



**Minutes of the Regular Meeting of the
Cedar Springs City Council**

Thursday, June 10, 2011

7:00 p.m.

**Cedar Springs City Hall
66 S. Main St.
Cedar Springs, Michigan**

1. The Meeting was Called to Order by Mayor **Charlie Watson** at 7:00 p.m. The Pledge of Allegiance was recited.
2. ROLL CALL:

Mr. Ken Benham	Present
Mrs. Ashley Bremmer	Present
Mrs. Pat Capek	Absent
Mrs. Pamela Conley	Present
Mr. Neil Gomez	Present
Mayor Pro Tem Ms. Christine Fahl	Present
Mayor Mr. Charlie Watson	Present

Motion by Conley, supported by Fahl, to excuse Capek's absence.

VOTE: 6 – 0, Motion Carried.

3. PUBLIC FORUM.

Donna Clark, CS Public Library Director, spoke of the Summer Reading Program.

Thomas Zook, Executive Director, Children's Assessment Center, spoke of the work the Assessment Center provides in its efforts to eliminate child sexual abuse and the services it provides the police department.

4. There were no Public Hearings.

5. **Motion by Conley, supported by Benham, to approve the agenda.**

VOTE: 6 – 0, Motion Carried.

6. **Motion by Fahl, supported by Gomez, to approve the Consent Agenda consisting of the following:**
- A. **Approval of the minutes of the Regular Meeting of May 12, 2011.**
 - B. **Approval of the Checks Paid Prior #s 33108 – 33141 totaling \$38,537.66, the May Accounts Payable #s 33142 – 33174 totaling \$34,908.30 and Electronic Transfers totaling \$2,533.09. The total of all checks and transfers was \$75,979.05.**

VOTE: 6 – 0, Motion Carried.

7. Correspondence was received from the following:
- A. a May 23, 2011 letter from Abilita.
 - B. a May 20, 2011 letter from Charter Communications.
 - C. the Kent County Senior Millage Minder Newsletter.
 - D. the Friends of the White Pine Trail Newsletter.
 - E. a Public Notice from Consumer's Energy.
 - F. a May 27, 2011 letter from Fred and Carolee Gunnell.
 - G. a June 8, 2011 letter from Pat Capek.
 - H. budget ideas from Linda Hunt.

8. UNFINISHED BUSINESS.

- A. **Motion by Fahl, supported by Benham, to approve Resolution No. 2011 – 32, a resolution to approve amendments to the 2011- 2012 Fee Schedule.**

VOTE: 6 – 0, Motion Carried.

- B. **Mayoral Business Matters:**

- 1. **Motion by Fahl, supported by Benham, to appoint Larry Young to the Local Officer's Compensation Committee.**

VOTE: 6 – 0, Motion Carried.

9. NEW BUSINESS.

A - B covered under the Consent Agenda.

- C. **Motion by Benham, supported by Fahl, to approve the donation of the jail to the Red Flannel Festival.**

VOTE: 6 – 0, Motion Carried.

- D. **Motion by Conley, supported by Fahl, to approve waiving the parade fees for the Red Flannel Festival Children's Parade on Saturday, September 24, 2011 and the Grand Parade on Saturday, October 1, 2011 and to approve the application for holding special events that impair use of streets and public ways as presented in the letter and application from the Red Flannel Festival organization dated April 27, 2011.**

VOTE: 6 – 0, Motion Carried.

Watson asked for a motion to accept a check from the Red Flannel Festival in the amount of \$5,224.65 for services the City provides the Red Flannel Festival which had been presented to the City at a Special Meeting held June 9, 2011.

Motion by Fahl, supported by Conley, to accept the check from the Red Flannel Festival Board of Directors in the amount of \$5,224.65 for reimbursement of labor expenses to be provided by City employees for the 2011 Red Flannel Festival.

VOTE: 6 – 0, Motion Carried.

City Manager **Christine Burns** stated if the costs provided by the City are less than the amount of the check, the City will reimburse the difference to the Red Flannel Festival.

Motion by Fahl, supported by Gomez, for the City of Cedar Springs' Red Flannel Festival Ad Hoc Committee, in conjunction with the Red Flannel Festival Board of Directors, to draft an agreement for review that shall outline the commitment of the Red Flannel Festival to reimburse the City for labor and equipment rental charges for 2012, 2013, 2014 and 2015 in an amount not to exceed \$8,000.00 for each of those years.

VOTE: 6 – 0, Motion Carried.

- E. Motion by Conley, supported by Bremmer, to adopt Resolution No. 2011 – 33, a resolution to approve a contract with Duke's Root Control, Inc. for sanitary sewer root control services in an amount not to exceed \$9,108.90.**

VOTE: 6 – 0, Motion Carried.

