

SAMPLE

DATE

The Rev. _____
_____ Presbyterian Church

Address _____
Address _____

Dear _____;

It was really heartening and uplifting for _____ and me to hear your report and sense your enthusiasm for the good things that are happening at _____ Church. Not to mention that it was an enjoyable evening sharing dinner and conversation with you and _____.

God is good; and we can see how God is working in your lives, strengthening and enlarging your family life, even as God is blessing the ministry with your church family.

Confirmation of what you reported to us, and affirmation of your ministry by your elders were evident when we met with your Session. Conversation was healthy and vibrant-- everyone having a say, and that, very positive. Keep up the good work speaking and doing the Good News. It's obvious that God has placed you, your gifts, your love, your call in _____ Church.

For the Committee on Ministry I remain

Faithfully yours,