



Employer Information

Employer name:	Cincinnati Sportservice, Inc.
Type of business:	Concession
Job location:	Cincinnati Sportservice
City:	Cincinnati
State:	OH
Zip:	45202
Website:	www.delawarenorth.com

Why choose us?

You will be working at the Great American Ball Park where the Cincinnati Reds play baseball and be working during the games. You will get to enjoy this great American pastime while you are here. There are reasonable opportunities in Cincinnati for a second job.
 Other possible contacts: Jenn McElroy 513-765-7630 or 513-765-7569 Email: jmcclroy@dncinc.com
 Alex MacKenzie - Concession Mgr amackenz@dncinc.com ph:513-765-7583 fax:513-765-7630

Cultural exchange activities

Local coordinator will assist with informing students about the amazing cultural events in Cincinnati, OH.

Position

Job title:	Culinary - Part Time - Early Arrival
Job description and required skills:	<p>MUST be able to SMILE AND BE FRIENDLY! Only students with friendly, positive attitudes will be considered!</p> <p>
</p> <p>ESSENTIAL FUNCTIONS (DEPENDING ON COOK LEVEL):</p> <ul style="list-style-type: none"> • Prepares food to specifications before and during unit operations. • Properly measures and portions all food items. Complies with all portion sizes, quality standards, department rules, policies and procedures. • Cooks all food to proper specifications in a timely manner. • Utilizes kitchen equipment to prepare food items such as: knives, slicers, whips, pots, pans, warmers, steamers, grills, ovens, etc. • Ensures proper food temperatures are maintained and food is stored correctly. • Ensures freshness and quality of all menu items. • Packages all products to proper specifications. • Performs opening, closing and side work duties as instructed and according proper guidelines. • Keeps workstation and equipment clean, organized, sanitized, and sufficiently stocked. • Follows and upholds all health codes and sanitation regulations. • Sets up and operates kitchen equipment. • Uses waste control guidelines and records all waste on spoilage sheet. • Performs other duties assigned. <p>
</p> <p>Advanced English necessary in order to communicate with customers. Also, students with advanced English will have a better opportunity to find another job in the area, as this one is only part-time!</p>



CULTURAL HOMESTAY INTERNATIONAL

CHI BRINGS PEOPLE TOGETHER SINCE 1980!

JOB DESCRIPTION

USA WORK & TRAVEL PROGRAM



Again, students must be sociable and hard working with excellent English. Must be available for every home game. NO EXCEPTIONS.

English level required:

advanced

Hourly wage (before taxes):

\$9.27 per hour

Position ID:

27452



Position Information

Tips:	No
Bonus:	no
Estimated hours per day:	Varies based on game
Number of days per week:	Based on game schedule
Possibility of students getting more than estimated hours:	slight
If so, is overtime paid at the rate of 1.5 hourly, after 40 hours of work per week?	yes
Earliest start date:	05/15/2015
Latest start date:	06/01/2015
Earliest end date:	08/25/2015
Latest end date:	10/01/2015
Is the employer willing to hire couples?	yes
Is the employer willing to hire group of friends?	yes
Are meals included?	yes
Meals details (discount, cost, # of meals):	Meals are included during shift.
Is a drug test required?	yes
Is Skype interview required?	no
Do students complete an additional application upon arrival?	yes
Possibility to find a second job in the area	yes
Second jobs require you to contact CHI at chiwt@chinet.org or 1-800-432-4643 to receive the required form. The new potential employer will need to complete it. Both you and the employer will need to sign and return it to CHI for approval.	
You can work with a new secondary employer ONLY AFTER you have received written authorization from CHI.	
Additional comments regarding second job:	You will need to find a job that is willing to work around your schedule.
How soon after arrival will participants begin working?	Very soon.
Specific instructions for arrival to employer:	We will coordinate that with employer before your arrival.
Is training required?	yes
Conditions of training:	Training is paid. Schedule given after passing drug test.
Is there possibility to change positions?	no
Are students required to wear a uniform?	yes
Does employer provide uniform?	yes
Cost of uniform:	0
Is uniform refundable?	no



Do students need to purchase specific clothes or footwear? no

If so, details for clothing: You will need to be clean, neat and presentable. You will have to wear a clean uniform each day. Must arrive during the week.