- F. Motion by Benham, supported by Gomez, to adopt Resolution No. 2011 – 34, a resolution to approve an operations and maintenance contract extension with Infrastructure Alternatives for Fiscal Year 2011/2012 in the amount of \$100,196.15.**

VOTE: 6 – 0, Motion Carried.

- G. Motion by Bremmer, supported by Fahl, to adopt Resolution No. 2011 – 35, a resolution to amend the 2010 – 2011 Fiscal Year Budget.**

VOTE: 6 – 0, Motion Carried.

- H. Motion by Fahl, supported by Benham, to adopt Resolution No. 2011 – 36, a resolution to add delinquent water/sewer accounts to the 2011 Summer Tax Roll.**

VOTE: 6 – 0, Motion Carried.

- I. **Motion by Gomez, supported by Fahl, to adopt Resolution No. 2011 – 37, a resolution to add unpaid invoices to the 2011 Summer Tax Roll.**

VOTE: 6 – 0, Motion Carried.

- J. **Motion by Fahl, supported by Gomez, to adopt Resolution No. 2011 – 38, a resolution to approve the purchase of a compactor from Kent Equipment in an amount not to exceed \$1,975.00.**

VOTE: 6 – 0, Motion Carried.

- K. **Motion by Fahl, supported by Benham, to adopt Resolution No. 2011 – 39, a resolution to approve a policy on banner placement with the following changes: III. Guidelines. Item A to read: The non-profit organization must provide banners with their application. Item D to read: Banners will be hung no more than two (2) weeks prior to the event and will be removed as soon as practical after the event. Item E to read: Up to two banners may be hung from each side of the cross walk at any one time. Approval for all banners is on a first-come, first-serve basis.**

VOTE: 6 – 0, Motion Carried.

- L. **Motion by Benham, supported by Conley, to adopt Resolution No. 2011 – 40, a resolution to approve a policy on sprinkling meters.**

VOTE: 6 – 0, Motion Carried.

10. CITY MANAGER'S REPORT.

- A. The City Manager reported on the following General Information and Special Projects:

- The Code Enforcement Officer had resigned and part-time police officer **Nick Barbour** will be replacing him.
- The City will soon begin the process of looking for a new Fire Chief to replace **Jerry Gross** who had resigned. Police Chief **Roger Parent** will serve in that capacity in the interim.
- Weekly statistical reports for webpage usage.
- Pavilion dedication on June 13th.
- An emergency computer purchase for the City Assessor.
- Planning Commission items.
- Retirement Party for **Jerry Gross** held before the City Council meeting.

- B. Monthly Department Reports were reviewed from the following:

1. Department of Public Works.
 - a. Infrastructure Alternative's operational and maintenance report.
2. Police Department.
3. Fire Department.

Marty Fraser, who will serve as Deputy Fire Chief, was introduced.
4. City Clerk

5. Finance Officer/Treasurer.
 - a. Cash Balances Report.
 - b. Revenue/Expenditure Report.
 - c. Attorney/Planning Fees.
 - d. Engineering Fees.
 - e. Estimated contingency.
6. Professional Code Inspections.
 - a. Rental Registration Report.
7. Boards and Commissions:
 - a. Minutes of the April 25, 2011 Library Board Meeting.

11. COUNCIL COMMENTS.

Conley – has lots of respect for outgoing Fire Chief **Jerry Gross**; wishes him well in his future endeavors; kudos to the Red Flannel Festival.

Gomez – thanked **Jerry Gross** for his 11 years of service as Fire Chief; is looking forward to the future; during the past week he had been disappointed with what had been going on with the Red Flannel Festival and hopes that relationships can be mended with the Festival and we can move forward as a community.

Benham – dittoed what had already been said; wished **Jerry Gross** good luck and thanked **Mary Fraser** and Interim Chief **Roger Parent**; feels that bread had been broken with the Red Flannel Festival

Bremmer – agreed with everything that had been said; thanked the Police Chief for taking the time to talk with her in his office; thanked **Marty Fraser** for his open door policy; thanked the Red Flannel Festival and former Fire Chief **Jerry Gross**

Fahl – echoed what **Benham** had said; felt they had broken bread with the Red Flannel Festival and the relationship had been strengthened; thanked Chief **Parent** and **Marty Fraser**; was happy with what is happening and sees positive things happening in the City.

Watson – thanked the boy scouts for being at the meeting that evening; echoed what had already been said; thanked **Marty Fraser** and **Roger Parent** for stepping up and moving forward; that was what he wanted to see; was looking forward to working with the Red Flannel Festival; said there was nothing wrong with having a passion for something

12. The Meeting adjourned at 8:47 p.m.

Linda Branyan, City Clerk

Charles P. Watson, Mayor