Courier		11/30/12

Quantity	Item	Description	Unit Price	Amount
200.00	FIRE02	FIRE SERVICE 10/2012	12.86	2,571.49

Subtotal	2,571.49
Sales Tax	
Total Invoice Amount	2,571.49
Payment/Credit Applied	2,571.49
TOTAL	0.00

Check/Credit Memo No: 15351

**SWARTZ CREEK AREA FIRE DEPARTMENT
BILLS PAID LIST**

					30-Nov-12
DATE:	CHECKS	PAYEE:	AMT	ACCT	TRANSACTION DESCRIPTION
11/5/2012	16192	BRADYS BUSINESS SYSTEMS	\$12.83	4801	M/A COPIER
11/5/2012	16193	CLAYTON TWP	\$40.51	4920	SEWER STA 2
11/5/2012	16194	GILL ROYS	\$10.74 (\$1.59)	4728	KEYS EQUIP SUPPLIES
11/5/2012	16195	LTM	\$9,792.50 \$1,170.00 \$125.00	4976 4978 4727	AMKUS CUTTERS AMKUS TOOLS MAINT SHIPPING
11/5/2012	16196	MSFA	\$75.00	4960	2013 MEMBERSHIP
11/5/2012	16197	SOUTHEAST EQUIP	\$290.00	4978	AIR COMPRESSOR MAINT.
11/5/2012	16198	SUBURBAN AUTO	\$7.99 \$10.57	4728 4741	BLDG SUPPLIES EQUIP SUPPLIES
11/5/2012	16199	VALLEY PETROLEUM	\$386.89	4741	FUEL
11/12/2012	16200	CIRCLE K SERVICE	\$1,147.55	4978	PUMP TESTING
11/12/2012	16201	COMCAST	\$181.80	4850	PHONE/INTERNET STA 1
11/12/2012	16202	CONSUMERS ENERGY	\$287.91	4920	UTILITIES STA 2
11/12/2012	16204	SCAFA	\$396.00	22024	ASSOC. DUES
11/12/2012	16205	FOC	\$39.84	22026	FOC
11/12/2012	16206	ICMA	\$642.92	22023	DF COMP EE PORTION
		(INTERNTL CITY/COUNTY MGT ASSOC.)	\$259.25	4708	DF COMP ER PORTION
11/12/2012	16207	TRUDY ONORE	\$30.00	4801	CLEAN STA 1
11/12/2012	16208	PETER SHEK	\$5.69	22027	GARNISHMENT
11/12/2012	16209	STATE OF MICHIGAN	\$391.29	22022	10/12 STATE TAX
11/12/2012	16210	VALLEY PETROLEUM	\$219.43	4741	FUEL
11/19/2012	16211	ALERT ALL	\$731.25	4960	FIRE PREVENTION MATLS
11/19/2012	16212	CIRCLE K SERVICE	\$8,560.19	4978	PUMP REPAIR 41-12
11/19/2012	16213	CITY OF SWARTZ CREEK	\$370.75	4920	UTILITIES STA 1
11/19/2012	16214	VALLEY PETROLEUM	\$228.28	4741	FUEL
11/26/2012	16215	DOUGLASS SAFETY	\$230.00 \$5.43	4976 4728	FRAME KIT SHIPPING
11/26/2012	16216	ICMA	\$70.00	22023	DF COMP EE PORTION
			(\$391.29)	22022	10/12 STATE TAX PAYABLE
			\$2,386.36	22021	10/12 SOC SEC
			\$375.58	22022	10/12 STATE TAX PAYABLE
			\$7,579.22	1002	11/14 PAYROLL
			\$944.97	1002	11/28 PAYROLL
			(\$3,218.00)	4910	WC INSURANCE REIMB
		TOTAL	\$33,394.86		

VOID CHECKS: 16203

Chief Brent Cole

From: Accountant Kim Borse [kimborse@scafd.com]
Sent: Wednesday, November 21, 2012 10:04
To: Brent Cole

Spoke with Bob, again. He checked with the claims dept and they said to just keep the radio and thanked us for our honesty. Please call him on Monday to discuss the pump claim. Main # 248 650 2736
Cell # 586 482 6207

SWARTZ CREEK POLICE DEPARTMENT
MOTOR POOL RENTAL HOURS
NOVEMBER 2012

	<u>101-301-941</u>	<u>101-302-941</u>	<u>101-303-941</u>	<u>101-304-941</u>
#05-168	15	0	0	0
#05-649	28	0	0	0
#12-144	377	11	0	0
#07-375	70	3	0	0
#09-401	0	0	115	0
#09-226	67	7	0	2
#10-161	122	13	0	0
TOTAL	679	34	115	2

SWARTZ CREEK POLICE DEPT

Total Account Hours Summary Report

From: 11/01/2012 to 11/30/2012

Department Account	Description	Regular Hours	Other Hours	Regular Hours YTD	Other Hours YTD
ADMINISTRATIVE					
101 301 702.001	SUPERVISOR	208.750	7.750	2,472.750	54.750
101 301 702.002	CLERICAL	125.000	0.000	1,450.500	4.000
PROTECTION					
101 301 702.003	UNIFORMED	502.000	60.000	6,465.750	379.000
101 301 702.004	NON-UNIFORMED	1.500	5.750	40.750	7.750
101 301 702.005	TRAFFIC ENFORCEMENT	214.500	13.250	2,351.000	97.750
COMPLAINTS					
101 301 702.006	INVESTIGATIONS	112.500	4.500	1,324.250	17.750
101 301 702.007	COURT	4.500	4.750	60.750	22.750
TRAINING					
101 301 702.008	TRAINING	19.000	8.000	148.000	20.000
VACATION					
101 301 702.010	VACATION	27.000	0.000	642.500	0.000
HOLIDAY					
101 301 702.011	HOLIDAY	80.000	0.000	476.000	0.000
ABSENT					
101 301 702.012	ABSENT	36.000	0.000	278.250	0.000
FUNERAL LEAVE					
101 301 702.013	FUNERAL LEAVE	0.000	0.000	12.000	0.000
TRACK ADMINISTRATIVE					
101 302 702.001	SUPERVISOR	34.000	3.000	364.500	7.000
101 302 702.002	CLERICAL	18.000	0.000	211.000	0.000
TRACK PROTECTION					
101 302 702.003	UNIFORMED	35.250	1.000	258.250	16.250
101 302 702.004	NON-UNIFORMED	0.000	0.000	3.500	5.500

Department Account	Description	Regular Hours	Other Hours	Regular Hours YTD	Other Hours YTD
TRACK COMPLAINTS					
101 302 702.006	INVESTIGATIONS	0.000	0.000	1.000	0.000
TRACK TRAINING					
101 302 702.008	TRAINING	0.000	0.000	4.000	0.000
SCHOOL ADM					
101 303 702.001	SUPERVISOR	0.000	0.000	0.000	6.000
SCHOOL PROTECTION					
101 303 702.003	UNIFORMED	160.000	1.000	1,293.750	93.250
101 303 702.004	NON-UNIFORMED	0.000	0.000	8.000	0.000
SCHOOL TRAINING					
101 303 702.008	TRAINING	0.000	0.000	8.000	3.000
LEAVE TIME					
101 303 702.011	HOLIDAY	16.000	0.000	16.000	0.000
101 303 702.012	PERSONAL LEAVE	0.000	0.000	16.000	0.000
ADMINISTRATION					
101 303 702.013	FUNERAL LEAVE	0.000	0.000	24.000	0.000
PROTECTION					
101 304 702.003	UNIFORMED	2.750	0.000	40.000	1.750
TRAINING					
101 304 702.008	TRAINING	16.000	0.000	190.000	0.000
OTHER					
101 304 702.009	SPECIAL EVENTS	0.000	0.000	4.000	0.000
PROTECTION					
265 333 702.004	NON-UNIFORMED	120.000	8.000	1,712.000	44.000
COMPLAINTS					
265 333 702.006	INVESTIGATIONS	0.000	28.000	8.000	418.500
265 333 702.007	COURT	0.000	3.000	0.000	24.000
TRAINING					

Department Account	Description	Regular Hours	Other Hours	Regular Hours YTD	Other Hours YTD
265 333 702.008	TRAINING	0.000	0.000	8.000	0.000
NON-PRODUCTIVE					
265 333 702.010	VACATION	40.000	0.000	104.000	0.000
265 333 702.011	HOLIDAY	16.000	0.000	80.000	0.000
265 333 702.012	ABSENT	8.000	0.000	32.000	0.000
	TOTAL ALL HOURS	1,796.750	148.000	20,108.500	1,223.000

SWARTZ CREEK POLICE DEPT

Total Function Count
Month Ending: 11/30/2012

Account	Description	MTD Functions	YTD Functions
101 301 001.000	TRAFFIC VIOLATIONS	0	4
101 301 002.000	PARKING VIOLATIONS	27	80
101 301 003.000	VERBAL WARNINGS	100	896
101 301 004.000	WRITTEN WARNINGS	15	187
101 301 005.000	FELONY ARRESTS	3	40
101 301 006.000	MISDEMEANOR ARRESTS	29	315
101 301 007.000	CALLS RECEIVED	261	2935
101 301 008.000	TRAFF INJ ACCIDENTS	1	8
101 301 009.000	PROP DAMAG ACCIDENTS	5	82
101 301 010.000	SERVICE REQUESTS	0	22
101 301 011.000	MEETINGS	0	13
101 301 012.000	CONFERENCES	0	0
101 301 013.000	INITIATED CALLS	883	6641
101 301 014.000	DESK ASSIGNMENTS	128	1256
101 301 015.000	BUSINESS CHECKS	1758	18902
101 301 016.000	VACATION CHECKS	244	3056
101 301 017.000	SUSP PERS CHECKED	80	350
TOTAL FUNCTIONS		3534	34787
101 302 002.000	PARKING VIOLATIONS	0	0
101 302 003.000	VERBAL WARNINGS	0	1
101 302 004.000	WRITTEN WARNINGS	0	1
101 302 005.000	FELONY ARRESTS	0	0
101 302 006.000	MISDEMEANOR ARRESTS	0	0
101 302 007.000	CALLS RECEIVED	16	111
101 302 010.000	SERVICE REQUESTS	0	2
101 302 011.000	MEETINGS	0	1
101 302 012.000	CONFERENCES	0	2
101 302 013.000	INITIATED CALL	2	18
101 302 014.000	DESK ASSIGNMENTS	0	0
101 302 015.000	BUSINESS CHECKS	14	128
101 302 016.000	VACATION CHECKS	0	3
101 302 017.000	SUSP PERS CHECKED	0	0
TOTAL FUNCTIONS		32	267
101 303 002.000	PARKING VIOLATIONS	0	0
101 303 003.000	VERBAL WARNINGS	0	1
101 303 004.000	WRITTEN WARNINGS	0	2
101 303 005.000	FELONY ARRESTS	0	4
101 303 006.000	MISDEMEANOR ARRESTS	2	25
101 303 007.000	CALLS RECEIVED	8	59
101 303 010.000	SERVICE REQUESTS	0	0
101 303 011.000	MEETINGS	44	266
101 303 012.000	CONFERENCES	0	3