Additional information:

This is working at the Great American Ball Park. You will be only working during the Cincinnati Reds home baseball games. You will have off several days in a row. You will be paid \$9.27 per hour for working each game. You can get a second job - it will need to work around the baseball schedule for the Cincinnati Reds. You need to arrive earlier so that you can get your drug test done. Here is the season schedule: http://mlb.mlb.com/schedule/index.jsp?c_id=cin#m=3&y=2013&calendar=DEFAULT

EDUCATION & EXPERIENCE:

- High school education is desired; participation/enrollment in culinary program a plus
- Minimum of 6 months- 1 year previous experience in back-of-the-house foodservice position preferred

KNOWLEDGE, SKILLS & ABILITIES:

- Ability to read and understand recipes and food abbreviations.
- Pleasant and friendly; ability to adhere to GuestPath's Universal Service Standards
- Ability to communicate with others
- Ability to work in a fast-paced environment.
- Attentive and detailed oriented.
- Capable of following procedures and taking directions.
- Basic math skills; ability to understand, calculate and follow recipe measurements and proportions

PHYSICAL REQUIREMENTS:

- Manual dexterity sufficient to chop, mix, blend, whip etc. a variety of foods and liquids.
- Ability to lift and carry large pans from ovens or freezers, weighing up to 50 lbs.
- Ability to handle or operate dangerous kitchen equipment
- Ability to move rapidly and coordinate multiple orders.
- Standing and walking for entire length of shift
- Frequently required to reach up to 6-7 feet, twist at waist, bending and squatting
- Pushing and pulling occasionally, to move equipment, mops and brooms

ENVIRONMENTAL WORKING CONDITIONS:

- Kitchen environment – noise levels may be moderate to high
- Works frequently in a hot and damp environment.
- In contact with sharp knives, slicers, boiling liquids, hot pans, etc.
- Hazards include, but are not limited to, cuts from broken glass, metal cans, scalds and burns, slipping and tripping.
- Frequently immerses hands in water.

Need to be very sociable, friendly and hardworking, with excellent English. Must be available for every home game!!This job is part time.

Housing Information

Housing name:	SU15 - Cincinnati Sportservice
Housing address:	TBA - Employer Assisted Housing
City:	Cincinnati, OH 45202
Phone:	859 466 3700
Fax:	
Contact:	Jim Peluso
Email:	jim.peluso@fuse.net
Website:	
Housing assisted by:	Employer



Is student required to sign a separate housing contract?	yes
If so, contract details:	You will sign a contract once you arrive.
Type of housing:	House
Number of people to a room:	4
Bedrooms:	varies
Bath:	1
Estimated cost of housing per week:	est \$300 per month, per person
Is housing cost deducted from paycheck?	no
Is housing deposit required?	yes
Deposit amount:	est \$150 pp
Housing deposit due date:	Arrival
Instructions for deposit payment:	Due upon arrival.
Is housing deposit refundable?	yes
Conditions for deposit refund:	Must keep housing in good condition and follow the rules of the rental agreement.
Utilities included:	yes



If so, utilities details:	Water, electric
Utilities estimated cost per month:	Included
Is the housing mandatory?	yes
Method of transportation from housing to work site:	Public transportation
Transportation details:	There is a public bus.
Additional housing features:	Furnished with kitchen.
Location of work site best described as:	Metropolitan
Location details:	Amidst the gently rolling hills along the Ohio River, Cincinnati USA spreads from the southwestern corner of Ohio into Northern Kentucky and southeastern Indiana. The city is located about mid-point on the shoreline of the 981-mile long Ohio River. Cincinnati is welcoming and memorable with hotels, exemplary shopping, world-class dining, a lively arts and music scene, a burgeoning downtown theater district.
Average daily temperature:	60-100 F; humid
Community or regional website:	www.cincyusa.com
Nearest cities:	Cincinnati / 332,252
Distance to nearest cities:	Cincinnati / 332,252
What to wear:	Variety of clothes: jeans, tshirts, jacket, shorts,
Available public transportation:	Bus, taxi
Public transportation access:	Good
Accessible amenities (by walking or public transportation):	
Food market:	yes
Shopping mall:	yes
Post office:	yes
Bank:	yes
Movie theater:	yes
Restaurants:	yes
Fitness center:	yes
Laundry:	yes
Internet café:	yes
Public library:	yes
Comments:	

