

PENN STATE HARRISBURG
BOARD OF ADVISERS GRADUATE FELLOWSHIP
2011-12 APPLICATION

The purpose of this graduate fellowship is to recognize and support outstanding graduate students enrolled or planning to enroll at Penn State Harrisburg. Students must have a proven need for funds to meet their necessary graduate school expenses.

APPLICATION PROCEDURES

ALL MATERIALS MUST BE RECEIVED IN THE FINANCIAL AID OFFICE BY MARCH 15, 2011

1. The program **MUST** nominate each student. Students must contact their program advisor or chair and determine if the program will support their nomination. A program may nominate three incoming and three continuing graduate students.
2. Complete the attached application and forward it to the head of your graduate program. Allow time for your program to review your application and complete the nomination process by the **March 15, 2011** deadline. **It is your responsibility to insure the program is aware of this deadline.**
3. Complete the **2011-12 Free Application for Federal Student Aid (FAFSA) form before February 1, 2011.** FAFSA forms are available from the Financial Aid Office or the Internet address is: <http://www.fafsa.ed.gov>, **college code 003329**
4. One letter of recommendation and copies of all college transcripts must be forwarded to your program. If you have already sent the above to the University, ask the graduate admissions office for a copy.

ADDITIONAL CRITERIA

Consideration of this fellowship is given to both full (9 crs.) and half-time (5 crs.) graduate students exhibiting academic excellence and financial need who have followed the above guidelines by the application deadline.

NOTIFICATION OF AWARDS AND AWARD AMOUNTS

Selection of recipients is usually completed by the last week of March. The selection committee will determine the award amount based on the monies available in the endowment.

FELLOWSHIP RECOMMENDATION FORM

To the Applicant: Entering graduate students may use the letters of recommendation required for the Admissions process. If using this form, the applicant must complete the top section and forward it to the department head in charge of your graduate major.

Applicant Name _____ PSU ID # _____

Major _____ Cum GPA _____

Address _____

The person named above has applied for the Board of Advisers Fellowship. We would Appreciate your opinion of his/her potential. Please answer the following questions to assist us in evaluating this applicant. Especially helpful would be information concerning the applicant's academic capabilities based upon past performance.

The Family Educational and Privacy Act of 1974 opens many student records for the student's inspection. The law also permits the student to sign a waiver relinquishing his/her rights to inspect letters of recommendation. The applicant's signature below constitutes a waiver; no signature means the student will have the right to read this reference.

_____ _____
Signature Date

1. How well and under what conditions have you known the applicants?

2. Where would you rank the applicant among other students in comparable fields in recent years?

3. In the space below, please add any descriptive comments, which will assist the Selection Committee by providing a complete picture of the applicant's abilities and potential as a scholar.

_____ Signature _____ Date _____

Name: _____

Title: _____

Address: _____

Telephone: _____

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Complete and forward this application to your program. Your graduate program must forward this application and supporting materials to the Financial Aid Office by **March 15, 2011**. Late or incomplete applications will not be considered.

Applicant's Full Name

PSU ID

Address

Telephone Numbers

1. Planned Penn State Harrisburg graduate major and degree sought
_____.

2. Citizenship: U.S. _____ Other _____

3. Educational Background:

College Attended	Degree	Major	Enrollment Period
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_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

4. Chronological record of work experience (include part-time):

Position	Employer	Date
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_____	_____	_____
_____	_____	_____
_____	_____	_____

5. Previous awards, scholarships, publications and honors held:

6. Briefly, discuss your objectives for graduate study and how these relate to your career goals. What personal/professional competencies do you possess that will help you achieve your goals? Limit to one page.

Student Signature

Date

Departmental Nomination and Check List
(This is to be completed by the program chair)

Name of Applicant _____ PSU ID # _____

Department/Program _____ Degree sought _____

This student is one of our nominees for **incoming students** (limit 3). This form must be accompanied with the following materials and submitted by **March 15, 2011** for further consideration.

Please check the following to be sure the application is complete.

_____ Copy of the fellowship application is attached

_____ Copy of transcript(s) is attached

_____ At least one letter of recommendation is attached

_____ Copy of the student's statement of goals is attached

_____ Applicant has been admitted as a degree candidate or will soon be recommended to the Graduate School for admission

This student is one of our nominees for **already enrolled students** (limit 3). This form must be accompanied with the following materials and submitted by **March 15, 2011** for further consideration.

Please check the following to be sure this application is complete.

_____ Copy of the fellowship application is attached

_____ Copy of transcript(s) is attached

_____ At least one letter of recommendation is attached

_____ Copy of the student's statement of goals is attached

_____ Candidacy exam has been or will be scheduled _____ date

_____ Candidacy exam has not been scheduled

_____ Comprehensive exam was passed _____ date

_____ Comprehensive exam scheduled _____ date