



THE CITY OF SPRINGFIELD, OHIO

OFFICE OF THE CITY MANAGER

(937) 324-7300

FAX: (937) 328-3497

VOICE/TTY: (937) 324-7343

NOTICE TO PROCEED

Date

Company Name
Address
City, State Zip Code

RE: PROJECT: Former Greenawalt-Trenor Complex and Former Castle Bail Bonds Facility

YOU ARE HEREBY NOTIFIED TO COMMENCE WORK IN ACCORDANCE WITH THE AGREEMENT DATED _____ ON OR BEFORE _____, AND THE DATE OF FINAL COMPLETION OF WORK IS THEREFORE 90 CALENDAR DAYS THEREAFTER, _____.

REQUEST YOU COMPLETE THE ACCEPTANCE OF NOTICE BELOW AND RETURN THE ORIGINAL TO THIS OFFICE. A COPY IS FURNISHED FOR YOUR RECORDS.

Respectfully,

Shannon L. Meadows
Executive Assistant to the City Manager

ACCEPTANCE OF NOTICE

RECEIPT OF THE ABOVE NOTICE TO PROCEED
IS HEREBY ACKNOWLEDGED BY:

(SIGNATURE) _____

THE _____ DAY OF _____, 2004

BY: _____

TITLE: _____

pc: Rosalind Mader, Contract Compliance Officer (Finance)
Michael Crockett, Min. Business Admin. (Human Relations)

76 E. HIGH STREET, SPRINGFIELD, OHIO 45502

AN EQUAL OPPORTUNITY EMPLOYER