Account	Description	MTD Functions	YTD Functions
101 303 013.000	INITIATED CALL	94	855
101 303 014.000	DESK ASSIGNMENTS	1	6
101 303 015.000	BUSINESS CHECKS	0	35
101 303 016.000	VACATION CHECKS	0	0
101 303 017.000	SUS PERS CHECKED	0	0
TOTAL FUNCTIONS		149	1256
101 304 001.000	TRAFFIC VIOLATIONS	0	0
101 304 001.003	DESK ASSIGNMENTS	0	0
101 304 002.000	PARKING VIOLATIONS	0	0
101 304 003.000	VERBAL WARNINGS	0	0
101 304 004.000	WRITTEN WARNINGS	0	0
101 304 005.000	FELONY ARRESTS	0	8
101 304 006.000	MISDEMEANOR ARRESTS	0	4
101 304 007.000	CALLS RECEIVED	2	39
101 304 010.000	SERVICE REQUESTS	0	0
101 304 011.000	MEETINGS	0	0
101 304 012.000	CONFERENCES	0	0
101 304 013.000	INITIATED CALL	6	41
101 304 014.000	DESK ASSIGNMENTS	0	0
101 304 015.000	BUSINESS CHECKS	0	0
101 304 016.000	VACATION CHECKS	0	0
101 304 017.000	SUS PERS CHECKED	0	0
101 304 018.000	BUILDING SEARCHES	0	3
101 304 019.000	VEHICLE SEARCHES	7	50
101 304 020.000	NARCOTIC SEARCHES	1	8
101 304 021.000	CURRENCY SEIZED	0	0
101 304 022.000	FORFEITURES	0	0
101 304 023.000	POSITIVE TRACKS	0	13
101 304 024.000	NEGATIVE TRACKS	1	6
101 304 025.000	AGENCY ASSISTS	1	25
101 304 026.000	DEMONSTRATIONS	0	0
101 304 027.000	AREA SEARCHES	0	1
TOTAL FUNCTIONS		18	198
TOTAL ALL FUNCTIONS		3733	36508

Ticket Ledger Report

Report Criteria:

Ticket Type	Officer	Start Date	End Date
Traffic	All	11/01/2012	11/30/2012

Number	Name	Date	Location	Description	Officer	Fine
T-1221009		11/01/12	MILLER AT ELMS	DISREGARDED TRAFFIC SIGNAL/		
T-1220816		11/01/12	MILLER NEAR DYE	NO OPS IN POSSESSION		
T-1220887		11/02/12	I-69 NEAR MILLER	EXCEEDED POSTED SPEED LIMIT		
T-1220888		11/02/12	I-69 NEAR MILLER	EXCEEDED POSTED SPEED LIMIT		
T-1220889		11/02/12	MILLER AT FAIRCHILD	SUSP/REVOKED/NEVER APPL.		
T-1221053-A		11/02/12	MORRISH NEAR MARY ST	UNREGISTERED VEHICLE		
T-1221053-B		11/02/12	MORRISH NEAR MARY ST	EXCEEDED POSTED SPEED LIMIT		
T-1221053-C		11/02/12	MORRISH NEAR MARY ST	HEADLIGHTS		
T-1221054-A		11/03/12	MILLER NEAR SCHOOL	NOISY MUFFLER AND/OR EXCESS		
T-1221054-B		11/03/12	MILLER NEAR SCHOOL	TINTED WINDOWS/NO WINDSHIEI		
T-1221055-B		11/03/12	MORRISH NEAR MARY ST	SEAT BELT 0-4 YR. RESTRAINT FF		
T-1221005-A		11/03/12	MORRISH NEAR MARY ST	EXCEEDED POSTED SPEED LIMIT		
T-1212316		11/04/12	MILLER NEAR MORRISH	NO PROOF INSURANCE/POSSESE		
T-1221056		11/04/12	MORRISH NEAR MARY ST	EXCEEDED POSTED SPEED LIMIT		
T-1221057		11/04/12	MORRISH NEAR MARY ST	EXCEEDED POSTED SPEED LIMIT		
T-1221058-A		11/04/12	MORRISH NEAR I-69	SUSP/REVOKED/NEVER APPL.		
T-1221058-C		11/04/12	MORRISH NEAR I-69	EXCEEDED POSTED SPEED LIMIT		
T-1220731-A		11/05/12	MILLER NEAR ELMS	SUSP/REVOKED/NEVER APPL.		
T-1220731-B		11/05/12	MILLER NEAR ELMS	EXPIRED PLATE		
T-1220731-C		11/05/12	MILLER NEAR ELMS	NO PROOF INSURANCE/POSSESE		
T-1221010		11/06/12	SEYMOUR NEAR DURWOOD	EXCEEDED POSTED SPEED LIMIT		
T-1221011-A		11/06/12	MILLER AT ELMS	DISREGARDED TRAFFIC SIGNAL/		
T-1221011-B		11/06/12	MILLER AT ELMS	NO PROOF INSURANCE/POSSESE		
T-1221012		11/06/12	MORRISH AT MILLER	DISREGARDED TRAFFIC SIGNAL/		
T-1220890		11/07/12	MILLER NEAR ELMS	NO PLATE/FAIL TO DISPLAY/EXPII		
T-1220891		11/07/12	MILLER NEAR FORD	HEADLIGHTS		
T-1220892		11/07/12	MORRISH AT GROVE	SUSP/REVOKED/NEVER APPL.		
T-1220893		11/07/12	BRISTOL NEAR HERITAGE	EXCEEDED POSTED SPEED LIMIT		
T-1220894		11/07/12	BRISTOL NEAR HERITAGE	NO TAIL/BRAKE LIGHTS		
T-1220895		11/07/12	BRISTOL NEAR HERITAGE	NO PROOF INSURANCE/POSSESE		
T-1220896		11/07/12	MORRISH NEAR MARY ST	NO PROOF INSURANCE/POSSESE		
T-1220897		11/07/12	MORRISH NEAR MARY ST	SEAT BELT DRIVER/PASSENGER		
T-1221059-A		11/08/12	MORRISH NEAR I-69	SUSP/REVOKED/NEVER APPL.		
T-1221059-B		11/08/12	MORRISH NEAR I-69	EXCEEDED POSTED SPEED LIMIT		
T-1221059-C		11/08/12	MORRISH NEAR I-69	NO PROOF INSURANCE/POSSESE		
T-1220898		11/08/12	MORRISH NEAR MARY ST	SEAT BELT DRIVER/PASSENGER		
T-1220899		11/08/12	INGALLS NEAR SCHOOL	RIGHT OF WAY AT INTERSECTION		
T-1221013		11/09/12	MILLER NEAR WINSTON	HEADLIGHTS		
T-1221014		11/09/12	ELMS AT MILLER	DISREGARDED TRAFFIC SIGNAL/		
T-1221016		11/10/12	MILLER NEAR ELMS	NO TAIL/BRAKE LIGHTS		
T-1221015		11/10/12	MILLER AT ELMS	DISREGARDED TRAFFIC SIGNAL/		
T-1221017		11/11/12	BRISTOL NEAR HERITAGE	EXCEEDED POSTED SPEED LIMIT		
T-1221026		11/12/12	I-69 NEAR MORRISH	HEADLIGHTS		
T-1220900		11/12/12	MILLER AT ELMS	DISREGARDED TRAFFIC SIGNAL/		
T-1221060-A		11/12/12	MORRISH NEAR MARY ST	EXCEEDED POSTED SPEED LIMIT		
T-1221060-B		11/12/12	MORRISH NEAR MARY ST	NO PROOF INSURANCE/POSSESE		

Tickets so far: 46	Charges so far: 46	Fines Subtotal: 0.00
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Ticket Ledger Report

Report Criteria:

