

**Direct Deposit Transfer Letter**



\_\_\_\_\_  
Date

\_\_\_\_\_  
Originator of Deposit

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
City State Zip

RE: \_\_\_\_\_  
Member Name

\_\_\_\_\_  
Account Number

\_\_\_\_\_  
Member Address

\_\_\_\_\_  
Member Phone Number

\_\_\_\_\_  
City State Zip

\_\_\_\_\_  
Social Security Number

Dear Sir or Madam

I have established an account with Telhio Credit Union. I hereby authorize and direct that you make any of my recurring Direct Deposit(s) to the new account listed below. Direct Deposits to my old account(s) should be discontinued.

This authorization is to remain in effect until you receive written notice of termination from me.

I acknowledge that the origination of ACH transactions to my account must comply with applicable provisions of U.S. law.

Please make this transfer effective as of \_\_\_\_\_  
Date :

\_\_\_\_\_  
Old Routing/Transfer Number

\_\_\_\_\_  
Old Account Number

**244077323**

\_\_\_\_\_  
**New (Telhio CU) Routing/Transfer Number**

\_\_\_\_\_  
**New (Telhio CU) Account Number**

If this form is not sufficient to establish Direct Deposit, please forward the appropriate authorized form for my signature.

Thank you for your assistance in this matter.

Member Signature \_\_\_\_\_ Date \_\_\_\_\_

*Note: Make additional copies as needed for each direct deposit to be transferred and send to each Originator of Deposit. Retain copy of each original in member file. Use Standard Form 1199A for government deposits.*