

**ROMAN CATHOLIC CHURCH IN THE STATE OF HAWAII**

**ARCHITECTS, CONSULTANTS, CONTRACTORS, VENDORS and SUPPLIERS  
QUALIFICATION STATEMENT**

**SUBMITTED BY:  
ADDRESS:**

**PHONE NUMBER:  
FAX NUMBER:  
CELL NUMBER:  
E-MAIL ADDRESS:**

This statement is for purposes of identifying whether or not Architects, Consultants, Vendors and Suppliers are qualified to perform work for the Roman Catholic Church in the State of Hawaii. The information provided on this form will remain confidential with the Roman Catholic Church; however, it is necessary to complete this form to become a qualified bidder. If there are any questions, you can contact the Chair of the Diocesan Planning and Building Commission.

Projects for the Roman Catholic Church in the State of Hawaii are bid by invitation. Invited bidders are required to complete the following qualification statement in order to perform work for the Roman Catholic Church:

What is your company's profession? \_\_\_\_\_

Within your company's profession, what is your company's specialty?

a. \_\_\_\_\_

b. \_\_\_\_\_

c. \_\_\_\_\_

**ORGANIZATION**

1. How many years has your organization been in business? \_\_\_\_\_

2. How many years has your organization been in business under its present business name? \_\_\_\_\_

	<b>Organizational Information</b>			
Type of Organization: ( <i>CIRCLE ONE</i> )	Corporation	Limited Liability Corporation	Partnership	Other (list below)
Date of Organization:				
State of Organization:				
President's/Owner's Name:				
Vice President's Name(s):				
Other Information:				

If your company has not always been structured as the type of organization circled above, please note the difference in the "Other Information" space provided.

3. If your organization is other than those listed above, describe it and name the principals.

4. How many employees does your company employ? \_\_\_\_\_

a. Office Personnel \_\_\_\_\_

b. Field Personnel-Foreman, Engineers, Draftsmen \_\_\_\_\_

c. Journeyman \_\_\_\_\_

d. Apprentices \_\_\_\_\_

e. Other \_\_\_\_\_

5. Are you signatory to any unions? If so, please list the unions

a. \_\_\_\_\_

b. \_\_\_\_\_

c. \_\_\_\_\_

**EXPERIENCE**

1. What monetary amount of work has your company performed in the last five (5) years?

Year: _____	\$ _____	Year: _____	\$ _____
Year: _____	\$ _____	Year: _____	\$ _____
Year: _____	\$ _____		

2. List the categories of work that your organization normally performs with its own employees.

a. \_\_\_\_\_, b. \_\_\_\_\_, c. \_\_\_\_\_

3. List trade categories in which your organization is legally qualified to do business.

a. \_\_\_\_\_, b. \_\_\_\_\_, c. \_\_\_\_\_

4. List the categories of work your organization typically subcontracts to other vendors.

a. \_\_\_\_\_, b. \_\_\_\_\_, c. \_\_\_\_\_

5. Claims and suits (If the answer to any of the questions below is yes, please attach details):

- a. Has your organization ever failed to complete any work awarded to it? . Yes No
- b. Are there any judgments, claims, arbitration proceedings or suits pending or outstanding against your organization or its officers? . Yes No
- c. Has your organization filed any law suits or requested arbitration with regard to construction contracts within the last five years? . Yes No
- d. In the past five years, has your company or any of its key personnel been investigated for or found to have committed an OSHA violation? . Yes No

If Yes, list date(s) and nature of incident(s) (attach additional sheets if needed):

Date \_\_\_\_\_ Description \_\_\_\_\_

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Date \_\_\_\_\_ Description \_\_\_\_\_

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Date \_\_\_\_\_ Description \_\_\_\_\_

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- e. In the past five years, has your company or any of its key people been investigated for or found to have committed a violation of any labor laws? . Yes No
- f. In the past five years, has your company or any of its key people been investigated for or found to have committed a violation of State, Federal, or local environmental protection laws? . Yes No

g. List your workman’s compensation experience modification rate (EMR) for the last four years:

2007 \_\_\_\_\_ 2006 \_\_\_\_\_ 2005 \_\_\_\_\_ 2004 \_\_\_\_\_

6. Within the last five years, has any officer or principal of your organization ever been an officer or principal of another organization when it failed to complete a construction contract? (If the answer is yes, please attach details). . Yes No

7. On a separate sheet, list major Company projects your organization **has in progress** giving the name of project, owner, architect, consultant, contractor, supplier or vendor, the contract amount, percent complete and schedule completion date.

a. Provide the total worth of work in progress and under contract.

b. What monetary amount of backlog does your company currently have under contract?

9. On a separate sheet, list the major projects your organization has **completed** in the past five years, giving the name of the project, owner, architect, consultant, contractor, supplier or vendor; the contract amount, date of completion and percentage of the cost of the work performed with your own forces.

### REFERENCES

1. Client References;

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. Architect, consultant, contractor, supplier or vendor

\_\_\_\_\_

3. Trade Reference:

a. \_\_\_\_\_  
b. \_\_\_\_\_  
c. \_\_\_\_\_

4. Supplier References;

a. \_\_\_\_\_  
b. \_\_\_\_\_  
c. \_\_\_\_\_

5. Bank References;

a. \_\_\_\_\_  
b. \_\_\_\_\_  
c. \_\_\_\_\_

SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_

Name of Organization \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_