

Minutes of the Committee of the Whole Meeting of the District of Lantzville held on Monday, March 2, 2015, at 7:00 pm at the District Office, 2nd Floor - 7192 Lantzville Road, Lantzville, BC

PRESENT: Council: Mayor Colin Haime
Councillor John Coulson
Councillor Denise Haime
Councillor Jennifer Millbank
Councillor Rod Negrave
Councillor Graham Savage
Councillor Dave Scott

Staff: Twyla Graff, Chief Administrative Officer
Jedha Holmes, Director of Financial Services
Trudy Coates, Director of Corporate Administration
Fred Spears, Director of Public Works

Mayor Haime called the meeting to order at 7:00 pm.

AGENDA ADDITIONS AND/OR DELETIONS

ADOPTION OF THE AGENDA

Councillor Scott MOVED and Councillor Savage SECONDED, THAT the Committee of the Whole adopts the March 2, 2015 meeting agenda, as presented.

CARRIED

BUSINESS ARISING

Pursuant to section 100 of the *Community Charter*, Councillor Scott declared that he was unable to speak or vote on the next item as his daughter works at Pyramid Stables, the facility that the Errington Therapeutic Riding Association uses; he immediately left the meeting at 7:00 pm.

Pursuant to section 100 of the *Community Charter*, Councillor Negrave declared that he was unable to speak or vote on the next item as he is discussing joint ventures with Pyramid Stables; he immediately left the meeting at 7:00 pm.

- 1. Errington Therapeutic Riding Association 2015 Grant In Aid Application**
Councillor Haime MOVED and Councillor Coulson SECONDED, THAT the Committee of the Whole recommends to Council THAT Council approves a Grant in Aid in the amount of \$250.00 to the Errington Therapeutic Riding Association to assist in delivering a program that provides therapeutic riding opportunities for children, youth and adults with physical and mental disabilities.

CARRIED

Councillors Negrave and Scott returned to the meeting at 7:05 pm.

- 2. Service Contracts with Regional District of Nanaimo - Committee Request for Cost Comparisons (Electoral Areas)**
Councillor Haime MOVED and Councillor Savage SECONDED, THAT Council receives, for information, the CAO's February 25, 2015 Service Contracts RDN - Cost Comparisons (Electoral Areas) report.

CARRIED

CORRESPONDENCE

1. **Bruce Halliday, General Manager, The Port Theatre Society (12 Feb 2015) Requesting 2015 Grant Contribution of \$9,000 for Operating Costs**
Councillor Savage MOVED and Councillor Millbank SECONDED, THAT the Committee of the Whole recommends to Council THAT Council provide a grant in the amount of \$9,000 to the Port Theatre for the 2015 calendar year.
Councillor Haime MOVED and Councillor Negrave SECONDED, THAT Council postpones the main motion until Lantzville use information is available.
CARRIED

UNFINISHED BUSINESS

1. **"District of Lantzville Five Year Financial Plan Bylaw No. 116, 2015"**
 - 2015 - 2019 Financial Plan Detail - Draft #3
 - Special Request Items
 - Schedule of Capital ReservesCouncillor Coulson MOVED and Councillor Haime SECONDED, THAT the Committee of the Whole recommends THAT Council instructs staff to incorporate into the Financial Plan a potential staff wage increase of 2%.
MOTION FAILED

Mayor Haime MOVED and Councillor Negrave SECONDED, THAT the Committee of the Whole recommends THAT Council instructs staff to amend the Financial Plan to reflect, at maximum, an increase to the property tax levy of 1.24%.

CARRIED

The Committee of the Whole instructed staff to add to the next meeting agenda, a review of Policy No. 5002-1 Cost of Living Policy for Exempt Staff.

Pursuant to s. 100 of the *Community Charter*, Mayor Haime declared that he was unable to speak or vote on the next item as he is an Emergency Social Services member; he immediately left the meeting at 8:06 pm.