There is housing in Newport, KY and in Cincinnati, OH. You will be placed in housing as you arrive. You may be placed in one housing and then moved to other housing as Spring students are leaving.



Suggested Travel Information

Nearest international airport:	Cincinnati/Northern Kentucky Int'l (CVG)
Nearest airport:	Cincinnati/Northern Kentucky Int'l (CVG)
Transportation from airport to employer and / or housing:	Taxi or shuttle
Nearest bus station (to the airport):	Metro
Bus information (web site):	www.sorta.com
Nearest train information (to the airport):	Amtrak
Train information (web site):	www.amtrak.com
If participant arrives after hours suggested, overnight accomodation:	Hotel
Cost per night:	\$65.00 or more
Transportation to overnight accomodation:	Taxi
Transportations cost:	\$35.00 or more
Specific instructions:	Fly into Cincinnati/Northern Kentucky International; take taxi to housing.

Social Security Information

Does the company require students to have Social Security number before arriving to the work place?	no
Does the company provide Social Security application assistance?	yes
If so, details:	They will make sure you apply as soon as possible. Office Hours: Monday, Tuesday, Thursday, Friday - 9 am - 3pm Wednesday - 9 am - 12 pm
Where is the closest Social Security office?	Cincinnati
How far is the Social Security office from the work place?	less than 1 mile
Specific instructions:	You must call CHI to be validated on SEVIS before you go to your job.

HELLO STUDENTS!!

I wanted to take a few minutes to introduce myself and give you some information about your Spring Work with Cincinnati Sportservice at Great American Ball Park...

My name is Ashley Noel and I am the HR Manager with Sportservice. Our office is only open from 9:00am-4:00pm, Monday thru Friday...so please make sure you arrive to the office Monday-Friday between these hours. It might be best to call to make sure someone is here to assist you. When you arrive at the stadium, please ask for me, Ashley Noel. You can call me prior to your arrival at [513-765-7577](tel:513-765-7577) or [513-765-7582](tel:513-765-7582) or email me at anoel@dncinc.com. Email is the easiest way to communicate with me! If for some reason, I am not available or in the office as our schedule varies this time of year, please see Lori or Linda in our Human Resource Department and they will assist you.

Upon your arrival to the airport, please take a cab to meet Jim, the landlord of housing. The landlord's name is Jim Peluso and he will meet you and take you to your house to get settled in and to get some rest.

If you arrive outside of the 9am-5pm time frame, please have a cab take you to the Travelodge Hotel, spend the night in the hotel and Jim will meet you the next morning to take you to your housing.

Travelodge Newport/Cincinnati Riverfront
222 York Street, Newport, KY 41071 US
[859-291-4434](tel:859-291-4434)

An approximate cab fare from the airport to Newport, KY is approximately \$40.00. Please make sure you have money available to provide to the cab driver.

It is very important that you keep myself and Jim updated on your travel, so we know when to expect each of you and can inform you whether Jim will meet you or if you have to stay in a hotel. Jim's email is jim.peluso@fuse.net so please email him and myself with any questions and your travel info as soon as possible. Jim's office number is [859-466-3700](tel:859-466-3700).

After you are settled into your housing, please come see me at the Ball Park immediately. I am in the office from 9:00am-4:00pm Monday-Friday. Please email me or call me when you arrive so I know when to expect you at the office. When you arrive to the stadium, you will fill out an application and be sent for your drug test. Within a few days, we will schedule you for training on your job and paperwork so you can get paid. We will give you more info on the date when you arrive. Many of you have asked about second jobs- I can't guarantee everyone a second job- they are limited and we will assign them as students arrive. We can talk more about second jobs when I meet you. There will be a few days of training prior to your start date.

