

Allyson.Arnwine@fortbendisd.com

Missouri City, TX 77459

Subject: 11th Grade **English III** Introduction Letter

Welcome to a new and exciting school year! As the new school year begins, let me say that I am looking forward to having your child in my class. While my responsibility is that of teacher, **you**, the parent/guardian, are the most important educator in your child's life. It is my goal that we work together so that your child receives the best educational opportunity possible at Ridge Point High School – the Home of Scholars and Champions.

I have high expectations for participation, performance, attendance, attitude, and behavior. I believe your child will succeed if we all are respectful, responsible, cooperative, and we all communicate with each other. You should be aware that reading outside of class and completing homework are basic requirements. As a general rule, I offer tutorials on Thursday afternoon (2:45-3:30 pm) in room L216 and Wednesday morning (6:50-7:20 am) in room K132 and any other day when requested in advance. Students will also be expected to maintain an organized binder and be prepared for class every day. You will find information on my webpage on the school's website (www.fortbendisd.com/campuses/rphs/faculty.cfm), click on my name on the faculty page and you will be directed to my webpage where you will find more information about my expectations, procedures and policies, general information about the course, and upcoming assignments and lessons.

To help me better communicate with you, I ask that you please print this letter, complete the information below and have your child return the bottom portion of this letter to me no later than Tuesday, **September 4, 2012**. Please keep the top portion of this letter for your reference. Your signature means that you have received this letter and are aware of where to find my course information on my webpage.

If at any time during the year you have questions concerning your child's progress, please contact me. My personal planning time is during 4th Period (10:15-11:00 am). The school phone number is 281-327-5200. Please leave a message, and I will return your call as soon as possible. **However, the most efficient method of contacting me is through email (allyson.arnwine@fortbendisd.com).** I intend to contact parents through the Skyward message center, so I can keep you better informed about upcoming events and assignments.

Again, I look forward to meeting you (at **Open House, Tuesday, September 11, 2012**) and working with you throughout the upcoming year.

Ms. Arnwine

(Cut here and return bottom portion by Tuesday, September 4, 2012)

Student Printed Name: _____ Signature: _____

Parent(s) Printed Name: _____ Signature(s): _____

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