Pursuant to s. 100 of the *Community Charter*, Councillor Haime declared that she was unable to speak or vote on the next item as she is an Emergency Social Services member; she immediately left the meeting at 8:06 pm.

Councillor Negrave MOVED and Councillor Savage SECONDED, THAT the Committee of the Whole refers to the next meeting, consideration of the Financial Plan Special Request - Emergency Social Services Team Leader annual honorarium expenditure of \$1,650.

CARRIED

Mayor Haime and Councillor Haime returned to the meeting at 8:12 pm.

Councillor Millbank MOVED and Councillor Haime SECONDED, THAT the Committee of the Whole recommends THAT Council instructs staff to incorporate \$9,720 into the Financial Plan to fund the Fire Department Special Request for an increase in training budget for new training on Engine #2 (new pumper/rescue truck), from general revenue (one-time).

CARRIED

Councillor Millbank MOVED and Councillor Negrave SECONDED, THAT the Committee of the Whole recommends THAT Council instructs staff to incorporate funds into the Financial Plan to fund the Special Request to increase the hourly practice and call-out rates for Lantzville Fire Department by an amount tied to the annual BC CPI rate, from general revenue (ongoing).

CARRIED

Councillor Negrave left the meeting at 8:34 pm and returned at 8:36 pm.

Councillor Haime MOVED and Councillor Coulson SECONDED, THAT the Committee of the Whole recommends THAT Council instructs staff to incorporate \$16,300 into the Financial Plan to fund the Special Request for the Fire Hall building addition for storage, from Fire Hall Building Capital Reserve.

CARRIED

Councillor Haime MOVED and Councillor Negrave SECONDED, THAT the Committee of the Whole recommends THAT Council instructs staff to incorporate \$22,000 into the Financial Plan to fund the Fire Department Special Request for two thermal imaging cameras, from Fire Department Equipment Capital Reserve.

CARRIED

The Committee requested that staff provide a recalculation of the Fire Department Equipment Capital Reserve.

Councillor Haime MOVED and Councillor Coulson SECONDED, THAT the Committee of the Whole recommends THAT Council instructs staff to incorporate \$3,512 into the Financial Plan to fund the Fire Department Special Request for three iPads, from general revenue (ongoing and one-time).

CARRIED

Councillor Haime MOVED and Councillor Coulson SECONDED, THAT the Committee of the Whole recommends THAT Council instructs staff to incorporate a \$10,000 reduction to the Council convention budget in the Financial Plan.

CARRIED

Councillor Savage MOVED and Councillor Millbank SECONDED, THAT the Committee of the Whole recommends THAT Council instructs staff to refer to the 2016 Financial Plan discussions, the \$28,890 Special Request to complete Huddleston Park pathway.

CARRIED

Councillor Scott MOVED and Councillor Savage SECONDED, THAT the Committee of the Whole recommends THAT Council instructs staff to incorporate \$5,000 into the Financial Plan to fund the Transportation Services Special Request to top up the winter road maintenance reserve.

CARRIED

Councillor Haime MOVED and Councillor Negrave SECONDED, THAT the Committee of the Whole recommends THAT Council instructs staff to incorporate \$37,450 plus funds for power, into the Financial Plan to fund the Special Request for Huddleston Park washroom, from Development Cost Charges.

CARRIED

Councillor Haime MOVED and Councillor Negrave SECONDED, THAT the Committee of the Whole recommends THAT Council instructs staff to incorporate \$37,000 into the Financial Plan to fund Parks & Recreation – Rotary Park Playground Equipment, from Development Cost Charges or Parks & Recreation Asset Replacement Reserve.

Councillor Scott MOVED and Councillor Savage SECONDED, THAT the motion on the floor is amended by adding the words “subject to the Parks and Recreation Commission completing the implementation plan work referenced in the Parks and Recreation Commission February 10, 2015 Playground Improvements report”.