Ticket Type	Officer	Start Date	End Date
Traffic	All	11/01/2012	11/30/2012

Number	Name	Date	Location	Description	Officer	Fine
T-1221027		11/13/12	MILLER NEAR SCHOOL	HEADLIGHTS		
T-1221028		11/13/12	MORRISH NEAR MARY ST	EXCEEDED POSTED SPEED LIMIT		
T-1221029		11/13/12	MORRISH NEAR MARY ST	NO PROOF INSURANCE/POSSESE		
T-1220815		11/15/12	I-69 NEAR MILLER	EXCEEDED POSTED SPEED LIMIT		
T-1221018		11/15/12	MILLER AT ELMS	DISREGARDED TRAFFIC SIGNAL/A		
T-1221019		11/15/12	MILLER AT ELMS	DISREGARDED TRAFFIC SIGNAL/A		
T-1221369		11/15/12	MORRISH NEAR FORTINO	EXCEEDED POSTED SPEED LIMIT		
T-1221370		11/15/12	SPORTS CREEK RACEWAY	PARKED IN HANDICAP SPACE		
T-1221371		11/15/12	SPORTS CREEK RACEWAY	NO PARKING ZONE/SIDEWALK, H'		
T-1220817-A		11/15/12	MORRISH NEAR FORTINO	VIOLATION RESTRISTED LICENSE		
T-1220817-B		11/15/12	MORRISH NEAR FORTINO	EXCEEDED POSTED SPEED LIMIT		
T-1221030-A		11/16/12	BRISTOL NEAR CANTERBURY	SUSP/REVOKED/NEVER APPL.		
T-1221030-B		11/16/12	BRISTOL NEAR CANTERBURY	EXCEEDED POSTED SPEED LIMIT		
T-1221061-A		11/16/12	MILLER, 7178	OWI		
T-1221061-B		11/16/12	MILLER, 7178	SUSP/REVOKED/NEVER APPL.		
T-1221061-C		11/16/12	MILLER, 7178	NO REGISTRATION IN POSSESSIK		
T-1221062		11/17/12	MILLER NEAR SEYMOUR	OWI		
T-1221031		11/17/12	BRISTOL NEAR HERITAGE	NO PROOF INSURANCE/POSSESE		
T-1221032		11/17/12	BRISTOL NEAR HERITAGE	NO PROOF INSURANCE/POSSESE		
T-1221033		11/17/12	MORRISH NEAR BRISTOL	NO PLATE/FAIL TO DISPLAY/EXPII		
T-1221034		11/17/12	MILLER NEAR HOLLAND	SEAT BELT DRIVER/PASSENGER		
T-1221063-A		11/17/12	MILLER NEAR MORRISH	SUSP/REVOKED/NEVER APPL.		
T-1221063-B		11/17/12	MILLER NEAR MORRISH	SEAT BELT 0-4 YR. RESTRAINT FF		
T-1221064		11/17/12	MORRISH NEAR MARY ST	EXCEEDED POSTED SPEED LIMIT		
T-1221036		11/18/12	I-69 AT MORRISH	CARELESS DRIVING		
T-1221020		11/19/12	MILLER AT SEYMOUR	DISREGARDED TRAFFIC SIGNAL/A		
T-1221021		11/19/12	MILLER AT ELMS	DISREGARDED TRAFFIC SIGNAL/A		
T-1221022		11/20/12	MILLER NEAR MAYA	NO PROOF INSURANCE/POSSESE		
T-1221035		11/20/12	MORRISH NEAR GROVE	HEADLIGHTS		
T-1183709		11/21/12	MILLER NEAR MORRISH	NO PLATE/FAIL TO DISPLAY/EXPII		
T-1183710		11/24/12	MILLER AT MORRISH	FAILED TO STOP AT STOP SIGN		
T-1221078-A		11/25/12	MILLER NEAR ELMS	NO PLATE/FAIL TO DISPLAY/EXPII		
T-1221078-B		11/25/12	MILLER NEAR ELMS	NO PROOF INSURANCE/POSSESE		
T-1221078-C		11/25/12	MILLER NEAR ELMS	EXPIRED LICENSE		
T-1221037		11/26/12	MILLER NEAR ELMS	HEADLIGHTS		
T-1221038		11/26/12	MILLER NEAR MORRISH	HEADLIGHTS		
T-1221065-A		11/26/12	MILLER NEAR MORRISH	UNREGISTERED VEHICLE		
T-1221065-B		11/26/12	MILLER NEAR MORRISH	IMPROPER USE OF REGISTRATIO		
T-1221065-C		11/26/12	MILLER NEAR MORRISH	DISREGARDED TRAFFIC SIGNAL/A		
T-1221066-A		11/27/12	MORRISH RD	SUSP/REVOKED/NEVER APPL.		
T-1221066-B		11/27/12	MORRISH RD	NO PROOF INSURANCE/POSSESE		
T-1221066-C		11/27/12	MORRISH RD	TAIL LIGHTS (DEFECTIVE, IMPROI		
T-1221039		11/27/12	MORRISH AT MARY	EXCEEDED POSTED SPEED LIMIT		
T-1221040		11/27/12	MORRISH NEAR MARY ST	NO PROOF INSURANCE/POSSESE		
T-1221041		11/27/12	MORRISH NEAR MARY ST	EXCEEDED POSTED SPEED LIMIT		
T-1221042		11/27/12	MORRISH NEAR MARY ST	EXCEEDED POSTED SPEED LIMIT		

Tickets so far: 92	Charges so far: 92	Fines Subtotal: 0.00
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Ticket Ledger Report

Report Criteria:

Ticket Type	Officer	Start Date	End Date
Traffic	All	11/01/2012	11/30/2012

Number	Name	Date	Location	Description	Officer	Fine
T-1221043		11/27/12	MORRISH NEAR MARY ST	EXCEEDED POSTED SPEED LIMIT		
T-1221044		11/27/12	MORRISH NEAR MARY ST	EXCEEDED POSTED SPEED LIMIT		
T-1221045-A		11/27/12	MORRISH NEAR MILLER	SEAT BELT DRIVER/PASSENGER		
T-1221045-B		11/27/12	MORRISH NEAR MILLER	NO PLATE/FAIL TO DISPLAY/EXPII		
T-1221046		11/27/12	MILLER NEAR FORD	NO TAIL/BRAKE LIGHTS		
T-1221023		11/28/12	ELMS AT MILLER	NO PROOF INSURANCE/POSSESE		
T-1221024		11/28/12	MILLER AT GMSPO EXIT	DISREGARDED TRAFFIC SIGNAL/A		
T-1221025		11/29/12	MILLER NEAR MAYA	EXCEEDED POSTED SPEED LIMIT		
T-1221372		11/29/12	MILLER NEAR GATEWAY	NO PROOF INSURANCE/POSSESE		
T-1221048-A		11/30/12	MORRISH NEAR MARY ST	EXCEEDED POSTED SPEED LIMIT		
T-1221048-B		11/30/12	MORRISH NEAR MARY ST	NO PROOF INSURANCE/POSSESE		
T-1221050		11/30/12	MORRISH AT MARY	SUSP/REVOKED/NEVER APPL.		

Tickets Total: 104

Charges Total: 104

Fines Total:

0.00

Uniform Crime Report

Report Criteria:

Start File Class	End File Class	Print Zeros?
0100-0	9900-9	Yes

Class	Description	NOV 2011	NOV 2012	YR TO DATE
0100-0	Sovereignty	0	0	0
0200-0	Military	0	0	0
0300-0	Immigration	0	0	0
0900-1	Murder/Non-negligent Manslaughter (Voluntary)	0	0	0
0900-2	Negligent Homicide/Manslaughter (Involuntary)	0	0	0
0900-3	Negligent Homicide - Vehicle/Boat/Snowmobile/ORV	0	0	0
0900-4	Justifiable Homicide	0	0	0
1000-1	Kidnapping/Abduction	0	0	0
1000-2	Parental Kidnapping	0	0	0
1100-1	Sexual Penetration Penis/Vagina - CSC 1st Degree	0	0	1
1100-2	Sexual Penetration Penis/Vagina - CSC 3rd Degree	0	0	0
1100-3	Sexual Penetration Oral/Anal - CSC 1st Degree	0	0	0
1100-4	Sexual Penetration Oral/Anal - CSC 3rd Degree	0	0	0
1100-5	Sexual Penetration Object - CSC 1st Degree	0	0	0
1100-6	Sexual Penetration Object - CSC 3rd Degree	0	0	0
1100-7	Sexual Contact Forcible - CSC 2nd Degree	0	0	1
1100-8	Sexual Contact Forcible - CSC 4th Degree	0	0	0
1200-0	Robbery	0	0	2
1300-1	Non-Aggravated Assault	4	6	48
1300-2	Aggravated/Felonious Assault	0	0	3
1300-3	Intimidation/Stalking	0	2	5
1400-0	Abortion	0	0	0
2000-0	Arson	0	1	1
2100-0	Extortion	0	0	0
2200-1	Burglary - Forced Entry	1	2	21
2200-2	Burglary - Entry Without Force (Intent to Commit)	0	0	4
2200-3	Burglary - Entry Without Authority With or Without Force (No Intent)	0	0	3
2200-4	Possession of Burglary Tools	0	0	0
2300-1	Larceny - Pocketpicking	0	0	0
2300-2	Larceny - Purse Snatching	0	0	1
2300-3	Larceny - Theft from Building	1	2	9
2300-4	Larceny - Theft from Coin-Operated Machine/Device	0	0	0
2300-5	Larceny - Theft from Motor Vehicle	1	4	24
2300-6	Larceny - Theft of Motor Vehicle Parts/Accessories	2	1	12
2300-7	Larceny - Other	2	4	28
2400-1	Motor Vehicle Theft	0	0	4
2400-2	Motor Vehicle as Stolen Property	0	0	0
2400-3	Motor Vehicle Fraud	0	0	0
2500-0	Forgery/Counterfeiting	0	0	1
2600-1	Fraud - False Pretense/Swindle/Confidence Game	0	1	10
2600-2	Fraud - Credit Card/Automatic Teller Machine	1	1	7
2600-3	Fraud - Impersonation	0	1	5
2600-4	Fraud - Welfare Fraud	0	0	1
2600-5	Fraud - Wire Fraud	0	0	2
2600-6	Fraud - Bad Checks	1	2	4
2700-0	Embezzlement	0	0	1
2800-0	Stolen Property	0	0	2

Uniform Crime Report

Report Criteria:

