



College of Engineering Dean's Office
Tenure Track Faculty or Graduate Student Travel Cost Share Request Form

MUST HAVE SIGNATURES & BE SUBMITTED FOR APPROVAL TO 101 HAMMOND BLDG. PRIOR TO TRAVEL
Faculty Requests to Dean Atchley - Graduate Student Requests to Interim Dean Harmonosky

Faculty Name: Department:

Title/Position: Email: Access ID:

Graduate Student Name: Email: Access ID:

Adviser's Name: Email: Access ID:

Graduate Student's Dep't: Adviser's Department:

Travel Dates: through

International Destination:

Domestic Destination:

Select one:

- Research Development (faculty only)
to meet with funding agencies to discuss potential research opportunities
Global Initiative (faculty only)
stimulate participation in international teaching or educational initiatives
support collaborations with faculty from other countries for student and faculty exchanges
encourage new partnerships

Conference (faculty and graduate students) Title:

Please provide details for all of the boxes checked above (200-word limit):

Empty box for details of checked options.

Please provide the expected outcomes (200-word limit).

Empty box for expected outcomes.

REQUIRED SUPPORT: FACULTY and DEPARTMENT FUNDING

Faculty Share: Faculty Signature: Date:

Explanation if faculty funds are not provided:

Department Share: Department Head Signature Date

College Share: College will match up to \$500 of Faculty Support

Associate Dean Signature Date

Total Support: \$