CARRIED

MAIN MOTION AS AMENDED

THAT Council instructs staff to incorporate \$37,000 into the Financial Plan to fund Parks & Recreation – Rotary Park Playground Equipment, funding from Development Cost Charges or Parks & Recreation Asset Replacement Reserve, subject to the Parks and Recreation Commission completing the implementation plan work referenced in the Parks and Recreation Commission February 10, 2015 Playground Improvements report.

CARRIED

Councillor Haime MOVED and Councillor Coulson SECONDED, THAT the Committee of the Whole recommends THAT Council instructs staff to incorporate \$39,000 into the Financial Plan to fund Parks & Recreation - Rotary Park – Mountain Bike Skills Park, subject to the Parks and Recreation Commission completing the implementation plan work referenced in the Parks and Recreation Commission February 10, 2015 Playground Improvements report.

CARRIED

Councillor Coulson left the meeting at 9:51 pm.

Pursuant to s. 100 of the *Community Charter*, Councillor Negrave declared that he was unable to speak or vote on the next item as he has an employee and employer relationship with the Province of BC with whom an agreement is proposed for the Woodlot Trails; he immediately left the meeting at 9:51 pm.

Councillor Coulson returned to the meeting at 9:52 pm.

Councillor Haime MOVED and Councillor Savage SECONDED, THAT the Committee of the Whole recommends THAT Council instructs staff to incorporate \$9,000 into the Financial Plan to fund Parks & Recreation - Woodlot Trails, from the P&R carry forward amount.

CARRIED

Councillor Negrave returned to the meeting at 9:54 pm.

Councillor Haime MOVED and Councillor Coulson SECONDED, THAT the Committee of the Whole recommends THAT Council instructs staff to incorporate \$1,200 into the Financial Plan to fund Parks & Recreation - Wilson Road - Phase 1, from the P&R carry forward amount.

CARRIED

Pursuant to s. 100 of the *Community Charter*, Councillor Negrave declared that he was unable to speak or vote on the next item as he has an employee and employer relationship with the Province of BC with whom an agreement is proposed for the Woodlot Trails, where the interpretive signage is proposed; he immediately left the meeting at 10:06 pm.

Councillor Haime MOVED and Councillor Coulson SECONDED, THAT the Committee of the Whole recommends THAT Council instructs staff to incorporate \$2,000 into the Financial Plan to fund Parks & Recreation - Parks Interpretive Signage, from the P&R carry forward amount.

CARRIED

Councillor Negrave returned to the meeting at 10:07 pm.

Councillor Scott MOVED and Councillor Negrave SECONDED, THAT the Committee of the Whole recommends THAT Council instructs staff to incorporate \$100,000 into the Financial Plan to fund Special Request - Replace the Aulds Road Reservoir, from Waterworks Capital Reserve Gas Tax Strategic Initiatives Grant.

CARRIED

Schedule of Capital Reserves

The Committee requested that staff update all of the contribution amounts on the Schedule of Capital Reserves, specific to this year.

Councillor Coulson MOVED and Councillor Savage SECONDED, THAT the Committee of the Whole extends the meeting past 10:30 pm.

CARRIED

Councillor Negrave MOVED and Councillor Coulson SECONDED, THAT the Committee of the Whole receives the Capital Reserves report.

CARRIED

PUBLIC PARTICIPATION

- Linda Westby, 8038 Southwind Drive, commented on the Citizen Satisfaction Survey.
- Brian Dempsey, 6930 Owen Road, commented on the Port Theatre and the water agreement, and volunteer firefighter training on the use of iPads.
- Carl Westby, 8038 Southwind Drive, commented on conditions /availability for emergency water hook-up to City of Nanaimo water.

The Committee requested that Staff confirm options for scheduling an additional Committee of the Whole meeting.

ADJOURNMENT

Councillor Haime MOVED and Councillor Scott SECONDED, THAT the Committee of the Whole adjourns the meeting.

CARRIED

MEETING ADJOURNED: 10:43 pm

Certified Correct:

ORIGINAL SIGNED

Trudy Coates
Director of Corporate Administration

Confirmed this 9th day of March, 2015.

ORIGINAL SIGNED

Colin Haime
Mayor