Start File Class	End File Class	Print Zeros?
0100-0	9900-9	Yes

Class	Description	NOV 2011	NOV 2012	YR TO DATE
2900-0	Damage to Property	2	0	53
3000-1	Retail Fraud - Misrepresentation	0	0	0
3000-2	Retail Fraud - Theft	1	0	1
3000-3	Retail Fraud - Refund/Exchange	0	0	0
3500-1	Violation of Controlled Substance - Act	1	1	14
3500-2	Narcotic Equipment Violations	1	0	1
3600-1	Sexual Penetration Non-forcible - Blood/Affinity (CSC 1st/3rd Degr)	0	0	0
3600-2	Sexual Penetration Non-forcible - Other (CSC 1st and 3rd Degree)	1	0	0
3600-3	Peeping Tom	0	0	0
3600-4	Sex Offense - Other	0	0	1
3700-0	Obscenity	0	0	0
3800-1	Family - Abuse/Neglect Nonviolent	0	0	0
3800-2	Family - Non-Support	0	0	0
3800-3	Family - Other	0	0	1
3900-1	Gambling - Betting/Wagering	0	0	0
3900-2	Gambling - Operating/Promoting/Assisting	0	0	0
3900-3	Gambling - Equipment Violations	0	0	0
3900-4	Gambling - Sports Tampering	0	0	0
4000-1	Commercialized Sex - Prostitution	0	0	0
4000-2	Commercialized Sex- Assisting/Promoting Prostitution	0	0	0
4100-1	Liquor License - Establishment	0	0	0
4100-2	Liquor Violations - Other	1	0	4
4200-0	Drunkenness - Except OUIL	0	0	0
4800-0	Obstructing Police	0	0	12
4900-0	Escape/Flight	0	0	0
5000-0	Obstructing Justice	2	2	45
5100-0	Bribery	0	0	1
5200-1	Weapons Offense - Concealed	1	0	2
5200-2	Weapons Offense - Explosives	0	0	0
5200-3	Weapons Offense - Other	0	0	4
5300-1	Disorderly Conduct	0	0	3
5300-2	Public Peace - Other	0	0	10
5400-1	Hit & Run Motor Vehicle Accident	5	0	24
5400-2	Operating Under the Influence of Liquor or Drugs (OUIL or OUID)	3	3	10
5400-3	Driving Law Violations	3	12	84
5500-0	Health and Safety	2	1	13
5600-0	Civil Rights	0	0	0
5700-1	Trespass	0	0	4
5700-2	Invasion of Privacy - Other	0	0	0
5800-0	Smuggling	0	0	0
5900-0	Election Laws	0	0	0
6000-0	Antitrust	0	0	0
6100-0	Tax/Revenue	0	0	0
6200-0	Conservation	0	0	0
6300-0	Vagrancy	0	0	0
7000-0	Juvenile Runaway	1	0	2
7300-0	Miscellaneous Criminal Offense	0	0	0

Uniform Crime Report

Report Criteria:

Start File Class	End File Class	Print Zeros?
0100-0	9900-9	Yes

Class	Description	NOV 2011	NOV 2012	YR TO DATE
7500-0	Solicitation (All Crimes Except Prostitution)	0	0	0
7700-0	Conspiracy	0	0	0
8900-1	SERVICE OF COMMISSION PAPERS	0	0	0
8900-2	UNAUTHORIZED TRANSPORTATION	0	0	0
8900-3	VIOLATION OF RULES/REGISTRATION	0	0	0
8900-4	WARRANTS	0	0	0
8900-5	MOTOR CARRIER SAFETY RULES	0	0	0
8900-6	INSPECTIONS OF HOMES TO BE MOVED	0	0	0
8900-7	MIGRANT AGRICULTURE WORKERS TRANSPO	0	0	0
8900-9	ALL OTHER MOTOR CARRIER VIOLATIONS	0	0	0
9100-1	DELINQUENT MINOR	0	0	0
9100-2	RUNAWAYS	0	0	0
9200-1	DIVORCE AND SUPPORT	0	0	0
9200-2	INCAPACITATION	0	0	0
9200-3	WALK-AWAY - MENTAL INSTITUTIONS ETC	0	0	1
9200-4	ORDER FOR PICKUP AND EXAMINATION	0	0	2
9200-5	CIVIL INFRACTION - ALCOHOL POSSES.	0	0	0
9300-1	Property Damage Accident/Personal Injury	16	5	68
9300-2	NON-TRAFFIC PDA	3	4	39
9300-3	TRAFFIC VIOLATIONS/CIVIL INFRACTION	0	0	0
9300-4	TOWED VEHICLE	1	1	8
9300-5	TRAFFIC HAZARD/ABANDONED VEHICLE	0	0	0
9300-6	TRAFFIC POLICING	0	0	0
9400-1	FALSE ALARM ACTIVATION	0	0	0
9400-2	VALID ALARM ACTIVATION	0	0	0
9400-3	REST AREA/ROADSIDE PARK VIOLATIONS	0	0	0
9500-1	ACCIDENTAL FIRE	0	0	0
9500-2	ACCIDENTAL EXPLOSION	0	0	0
9500-4	OPEN BURNING	0	0	0
9500-6	FIRE-HAZARDOUS CONDITIONS	0	0	0
9700-0	ACCIDENTAL SHOOTING	0	0	0
9700-5	ACCIDENTAL DEATH-WATER	0	0	0
9700-6	ACCIDENT - ALL OTHER	0	0	0
9800-2	RECOVERED PROPERTY	0	0	0
9800-3	PROPERTY INSPECTION	0	0	0
9800-4	OTHER INSPECTIONS/WEAPONS	3	9	70
9800-5	ALARMS	0	0	0
9800-6	CIVIL	1	2	15
9800-7	SUSPICIOUS SITUATION	0	3	21
9800-8	LOST AND FOUND PROPERTY	4	1	22
9800-9	OVERDOSE	0	0	2
9900-1	SUICIDE	1	0	9
9900-2	DOA - NATURAL	1	0	2
9900-3	MISSING PERSON	0	0	0
9900-7	SAFEKEEPING	0	0	0
9900-8	DEPARTMENTAL ASSIST	1	1	13
9900-9	GENERAL - NON CRIMINAL	0	8	49

Uniform Crime Report

Report Criteria:

Start File Class	End File Class	Print Zeros?
0100-0	9900-9	Yes

Class	Description	NOV 2011	NOV 2012	YR TO DATE
Totals:		68	80	810

DPS ACTIVITY - DECEMBER 2012

	REG	HOL	VAC	ABSENT	OT	DT
101 GENERAL FUND						
262.0 ELECTIONS						
781.0 AMPHI-PARK						
782.0 WINSHALL PARK	2.00		0.24			
783.0 ELMS PARK						
784.0 BICENT. PARK						
790.0 SENIOR CENTER/LIBRA	19.00	1.31	1.24	0.02		
792.0 P S BLDG	13.50	0.45	1.95	0.02		
793.0 CITY HALL	4.37	0.25	0.43	0.01		
794.0 COMM PROMO	110.00	27.00	11.20	0.42	9.00	
796.0 CEMETERY						
202 MAJOR STREET FUND						
429.0 SAFETY						
441.0 PARK & RIDE GARBAGE	4.00	0.68	1.02	0.04		
463.0 STREET MAIN	6.00		1.19		2.00	
474.0 TRAFFIC						
478.0 SNOW & ICE						3.00
482.0 ADMIN	2.86	0.44	1.10			
203 LOCAL STREET FUND						
429.0 SAFETY						
463.0 STREET MAIN	11.00		1.66			
474.0 TRAFFIC	26.00		4.79			
478.0 SNOW & ICE						
482.0 ADMIN	2.86	0.44	1.10			
226 GARBAGE FUND						
528.0 COLLECT	10.00	0.25	2.17			
530.0 WOODCHIPPING	5.20	0.80	2.00			
782.0 WINSHALL PARK GARBAGE						
783.0 ELMS PARK GARBAGE	1.00	0.25				
793.0 CITY HALL	4.37	0.25	0.43	0.01		
590 WATER						
540.0 WATER SYSTEM	115.54	11.50	28.84	0.13	8.50	
540.0 WATER-ON CALL	12.00	2.44	2.75	0.09		
542.0 READ & BILL	7.00	0.88	1.34	0.02		
793.0 CITY HALL	4.38	0.25	0.43	0.01		
591 SEWER						
536.0 SEWER SYSTEM	61.54	8.96	19.31			
536.0 SEWER-ON CALL	12.00	2.44	2.75	0.09		
537.0 LIFT STATION	9.00	1.36	0.24			
542.0 READ & BILL	7.00	0.88	1.34	0.02		
793.0 CITY HALL	4.38	0.25	0.43	0.01		
661 MOTOR POOL FUND						
795.0 CITY GARAGE	48.00	2.92	8.05	0.11		
DAILY HOURS TOTAL	503.00	64.00	96.00	1.00	19.50	3.00

Public Works
Monthly Work Orders

01/03/13

Work Order # Work Order Status	Location ID	Customer Name Service Address	Date Recd Date Comp	Type
BXRP12-0066 COMPLETED	HT10-003358-0000-01	VUCKOVICH, PATRICIA 3358 HERITAGE BLVD	12/17/12 12/20/12	CURB BOX REPAIR
CKME12-0193 COMPLETED	CH20-009151-0000-01	PURVES, CAROL 9151 CHESTERFIELD DR	12/13/12 12/13/12	CHECK METER
CKME12-0194 COMPLETED	MA20-008012-0000-03	FED NATL MORG ASSN 8012 MAPLE ST	12/19/12 12/19/12	CHECK METER
FLAG12-0086 COMPLETED	CI10-008083-0000-01	CITY OF SWARTZ CREEK 8083 CIVIC DR	12/04/12 12/04/12	LOWER/RAISE FLAG
FLAG12-0087 COMPLETED	CI10-008083-0000-01	CITY OF SWARTZ CREEK 8083 CIVIC DR	12/14/12 12/15/12	LOWER/RAISE FLAG
FLAG12-0088	CI10-008083-0000-01	CITY OF SWARTZ CREEK 8083 CIVIC DR	12/19/12	LOWER/RAISE FLAG
FNRD12-0487	CO20-007450-0000-02	RINGSTAFF, NEAL 7450 COUNTRY MEADOW DR	12/03/12	FINAL READ
FNRD12-0488 COMPLETED	DA10-005184-0000-01	JOHNSON, KEITH 5184 DAVAL DR	12/07/12 12/07/12	FINAL READ
FNRD12-0489 COMPLETED	MI10-007296-0000-01	CHASE, JOHN A 7296 MILLER RD	12/07/12 12/10/12	FINAL READ
FNRD12-0490 COMPLETED	MI10-007448-0000-02	OUSSOREN-BROWN, MARIA 7448 MILLER RD	12/07/12 12/10/12	FINAL READ
FNRD12-0492 COMPLETED	CH20-008481-0000-05	SMITH, JULIE 8481 CHESTERFIELD DR	12/13/12 12/13/12	FINAL READ
FNRD12-0493 COMPLETED	GR10-005207-0000-02	FERRIS, SCOTT G 5207 GREENLEAF DR	12/17/12 12/17/12	FINAL READ
FNRD12-0494 COMPLETED	LU10-009118-0000-02	REED, ROBERT J. 9118 LUEA LN	12/20/12 12/20/12	FINAL READ
GWO12-0256 COMPLETED	CI10-008100-0000-01	PUBLIC SAFETY BUILDING 8100 CIVIC DR	12/03/12 12/03/12	GENERIC WORK ORDE
GWO12-0257 COMPLETED	CI10-008100-0000-01	PUBLIC SAFETY BUILDING 8100 CIVIC DR	12/03/12 12/03/12	GENERIC WORK ORDE
GWO12-0258 COMPLETED	CH20-009257-0000-01	DONOHO, DAVID 9257 CHESTERFIELD DR	12/10/12 12/12/12	GENERIC WORK ORDE
GWO12-0259	CI10-008083-0000-01	CITY OF SWARTZ CREEK 8083 CIVIC DR	12/24/12	GENERIC WORK ORDE
LIMB12-0011 COMPLETED	DU10-005312-0000-01	ROOT, DEVERE 5312 DURWOOD DR	12/19/12 12/19/12	TREE LIMB DOWN
MNT12-0114 COMPLETED	CI10-008095-0000-01	PERKINS LIBRARY 8095 CIVIC DR	12/03/12 12/04/12	BUILDING MAINTENA
MNT12-0115 COMPLETED	CI10-008100-0000-01	PUBLIC SAFETY BUILDING 8100 CIVIC DR	12/10/12 12/12/12	BUILDING MAINTENA

