

**Superior Court of the State of Arizona in La Paz County
Chief Probation Officer
Supplemental Questionnaire**

Please answer the following questions. Initial evaluation of your qualifications for this position will be determined by your responses to the following questions and the information you provide in your application for employment, resume and cover letter. Your responses should be complete and specific. Clarity, conciseness and completeness of answers are factors considered in the selection process. Please print or type your responses clearly indicating which question is being addressed and be sure to include your name on the Supplemental Questionnaire. Attach additional sheets of 8.5" x 11" paper as necessary.

1. Describe your experience in adult/juvenile community corrections including your experience in new or modified probation/parole related programs, policies and work methods for delivering effective offender services.

2. Describe your management and administrative/supervisory experience as following with regards to:
 - a) Provide two examples of your management style that focus on organizational development, program management/leadership, budget and finance, strategic planning, teamwork and team building, human resources, and information systems management.

 - b) Effecting organizational change.

 - c) Managing conflicting priorities in a highly demanding environment.

3. Summarize your experience, which demonstrates your ability to exercise good public relations and interpersonal skills that foster effective working relationships, conflict resolution and team building.

4. Describe your experiences in interpreting Federal, State and local statutes and rules and how you applied your interpretation to probation issues.

5. Explain your past experiences with Community Corrections evidence-based practices and how you would guide the La Paz County Probation Department with these principles for effective offender interventions.

6. **The following question is for applicants who do not currently possess the required Master's Degree:**
If you were selected as the Chief Probation Officer, please describe how you would go about obtaining the required degree including the timeframe under which you would accomplish this goal.

CERTIFICATION OF APPLICANT: I certify that all the statements made in this Supplemental Questionnaire are true and complete to the best of my knowledge. I understand that any false statement(s) of a material fact or a material omission may subject me to disqualification or dismissal.

Applicant Signature

Date