



## GANNON'S ICE CREAM INC. Catering Request Form

Flagship Location  
1525 Valley Drive  
Syracuse, New York 13207

Please submit this completed form to [catering@gannonsicecream.com](mailto:catering@gannonsicecream.com) or call 315.469.8647 with any questions.

### CONTACT INFORMATION

Name of customer: \_\_\_\_\_ Today's Date: \_\_\_\_\_

Name of Company/Organization (if applicable): \_\_\_\_\_

Email: \_\_\_\_\_ Phone Number: \_\_\_\_\_

### EVENT INFORMATION

Event Date: \_\_\_\_\_ Event Time (start to end): \_\_\_\_\_ Number of Guests\*: \_\_\_\_\_

Event Address: \_\_\_\_\_

Event Description (include how formal the event is): \_\_\_\_\_

*\* For billing purposes, we have a 50 guest minimum for all catering events. If your event does not meet this requirement, please contact us. We will do our best to accommodate you.*

### CATERING SERVICE

What type of catering would you like at the event? Select only one option.

#### **Sundae Bar:**

☐

We provide six flavors of ice cream that you choose, along with the following toppings: hot fudge, caramel, strawberries, marshmallow, peanut butter sauce, M&Ms, Reese's Pieces, crushed Oreos, rainbow sprinkles, chocolate sprinkles, krunch kote sprinkles, crushed nuts, and whipped cream. We also provide plastic bowls, spoons and napkins.  
Price: \$5.95/person before tax with 50% of the total required at booking.

#### **Cones & Cups:**

☐

We provide six flavors of ice cream that you choose, along with cake and sugar cones, rainbow, chocolate, and krunch kote sprinkles, as well as Styrofoam cups, spoons and napkins. Price: \$4.75/person before tax with 50% of the total required at booking.

Please Note: We will arrive 20 to 30 minute early to set up. Price estimates include scooping time of 1.5 hours. We are more than happy to scoop longer for an additional cost. We will provide a freezer for our ice cream, scoops, a side table for our equipment, one trash can, cleaning supplies for our equipment, patio umbrella or other covering for our cart if necessary, and two of our finest scoopers.

### DESTINATION FEES

All events incur costs due to mileage (gas costs) and travel time (labor costs). The destination fee for locations within the City of Syracuse is \$25. Destination fees for locations outside of Syracuse will be calculated on a case-by-case basis. Please call for more information.

### ADDITIONAL INFORMATION

Is the event held inside or outside? \_\_\_\_\_

Are there any allergies or dietary restrictions? \_\_\_\_\_

Is electricity available? \_\_\_\_\_

Are there restrooms on premises? \_\_\_\_\_