

**FORM B**

**TEXAS STATE UNIVERSITY  
SAN MARCOS, TEXAS  
UNIVERSITY INVENTORY OF CONSUMABLE MATERIALS**

DEPARTMENT NAME \_\_\_\_\_

COST CENTER \_\_\_\_\_ FUND \_\_\_\_\_

Person Reporting \_\_\_\_\_

NOTE: Broken lots (packages, cartons, boxes, etc) should not be reported.  
Please calculate quantity, unit cost, extension and grand total.

DESCRIPTION	QUANTITY	UNIT COST	EXTENSION

GRAND TOTAL \_\_\_\_\_

Should additional space for exceptions or remarks be needed, please attach extra sheets to this report.

For more information contact Materials Management at 5-2709 or 5-2294.