Work Order #	Location ID	Customer Name	Date Recd	Type
Work Order Status		Service Address	Date Comp	
MNT12-0116 COMPLETED	WI10-005363-0000-01	WINSHALL PARK 5363 WINSHALL DR	12/14/12 12/17/12	BUILDING MAINTENA
MNT12-0117	MO10-004278-0000-03	PETROLINA INC. 4278 MORRISH RD	12/19/12	BUILDING MAINTENA
READ12-0278 COMPLETED	DO10-005418-0000-01	FOURNIER, CAROLYN 5418 DON SHENK DR	12/20/12 12/20/12	READ METER
READ12-0279 COMPLETED	DU10-005282-0000-03	DEAN, WILLIAM A 5282 DURWOOD DR	12/20/12 12/20/12	READ METER
READ12-0280 COMPLETED	GR10-005396-0000-03	WALKER, KARRYN 5396 GREENLEAF DR	12/20/12 12/20/12	READ METER
READ12-0281 COMPLETED	MI10-005428-0000-03	SABOURIN, MARISSA 5428 MILLER RD	12/20/12 12/20/12	READ METER
READ12-0282 COMPLETED	MI10-007084-SUMM-01	KROGER CO OF MI 7084 MILLER RD	12/20/12 12/20/12	READ METER
READ12-0283 COMPLETED	NO10-009192-0000-01	NELSON, JAMES M 9192 NORBURY DR	12/20/12 12/21/12	READ METER
READ12-0284 COMPLETED	CH10-009132-0000-01	MARTINEZ, ANGELO 9132 CHELMSFORD DR	12/21/12 12/21/12	READ METER
READ12-0285 COMPLETED	GR20-007442-0000-05	CZARNEY, ASHLEY 7442 GROVE ST	12/21/12 12/21/12	READ METER
READ12-0286 COMPLETED	WI10-005363-0000-01	WINSHALL PARK 5363 WINSHALL DR	12/21/12 12/21/12	READ METER
STRT12-0035 COMPLETED	EL10-004315-0000-02	FAMILY FARM & HOME 4315 ELMS RD	12/11/12 12/11/12	STREET REPAIR
STRT12-0036 COMPLETED	MI10-008267-0000-02	DOOLEY, LISA P 8267 MILLER RD	12/13/12 12/17/12	STREET REPAIR
SWBK12-0032 COMPLETED	MI10-007405-0000-04	ESKEW, DENNIS & BRENDA 7405 MILLER RD	12/11/12 12/11/12	SEWER BACKUP
WMBK12-0028 COMPLETED	SE20-005137-0000-01	SHERMAN, SHERLINE 5137 SEYMOUR RD	12/07/12 12/07/12	WATER MAIN BREAK
WMBK12-0029 COMPLETED	OA10-009154-0000-01	YORK, BRENDA 9154 OAKVIEW DR	12/14/12 12/14/12	WATER MAIN BREAK
WMBK12-0030 COMPLETED	WI20-005037-0000-01	GLIDDEN, DIANE 5037 WINSTON DR	12/14/12 12/14/12	WATER MAIN BREAK
WMBK12-0031 COMPLETED	CA10-008396-0000-05	TORPEY, KACEY 8396 CAPPY LN	12/18/12 12/20/12	WATER MAIN BREAK
WOFF12-0816 COMPLETED	SC20-005021-0000-04	KRAFT, ZANDREA 5021 SCHOOL ST	12/10/12 12/10/12	WATER TURN OFF
WOFF12-0817 CANCELLED	CH20-008500-0000-02	LOUGHEED, KATRINA 8500 CHESTERFIELD DR	12/10/12	WATER TURN OFF
WOFF12-0818 COMPLETED	CH20-009288-0000-01	MARSH, KATHLEEN G 9288 CHESTERFIELD DR	12/10/12 12/11/12	WATER TURN OFF
WOFF12-0819	DU10-005213-0000-04	HALL, TIM	12/10/12	WATER TURN OFF

Work Order #	Location ID	Customer Name	Date Recd	Type
Work Order Status		Service Address	Date Comp	
CANCELLED		5213 DURWOOD DR		
WOFF12-0820 CANCELLED	DU10-005337-0000-03	DESSINGER, CATHY 5337 DURWOOD DR	12/10/12 12/10/12	WATER TURN OFF
WOFF12-0821 CANCELLED	EL10-003277-0000-03	MITCHELL, AMANDA 3277 ELMS RD	12/10/12	WATER TURN OFF
WOFF12-0822 CANCELLED	FA10-005054-0000-02	DADY, GREG 5054 FAIRCHILD ST	12/10/12	WATER TURN OFF
WOFF12-0823 CANCELLED	GR10-005311-0000-01	STRAUSS, MICHAEL 5311 GREENLEAF DR	12/10/12	WATER TURN OFF
WOFF12-0824 CANCELLED	GR10-005318-0000-02	HASTINGS, BRENDA 5318 GREENLEAF DR	12/10/12	WATER TURN OFF
WOFF12-0825 CANCELLED	HT10-003358-0000-01	VUCKOVICH, PATRICIA 3358 HERITAGE BLVD	12/10/12	WATER TURN OFF
WOFF12-0826 CANCELLED	IN10-008045-0000-02	SPRAGUE, NANCY 8045 INGALLS ST	12/10/12	WATER TURN OFF
WOFF12-0827 CANCELLED	IN10-008051-0000-04	BANKS, LORI 8051 INGALLS ST	12/10/12	WATER TURN OFF
WOFF12-0828 CANCELLED	IN10-008089-0000-01	BUDD JR, VIRGIL 8089 INGALLS ST	12/10/12	WATER TURN OFF
WOFF12-0829 CANCELLED	LI10-004265-0000-02	MILLER, STEVEN 4265 LINDSEY DR	12/10/12	WATER TURN OFF
WOFF12-0830 CANCELLED	LO10-004186-0000-01	HATCH, CRAIG H 4186 LOCUST LN	12/10/12	WATER TURN OFF
WOFF12-0831 COMPLETED	MI10-008343-0000-01	KRUMMEL, JEFF 8343 MILLER RD	12/10/12 12/10/12	WATER TURN OFF
WOFF12-0832 CANCELLED	MO10-005058-0000-03	PAVLICA, BRIAN 5058 MORRISH RD	12/10/12	WATER TURN OFF
WOFF12-0833 CANCELLED	MO10-005288-0000-03	STURGESS PROPERTIES, INC 5288 MORRISH RD	12/10/12	WATER TURN OFF
WOFF12-0834 COMPLETED	OX10-005156-0000-06	DOYLE, AMANDA 5156 OXFORD CT	12/10/12 12/10/12	WATER TURN OFF
WOFF12-0835 COMPLETED	SC20-005086-0000-02	HORST, STEVEN 5086 SCHOOL ST	12/10/12 12/11/12	WATER TURN OFF
WOFF12-0836 COMPLETED	SE20-005375-0000-03	LUNDGREN, RYAN 5375 SEYMOUR RD	12/10/12 12/10/12	WATER TURN OFF
WOFF12-0837 CANCELLED	WI10-005366-0000-01	BROOKMAN, MARY 5366 WINSHALL DR	12/10/12	WATER TURN OFF
WOFF12-0838 CANCELLED	WI20-005022-0000-05	ALLEN-ANTHONY, NICOLE 5022 WINSTON DR	12/10/12	WATER TURN OFF
WOFF12-0839 CANCELLED	YA10-007036-0000-03	ROBISON, JACK 7036 YARMY DR	12/10/12	WATER TURN OFF
WOFF12-0840 COMPLETED	YA10-007115-0000-07	DUNCAN, THOMAS 7115 YARMY DR	12/10/12 12/11/12	WATER TURN OFF

Work Order #	Location ID	Customer Name	Date Recd	Type
Work Order Status		Service Address	Date Comp	
WTOFF COMPLETED	MI10-008231-0000-01	PARKER, MARC 8231 MILLER RD	12/10/12 12/10/12	WATER OFF
WTON12-0565 COMPLETED	MI10-008343-0000-01	KRUMMEL, JEFF 8343 MILLER RD	12/11/12 12/11/12	WATER TURN ON
WTON12-0566 COMPLETED	OX10-005156-0000-06	DOYLE, AMANDA 5156 OXFORD CT	12/11/12 12/11/12	WATER TURN ON
WTON12-0567 COMPLETED	SC20-005086-0000-02	HORST, STEVEN 5086 SCHOOL ST	12/11/12 12/11/12	WATER TURN ON
WTON12-0568 COMPLETED	YA10-007115-0000-07	DUNCAN, THOMAS 7115 YARMY DR	12/11/12 12/11/12	WATER TURN ON
WTON12-0569 COMPLETED	CH20-009288-0000-01	MARSH, KATHLEEN G 9288 CHESTERFIELD DR	12/12/12 12/12/12	WATER TURN ON
WTON12-0570 COMPLETED	SC20-005021-0000-04	KRAFT, ZANDREA 5021 SCHOOL ST	12/19/12 12/19/12	WATER TURN ON
WTON12-0571 COMPLETED	DO10-005334-0000-02	ELGA CREDIT UNION 5334 DON SHENK DR	12/26/12 12/26/12	WATER TURN ON

