

## Rental Registration Form Hammond, Indiana

Receipt #										
Year:	<u>2016</u>									

Fee: \$5 per rental unit due by April 15<sup>th</sup>. \$500 late fee will be assessed per unit after April 15<sup>th</sup>.

Please make check payable to: CITY OF HAMMOND Mail to: 5925 Calumet Ave., Hammond, IN 46320

□ I acknowledge that this fee is due yearly, between Jan. 1 and April 15<sup>th</sup>.

□ I acknowledge that all rental units are subject to inspection and all registered units do not necessarily confirm units are legal and/or safe according to fire and building codes.

D 4 1	Number		Street Name Type Zip Code							
Rental	(Example: 5925)		Street Name Calumet						P Code 16320	
Property	(Example: 3923)	'		Calumet			Ave		10320	
Address										
Only One Address per form										
per joint		Company								
Owner Name (Complete One)	Company	Name								
	(Owner)	Contact Nan	ne							
	Individual(s) (Owner)	Last Name								
		First Name								
Owner Contact Info	Addı	·ess								
(No P.O. Boxes or Management	City/Sta	te/Zip								
Addresses)	Phone					E-mail Address :				
Management/	Nai	ne								
Emergency Contact	Complete Mailing Address									
Information	Phone #									
Insurance Information	Comp	anv								
	Policy Number						Policy Expiration Date:			
	Phone					<u> </u>				
		Tenant		Tenant		Tenant	# of	Office Use	Office	
Unit & Tenant	UNIT #	First Name		Last Name		Phone Number	Bed- rooms	Only Sticker#	Use Only Cost S	
Information	1									
Landlords are	2									
responsible for	3									
providing up	4									
to date tenant information.	5									
	6									
Applicant's	By signing below, applicant swears all information provided on application is true to the best of their knowledge and acknowledges the entire application was read and understood.									
Signature										
	X						]	<b>Date</b>		

TENANT INFORMATION MUST BE UPDATED Year: 2016 # of Tenant Tenant Tenant UNIT Office Office Bed-First Name **Last Name** Phone use # use rooms Number only! only! Sticker Cost \$ **Unit & Tenant** Information 7 8 9 10 11 12 13 As tenants 14 change, 15 information 16 must be updated! 17 18 19 20 21 22 23 24 25 26 Landlords are responsible for 27 providing up 28 to date tenant information. 29 30 31 32 33 34 35 36 By signing below, applicant swears all information provided on application is true to the best of their

Applicant's Signature

knowledge, also that entire application was read and understood.

X Date