

ADMINISTRATION

Administrative Performance Evaluation

PRINCIPAL PERFORMANCE EVALUATION
CONFERENCE DATA
(FORMATIVE DOCUMENT)

NAME _____ SCHOOL YEAR _____

ADMINISTRATOR ASSIGNMENT _____

Statutory evaluation criteria ([RCW 28A.405.100](#)) relating to duties of the principal:

- Knowledge of, experience in, and training in recognizing good professional performance, capabilities and development;
- School administration and management;
- School finance;
- Professional preparation and scholarship;
- Effort toward improvement when needed;
- Interest in pupils, employees, patrons and subjects taught in school;
- Leadership; and
- Ability and performance of evaluation of school personnel.

Evaluator comments:

<u>Goals/Focus Areas</u>	<u>Documentation/Commentary</u>
<u>PERSONAL/PROFESSIONAL</u>	
<u>SITE PLAN</u>	

PRINCIPAL PERFORMANCE
EVALUATION DOCUMENT

NAME _____ SCHOOL YEAR _____

ADMINISTRATOR ASSIGNMENT _____

It is my judgment based upon adopted criteria that during the evaluation period covered in this report, this employee's overall performance has been:

☐ Satisfactory

☐ Unsatisfactory

Subject to the comments below.

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- Professional preparation and scholarship;
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- Interest in pupils, employees, patrons and subjects taught in school;
- Leadership; and
- Ability and performance of evaluation of school personnel.

Evaluator comments:

<u>Goals/Focus Areas</u>	<u>Documentation/Commentary</u>
<i><u>PERSONAL/PROFESSIONAL</u></i>	
<i><u>SITE PLAN</u></i>	
<i><u>ADDITIONAL COMMENTS</u></i>	

My signature below indicates that I have seen this evaluation. It does not necessarily indicate agreement with the findings and may include a written response to be attached to this form.

Administrator

Date _____

Evaluator Signature

Date _____

Adopted: December 12, 1994

Updated: June 2001Updated: February 2012Renumbered: December 2012