Total Records: 71

December 2012	MILES DRIVEN	GALLONS GAS PURCHASED	GALLONS DIESEL PURCHASED
#1 P/U 4WD			
#3 P/U 4WD	467	52	
07-03 P/U 4WD	138		
09-03 P/U 4WD	650		67
#2 P/U 2WD	288		
#6-00 BACKHOE			25
#9 DUMP			
#10 DUMP			
#11 DUMP			
#12-02 DUMP	75		26
#12-04 DUMP	148		146
#12-99 GENERATOR			
#9-02 BRUSH HOG			
#17 CASE BACKHOE			17
#19 JD TRACTOR			
#06-99 BUCKET TRUCK			
#21 WOOD CHIPPER			
#807 STREET SWEEPER	14		
#42 ASPHALT HEATER			
#37 TRAIL ARROW			
#10-98 3" PUMP			
#28A 3" PUMP			
3" PUMP			
#30 4" PUMP			
#31 4" PUMP			
#32 4" PUMP			
1" PUMP			
S-10	164		
TOTAL	1944	52	280

01/03/2013

CHECK REGISTER FOR CITY OF SWARTZ CREEK
CHECK DATE FROM 12/01/2012 - 12/31/2012

Check Date	Check	Vendor Name	Description	Amount
Bank GEN CONSOLIDATED ACCOUNT				
12/06/2012	36925	ADAM H ZETTEL	CONSULTING SERVICES	656.25
12/06/2012	36926	ARROW UNIFORM RENTAL	UNIFORMS, MATS, SUPPLIES, ENV. MATS, SUPPLIES	77.73 27.63
				105.36
12/06/2012	36927	BRADYS BUSINESS SYSTEMS	COPY MACH MAINT 11/27/12-2/27/12	259.40
12/06/2012	36928	C & H CONSTRUCTION CO INC	CURB BOX REPAIR 3498 ELMS/8051 CRAPO WATERMAIN REPAIR 5031 WINSTON	845.00 970.50
				1,815.50
12/06/2012	36929	CITY OF SWARTZ CREEK	WIN 2012 PROP TAXES 58-36-578-018	8.01
12/06/2012	36930	COMCAST BUSINESS	12/1-12/31/12 PUBLIC SAFETY BUILDING	141.85
12/06/2012	36931	FAMILY FARM AND HOME INC	100 PK CABLE TIES RV ANTIFREEZE (12) WIPER BLADES/CLAMPS SS CLAMPS (4) WIPER BLADE WIPER BLADE RETURN	25.98 41.88 39.04 8.76 9.98 (9.98)
				115.66
12/06/2012	36932	FIDELITY SECURITY LIFE INSUR	DEC 2012 VISION - RETIREES (4)	20.98
12/06/2012	36933	FLINT TOWNSHIP	SWR TRANS MAINT CHG 42 UNITS	94.50
12/06/2012	36934	GILL ROYS HARDWARE	GALV NIPPLE/GALV COUPLING (6) OFFICE KEY CUT TOILET BRUSH & CLEANER/BULB HOSE/REGULATOR GALV COUPLING WHITE SAFETY HOOKS (5) LIGHT SETS (13) LED LIGHT SET NUTS/BOLTS/SCREWS MINI CLEAR LIGHT SET (3) CLEAR LIGHT SETS (12) LIGHT SET (3)/BULBS (4)/UTLTY LIGHTERS 25 CT LED LIGHTS COBALT DRILL BIT NUTS/BOLTS/SCREWS LIGHT SET RETURN NOV 2012 DISCOUNT	22.68 10.74 12.27 23.99 16.99 15.95 105.99 10.99 1.38 39.84 46.56 45.57 14.99 3.89 9.04 (4.88) (21.15)
				354.84
12/06/2012	36935	HYDRO DESIGNS	WATER CROSS CONNECTION CONTROL AND	300.00
12/06/2012	36936	JOE RAICA EXCAVATING INC	WINSHALL DRIVE SEWER RAPAIR PROJECT	78,075.00
12/06/2012	36937	MICHAEL R SHUMAKER	OCT-DEC 2012 RETIREE MEDICAL HEALTH CA	714.00
12/06/2012	36938	MICHIGAN PIPE AND VALVE	WATER HYDRANT	1,666.42
12/06/2012	36939	PRINTING SYSTEMS	QVF AV APPLICATIONS (500)	40.99
12/06/2012	36940	RICE SIGNS LLC	STREET SIGNS PER QUOTE #12-2327	477.00
12/06/2012	36941	ROWE PROFESSIONAL SERVICE	TRAFFIC SIGNAL MILLER/BRISTOL	1,442.00
12/06/2012	36942	ROWE PROFESSIONAL SERVICE	MORRISH RD DRAIN IMPRVMNTS/I-69 OVERP/	2,213.00
12/06/2012	36943	RWS OF MID MICHIGAN	FY13 GARBAGE/RECYCLING/YARD WASTE	20,554.56
12/06/2012	36944	SUBURBAN AUTO SUPPLY	FLOR-DRI (2)	17.98
12/06/2012	36945	VALLEY PETROLEUM	11/16-11/30/12 FUEL USAGE - POLICE	1,006.25
12/06/2012	36946	VALLEY PETROLEUM	11/16-11/30/12 FUEL USAGE - DPW	527.65
12/06/2012	36947	VERIZON WIRELESS	10/24-11/23/12 MONTHLY BILL	500.38
12/13/2012	36948	A+ SUPPLY CO INC	2 LAMP 8' STRIP	51.03
12/13/2012	36949	ADS PLUS PRINTING LLC	NAME BADGE/D KRUEGER	15.95
12/13/2012	36950	AMERAPLAN INC	JAN 2013 BILLING FOR HEALTH CARE	254.25

12/13/2012	36951	AMERICAN MESSAGING	12/5/12-1/14/13 8108332563 8108331159	24.09
12/13/2012	36952	ARROW UNIFORM RENTAL	UNIFORMS, MATS, SUPPLIES, ENV. MATS, SUPPLIES	91.08 27.56
				118.64
12/13/2012	36953	BATTERY ZONE INC	(2) REPLACEMENT BATTERIES LIFEPAK 500	443.95
12/13/2012	36954	BLUE CARE NETWORK-EAST MI	JAN 2013 RETIREE MED INS KELLY JAN 2013 RETIREE MED INS PETRUCHA JAN 2013 RETIREE MED INS TYLER JAN 2013 RETIREE MED INS SHANNON JAN 2013 CLAIM TAX ASSESSMENT	460.05 1,058.11 460.05 460.05 157.52
				2,595.78
12/13/2012	36955	C & H CONSTRUCTION CO INC	MATERMAIN REPAIR 5137 SEYMOUR	869.75
12/13/2012	36956	CATHY HAWLEY	REFUND DEC BOR PRE CHG 58-30-526-017	1,296.24
12/13/2012	36957	CITY OF SWARTZ CREEK	REIMB PETTY CASH	70.18
12/13/2012	36958	CONSUMERS ENERGY	11/3-12/5/12 E 4125 ELMS RD	30.24
12/13/2012	36959	CONSUMERS ENERGY	11/3-12/5/12 A 4125 ELMS RD PAVILION	23.94
12/13/2012	36960	CONSUMERS ENERGY	11/1-11/30/12 4524 MORRISH RD	42.69
12/13/2012	36961	CONSUMERS ENERGY	10/31-12/4/12 A 5121 MORRISH RD	481.66
12/13/2012	36962	CONSUMERS ENERGY	11/1-11/30/12 A 5257 WINSHALL DR	22.24
12/13/2012	36963	CONSUMERS ENERGY	11/1-11/30/12 A 5361 WINSHALL DR	22.24
12/13/2012	36964	CONSUMERS ENERGY	11/1-11/30/12 A WINSHALL RESTROOMS	25.88
12/13/2012	36965	CONSUMERS ENERGY	11/2-12/5/12 A 6425 MILLER RD PARK &RIDE	83.89
12/13/2012	36966	CONSUMERS ENERGY	10/31-12/4/12 A 8011 MILLER RD	25.52
12/13/2012	36967	CONSUMERS ENERGY	10/31-12/4/12 A 8059 FORTINO DR	44.20
12/13/2012	36968	CONSUMERS ENERGY	10/31-12/4/12 A 8083 CIVIC DR	897.24
12/13/2012	36969	CONSUMERS ENERGY	10/31-12/4/12 A 8095 CIVIC DR	944.04
12/13/2012	36970	CONSUMERS ENERGY	10/31-12/4/12 A 8100 CIVIC DR	1,194.04
12/13/2012	36971	CONSUMERS ENERGY	10/31-12/3/12 A 8301 CAPPY LN	314.68
12/13/2012	36972	CONSUMERS ENERGY	10/30-12/3/12 A 8499 MILLER RD	23.23
12/13/2012	36973	CONSUMERS ENERGY	10/31-12/1/12 A 9099 MILLER RD	32.30
12/13/2012	36974	CONSUMERS ENERGY	11/1-11/30/12 ELMS PARKING LOT	29.08
12/13/2012	36975	CONSUMERS ENERGY	11/1-11/30/12 STREET LIGHTS	9,744.78
12/13/2012	36976	CONSUMERS ENERGY	11/1-11/30/12 SIRENS	27.17
12/13/2012	36977	CONSUMERS ENERGY	11/1-11/30/12 TRAFFIC LIGHTS	389.16
12/13/2012	36978	COOKS DIESEL RV & TRUCK RE	REPLC U JOINT/BULBS/REPAIR STROBE LIGH'	278.65
12/13/2012	36979	DONALD KORTH	INSTALL UPS/CONFIGURE WEB SERVER	150.00
12/13/2012	36980	ELITE BUSINESS PRODUCTS	OFFICE SUPPLIES	280.14
12/13/2012	36981	FLINT WELDING SUPPLY	CYLINDER COMPRESSED OXYGEN	5.00
12/13/2012	36982	GENESEE CTY DRAIN COMMISS	NPDES PHASE II IMPL FEES 10/1-12/31/12	709.58
12/13/2012	36983	J & K CANVAS PRODUCTS	REPAIR TRUCK SEAT	45.00
12/13/2012	36984	JERRY'S TIRE	(2) 70R17 TIRES/LABOR/MT & DISMOUNT	457.89
12/13/2012	36985	LETAVIS ENTERPRISES INC.	NOV 2012 VEH. WASHES	128.25
12/13/2012	36986	MARKEE ELECTRIC INC	WORK ON LIGHT BEHIND HAND & DON'S	85.00
12/13/2012	36987	MCLAREN MEDICAL MANAGEME	POISON IVY SWR STAKINGS #1/WRIGHT POISON IVY SWR STAKING #2/WRIGHT	346.50 219.50
				566.00
12/13/2012	36988	MICHAEL R SHUMAKER	SMALL CITIES MTG/DINNER SHUMAKER/KRUE	54.36
12/13/2012	36989	MICHIGAN MUNICIPAL LEAGUE	ELECT OFFICL TRAIN 2/15-2/16/12 GILBERT	150.00
12/13/2012	36990	MID MICHIGAN MANUFACTURIN	JETTED SEWER 5273 WORCHESTER	225.00
12/13/2012	36991	PRINTING SYSTEMS	W-2/1099-MISC/W3/1096 2012	93.20
12/13/2012	36992	RANDALL, MICHAEL, JOHN & JAI	REFUND DEC BOR PRE CHG 58-03-533-151	603.57
12/13/2012	36993	RICK CLOLINGER	FUEL FOR 12-144 DUTY USE	52.50
12/13/2012	36994	RON SCHULTZ	REIMB FOR CHRISTMAS SIGNS	60.00
12/13/2012	36995	SCHAEFER'S OFFICE SOURCE	BATH TISSUE/PAPER TOWEL ROLLS	167.56
12/13/2012	36996	SELF SERVE LUMBER CO.	LUMBER FOR SHELVES	112.95
12/13/2012	36997	SIMEN FIGURA & PARKER PLC	NOV 2012 GEN'L/TRAFFIC/ORDIN	3,164.50
12/13/2012	36998	SUBURBAN AUTO SUPPLY	PWR PLUG LIGHTER	2.99
12/13/2012	36999	SWARTZ CREEK AREA FIRE DEF	NOV 2012 MONTHLY RUNS	2,890.66
12/13/2012	37000	SWARTZ CREEK AREA FIRE DEF	OPER & EQUIP BUDGET 1/1-6/30/13	48,380.00
12/13/2012	37001	THOMAS SVRCEK	BAGS FOR CANDLES FOR XMAS PARADE MILEAGE TO BIRCH RUN/DRAIN MEETING	73.48 36.08

				109.56
12/20/2012	37002	ADS PLUS PRINTING LLC	BUSINESS CARDS KRUEGER/HICKS NAME PLATE/GILBERT	108.76 17.50
				126.26
12/20/2012	37003	ARROW UNIFORM RENTAL	UNIFORMS, MATS, SUPPLIES, ENV. MATS, SUPPLIES UNIFORMS, MATS, SUPPLIES, ENV. MATS, SUPPLIES	77.55 27.56 77.55 27.56
				210.22
12/20/2012	37004	BAC TAX SERVICES CORPORAT	REFUND OVRPMT 58-03-534-026	213.44
12/20/2012	37005	BETTY SHANNON	PER CONTRACT REIMB/DEC 2012-JAN 2013	154.00
12/20/2012	37006	CAPITAL TIRE	(2) P225/60R18 SNOW TIRES	256.44
12/20/2012	37007	CITY OF SWARTZ CREEK	REIMBURSE PETTY CASH	180.34
12/20/2012	37008	COMCAST BUSINESS	12/26/12-1/25/13 CITY HALL	275.80
12/20/2012	37009	COOKS DIESEL RV & TRUCK RE	REPLACED STARTER	630.96
12/20/2012	37010	CREEK AUTO SERVICES LLC	L.O.F. MONTHLY MAINT/2 BULBS 09-226 LOF MONTHLY MAINT 2 SNOW TIRES MNT/BA	35.95 61.95
				97.90
12/20/2012	37011	CURBCO	REPLACE SIDEWALK	5,427.75
12/20/2012	37012	DELTA DENTAL PLAN	JAN 2013 DENTAL-RETIRES/EST. TAX	290.24
12/20/2012	37013	GEN CTY ROAD COMMISSION	NOV 2012 S-MTCE & OPERATIONS	230.02
12/20/2012	37014	GENESEE CTY DRAIN COMMISS	10/30-11/29/12 COMM/READY TO SERVE	69,073.09
12/20/2012	37015	GENESEE CTY DRAIN COMMISS	SEWER TAP FOR 7160 PARKRIDGE PKWY	1,000.00
12/20/2012	37016	GREAT LAKES EMERGENCY PRI	MOTOROLA 18' COMPUTER CABLE 12-144 LAE	190.00
12/20/2012	37017	JAMES SEARS & ADVANCED WII	REFUND OVRPMT 58-03-531-131	1.10
12/20/2012	37018	JT'S COUNTRY KITCHEN	DDA X-MAS LIGHT WINNER	25.00
12/20/2012	37019	LANDMARK APPRAISAL CO	ASSESSOR SERVICES NOV 1, 2012-OCT 31, 20	2,289.17
12/20/2012	37020	LASERS FLOWERS	DDA X-MAS LIGHT WINNER	50.00
12/20/2012	37021	MASON BURGESS TITLE AGENC	REFUND OVRPMT 5072 WINSTON	23.18
12/20/2012	37022	MICHIGAN ASSOCIATION OF MA	MEMBERSHIP 1/1-12/31/12 DUES KRUEGER	85.00
12/20/2012	37023	MICHIGAN METER TECHNOLOG	WATER METER SUPPLIES CREDIT SO3057 RETURN R900 REGISTERS (12) WATER METER REGISTERS (12) WATER METER & SUPPLIES BATTERY PACK (2)	(86.00) (1,764.00) 720.00 3,950.00 114.96
				2,934.96
12/20/2012	37024	MICHIGAN PIPE AND VALVE	REPAIR CLAMPS WATERMAIN BREAK 12/7/12	611.32
12/20/2012	37025	MY-CAN LLC	PORT A JON RENTAL/ELMS PARK	140.00
12/20/2012	37026	PROGRESSIVE AE	TRAFFIC REVIEW/BP GAS STATION	402.95
12/20/2012	37027	SARGENTS TITLE COMPANY	TITLE SEARCH 5086 MORRISH	350.00
12/20/2012	37028	SCHAEFER'S OFFICE SOURCE	OFFICE SUPPLIES CD-RW FOR COUNCIL SHREDDER	542.48 979.00
				1,521.48
12/20/2012	37029	SWARTZ CREEK VISION CENTE	DDA X-MAS LIGHT WINNER	25.00
12/20/2012	37030	VALLEY PETROLEUM	12/1-12/15/12 FUEL USAGE - DPW	382.50
12/20/2012	37031	VALLEY PETROLEUM	12/1-12/15/12 FUEL USAGE - POLICE	903.09
12/20/2012	37032	VILLAGE CLEANERS	NOVEMBER 2012 UNIFORM CLEANING	162.25
12/20/2012	37033	WALDORF AND SONS INC	CAMERA SANITARY SEWER 5027 SECOND	300.00
12/20/2012	37034	WINDER POLICE EQUIPMENT	LIGHT BAR LENSES FOR 10-161 07-375 FLASHLIGHT BATTERY STICK	444.87 47.95
				492.82

12/28/2012	37035	ARROW UNIFORM RENTAL	UNIFORMS, MATS, SUPPLIES, ENV. MATS, SUPPLIES	77.55 27.56
				105.11
12/28/2012	37036	C & H CONSTRUCTION CO INC	WATERMAIN REPAIR 8396 CAPPY LN	1,236.25
12/28/2012	37037	COMCAST BUSINESS	1/1-1/31/13 PUBLIC SAFETY BLDG	141.85
12/28/2012	37038	GLASSBURN EXCAVATING LLC	REPAIR SNOW PLOW	350.00
12/28/2012	37039	GREGORY R CRUTHERS	FINAL PMT OF NEW CITY WEBSITE	1,000.00
12/28/2012	37040	KNAPHEIDE TRUCK EQUIPMENT	REPAIR PARTS FOR PLOW	362.72
12/28/2012	37041	MICHIGAN MUNICIPAL LEAGUE	MEMB RENEWAL 2/1/13-1/31/14	2,907.00
12/28/2012	37042	ROYALTY SERVICES INC	MOW & TRIM 5/7/12 CITY PROP/GM LOT	1,015.00
			MOW & TRIM 6/11/12 CITY PROPERTIES	815.00
			18 YD LIMESTONE/2 YD SAND	822.56
				2,652.56
12/28/2012	37043	SUBURBAN AUTO SUPPLY	HOSE END/HYDRAULIC HOSE	24.62
12/28/2012	37044	U. S. POST OFFICE	POSTAGE FOR UB BILLS JAN 2013 BILLING	668.36

GEN TOTALS:

Total of 120 Disbursements: 288,522.77

**CITY OF SWARTZ CREEK
SWARTZ CREEK, MICHIGAN
PARK AND RECREATION ADVISORY BOARD
MINUTES OF REGULAR MEETING
November 21, 2012**

Meeting called to order at 6:06 p.m.

ROLL CALL:

Members Present: James Florence, Rae Lynn Hicks, Rick Henry,
Korene Kelly, Ron Schultz

Members Absent: Rod Gardner, Mike Shumaker, Ray Thornton,

Staff Present: Tom Svrcek

Others Present: Joe Perreault DOUG SCHULTZ, ROWE ENGINEERING SCHEDULED TO BE
HERE, DID NOT ARRIVE SO WE PROCEEDED WITH OUT HIM.

APPROVAL OF AGENDA:

Motion by Member Schultz, Second by Member Henry

Motion carried

APPROVAL OF October 25, 2012 MINUTES:

Motion by Member Schultz, Second by Member Henry

Motion Carried.

MEETING OPEN TO THE PUBLIC: NONE

COMMUNICATIONS TO THE BOARD: NONE

REPORTS:

Tom Svrcek- The Five Year Park Plan is due to the City Council by December 10, 2012. Members of the Park Advisory board should review the plan (members have a copy) and submit changes to Tom no later than December 5, 2012. Pay special attention to the actions plan. A motion made by Korene Kelly and seconded by Henry to recommend to the City Council the adoption of the DRAFT PLAN of the Five Year Park Business plan with any possible or recommended changes submitted no later than December 5, 2012.

One of the reasons we weren't in a hurry to get this plan on record with the state was because of the funding level we had. If we find out that everything is still required including a 50% match of funds from the city, then we would probably tell you we would not take this plan to council!

The thirty some thousand dollars from CDBG money we thought might go to park renovations is not the top priority, as most of the money will go toward downtown street light improvement; however, if there isn't enough money to complete the downtown project, then park renovations could move up the list.

OLD BUSINESS: NONE

NEW BUSINESS:

Community Christmas Lighting - Korene, Ron and Joe will select the best decorated homes in the community, take pictures with a high pixel camera and send the pictures to Ray Lynn electronically so she can download them. Ray Lynn will contact Angelo Parlove and request he include a Christmas story in the VIEW showing the winning homes. We will place yard signs in the winning home yards indicating the home was one of THREE Swartz Creek Favorite Homes chosen for having the best Christmas displays.

Parade Luminaries - City Manager Bueche would like the part advisory committee to light the luminaries along Miller Rd the evening of the Christmas Parade. Ron Schults, Jeremy Hicks and some of the women from GFWC will light the candles.

OTHER BUSINESS:	NONE
MEETING OPEN TO PUBLIC:	NONE
BOARD MEMBER COMMENTS	NONE

ADJOURNMENT:

Unanimous voice vote, the meeting adjourned at 6:50 p.m. **NEXT MEETING - January 9, 2013 @ 6 p.m.**

Respectfully submitted,

Jim

Jim Florence

City of Swartz Creek

TO: Paul Bueche

FROM: Juanita Aguilar, Deanna Korth, Heather MacDermaid

DATE: January 10, 2013

RE: Election Workers Pay Increases as of January 14, 2013
Submittal of Application for Electronic Poll Book

After conducting a study of other Genesee County jurisdictions, we are proposing to make changes to our current pay scale for election workers. Please see below.

	Inspector	Co-Chairperson	Chairperson	Training
Current Rate	\$ 135/day	\$ 135/day	\$ 160/day	\$15/class
Proposed Rate	\$ 145/day \$ 9/hour	\$ 160/day	\$ 180/day	\$15/class
Proposed Rate for Receiving Board	\$15/election			

The State of Michigan has opened another grant period for Electronic Poll books, and we will be applying to get a laptop for each of our 4 precincts. At this time we are hoping to get our laptops to use for any elections after November 2013.

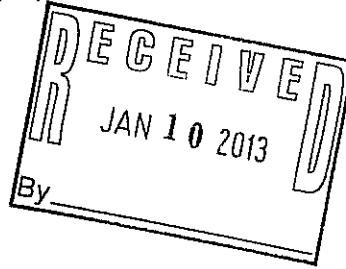


GENESEE COUNTY DRAIN COMMISSIONER'S OFFICE

-DIVISION OF-
SURFACE WATER MANAGEMENT

JEFFREY WRIGHT
COMMISSIONER

G-4608 BEECHER ROAD, FLINT, MI 48532
PHONE (810) 732-1590 FAX (810) 732-1474



TO: City of Swartz Creek
FROM: Susanne Kubic, P.E.
RE: Storm Water 342 Representatives
DATE: January 8, 2013

With recent retirements and elections we thought it would be a good time to update the Storm Water 342 representative list. The Storm Water 342 representative is a separate position than the Waste and Water representative, which you also may have recently updated. After going through our records we show that your representative(s) is/are:

Storm Water Advisory Representative: No resolution on file
Public Education Subcommittee Representative: Tom Svrcek

Note: The Storm Water Advisory representative does not have to be the Subcommittee representative. If this information is correct, you do not need to do anything further.

A 342 contract requires that your board pass a resolution designating their representative(s). If the representative(s) need to be changed please have your Board select new representative(s) and provide us a copy of that resolution.

If you have any questions, please feel free to contact me at the above number or skubic@co.genesee.mi.us

SK/tp

City of Swartz Creek

Department of Police

8100-A Civic Drive
Swartz Creek, Michigan 48473
(810)-635-4401 Fax: (810)-635-3728

MEMORANDUM

To: Rick Clolinger, Chief
Paul Bueche, City Manager

From: Lt. Frederick P DeShano

Date: January 7, 2013

Re: **Retirement**

Please be advised that it is the intent of this Reporting Officer to retire from the City of Swartz Creek Police Department effective May 1, 2013. Reporting Officer's last actual work date has yet to be determined.

Reporting Officer will notify MERS of this retirement date at the earliest date permissible (February 1, 2013).

Respectfully Submitted,


Lt. Frederick P. DeShano



City Offices
M-F 8am-4:30pm
810.635.4464
810.635.2887 fax

Police Department
Emergency 911
M-F 8am-5pm
810.635.4401
810.635.3728 fax

Public Services Department
M-F 8am-4:30pm
810.635.4464

Date: December 12, 2012
To: Paul Bueche
From: Tom Svrcek
Re: Misteguay Creek Drain

Paul, I attended the meeting for the determination of necessity of maintenance and improvement to the Misteguay Drain. The Drain Commissioners from Genesee, Saginaw and Shiawassee County voted 3-0 to proceed with the project as a need for maintenance and improvement was met.

Meetings are to follow to set the scope of project and then the project will be let to bid. A cost appropriation meeting will follow the bid opening.

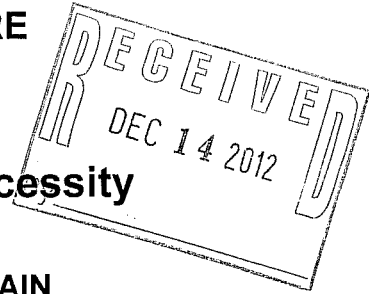
Commissioners stated that a weighted cost appropriation schedule will be used, meaning that the property owner with the most benefit in the area will pay a higher share of cost.

Notice will be sent to us when the next meeting is scheduled.



City of Swartz Creek

DEPARTMENT OF AGRICULTURE
AND RURAL DEVELOPMENT
Environmental Stewardship Division



Notice of the Determination of Necessity

(In accordance with P.A. 40, of 1956, as amended)

MISTEGUAY CREEK INTERCOUNTY DRAIN

Whereas, the members of the Misteguay Creek Drainage Board for the Misteguay Creek Intercounty Drain did on December 11, 2012, hold a public meeting at the Birch Run Expo Center, 11600 North Beyer Road, in the City of Birch Run, County of Saginaw, State of Michigan, due notice thereof having been given according to the statute in such case made and provided for the purpose of determining if the maintenance and improvement to the drain is necessary for the good of the public health, convenience, or welfare and to determine the necessity of adding lands to the Misteguay Creek Intercounty Drain and whether the same is necessary and conducive to public health, convenience, or welfare; and

Whereas, at the said public meeting, the Misteguay Creek Intercounty Drainage Board did find the Misteguay Creek Intercounty Drain so proposed to be necessary for the protection of the public health of the following municipalities:

Genesee County

- Clayton Charter Township
- Flushing Charter Township
- Montrose Charter Township
- City of Montrose
- City of Swartz Creek

Saginaw County

- Albee Township
- James Township
- Maple Grove Township
- Spaulding Township
- St. Charles Township
- Taymouth Township

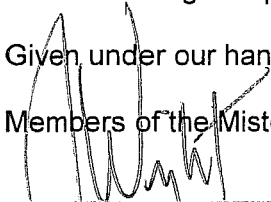
Shiawassee County


- Caledonia Charter Township
- Hazelton Township
- New Haven Township
- Venice Township
- Village of Lennon
- Village of New Lothrop

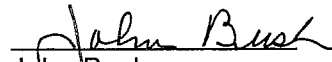
Now therefore, pursuant to Section 72, P.A. 40, of 1956, as amended, the above named municipalities are hereby notified that they shall be liable to pay a percent of the cost of construction of said drain by reason of benefits at large for public health.

Given under our hands December 11, 2012.

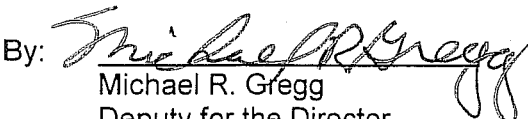
Members of the Misteguay Creek Intercounty Drainage Board


Jeffrey Wright
Genesee County
Drain Commissioner


Matthew Rappley
Saginaw County
Public Works Commissioner


John Bush
Ionia County
Drain Commissioner
Special Drain Commissioner
for Shiawassee County

Jamie Clover Adams
Director of Agriculture and Rural Development

By: 
Michael R. Gregg
Deputy for the Director
P.O. Box 30017
Lansing, MI 48909
517-335-4497

2013-2014 SMALL CITIES MEETING SCHEDULE

<u>2013</u>			<u>Host</u>
January	2	2013	Montrose
February	6	2013	Mt. Morris
March	6	2013	Linden
April	3	2013	Otisville
May	1	2013	Otter Lake
June	5	2013	Swartz Creek
July		2013	<i>No Meeting</i>
August	7	2013	<i>Picnic (Clio)</i>
September	4	2013	Burton
October	2	2013	Clio
November	6	2013	Davison
December	4	2013	Fenton

<u>2014</u>			<u>Host</u>
January	8	2014	Grand Blanc
February	5	2014	Gaines
March	5	2014	Linden
April	2	2014	Montrose
May	7	2014	Mt. Morris
June	4	2014	Otisville
July			<i>No Meeting</i>
August	6	2014	<i>Picnic (Burton)</i>
September	3	2014	Otter Lake
October	1	2014	Swartz Creek
November	5	2014	Burton
December	3	2014	Clio