Uniforms will be provided to you which consist of black pants and a uniform shirt. If you want to wear

your own pants, they must be black dress material or khaki material- no yoga pants, stretch pants, jeans, sweatpants, athletic pants, etc. You must provide your own shoes and socks. Shoes must be comfortable with toe in and heel in- I recommend a gym shoe/sneaker. You must wear socks with your shoes. We will go over more job specific information in training after you arrive.

Please let me know if you have any other questions or concerns. The major thing to remember is to keep us updated on your travel and when you arrive to Cincinnati, take a cab to the hotel or if you have arranged with Jim, he will meet you at the hotel to take you to your housing.

****PLEASE CONFIRM YOUR ARRIVAL DATE TO CINCINNATI ASAP****

Thank you all, safe travels and I can't wait to work with all of you for the 2014 Reds season!!

See you soon,

Ashley Noel

Ashley Noel, PHR
Human Resource Manager
Cincinnati Sportservice
Great American Ball Park
100 Main St.
Cincinnati, OH 45202
Office: [\(513\) 765-7577](tel:5137657577)
Fax: [\(513\) 765-7630](tel:5137657630)

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Hello and Welcome to Cincinnati Sportservice and CHI!

Please print this checklist off and bring it with you on your trip to the United States. There are many important points to remember and this will help you to keep track of all of the items that will need your attention upon your arrival. This list will include:

- Travel and Flight Information
- Employer Details
- Important Social Security information
- Practical Information
- Emergency Contact Information

Before Your Arrival

You will need to make flight arrangements.

- You should arrive into the Cincinnati/Northern Kentucky Airport. The airport website is www.cvgairport.com.

Once you make your travel arrangements, you will need to contact CHI with your flight and travel information. You can do so immediately by registering your information on www.sevis.org

Report any lost luggage before leaving the airport. You will need to give them the address of your employer if you have lost your luggage. The address is:

Cincinnati Sportservice
100 Main St.
Cincinnati, OH 45202

Upon Arrival in the United States

- From the airport, you will need to take a bus or a shuttle to your housing. You can get ground transportation information directly from the airport website. Click on “Ground Transportation” from this website to get more info. You may also call toll free at (800) 990-8841.
- The public transit website is www.tankbus.org. Make sure to find the most affordable transportation to your housing.
- Call your family to let them know that you have arrived safely.
- Register immediately on SEVIS at www.sevis.org. You will need to use a computer with internet access. You need to do this right away because you are not able to get your social security card without registering on SEVIS first.

One to two weeks after arrival

Apply for your Social Security card. You can get your Social Security cards once your registration on SEVIS is validated. You will need to put your employer's address on the form. If you do not put your employer's address, your Social Security number will not reach you and you will not be able to get paid.

REMEMBER TO GET A RECEIPT AT THE SOCIAL SECURITY OFFICE. IT'S YOUR ONLY PROOF THAT YOU APPLIED! Also, remember that you must FIRST validate your status in SEVIS *before* applying for a Social Security Number.

Social Security Office:
312 Elm Street #2100
Cincinnati, OH 45202
(877) 405-7672
Website: www.socialsecurity.gov

When Filling Out Paperwork for your Employer

Please remember to use your home address in your home country when filling out all paperwork with your new employers. This will be very important to you when you return home and your employers have important documents to send you by mail. If you use your US home address, your mail cannot be forwarded to you. When you are getting ready to return to your home it would be a good idea to discuss with your employer the possibility of leaving a self-addressed stamped envelope with your mailing address from your country.

Additional Information from your Employer

DRESS CODE

You will need to be clean, neat and presentable. You will have to wear a clean uniform each day.

You will be working at the Great American Ball Park. You will be only working during the Cincinnati Reds home baseball games. You will have off several days in a row. You will be paid \$74.00 for working each game. You can get a second job - it will need to work around the baseball schedule for the Cincinnati Reds. You need to arrive earlier so that you can get your drug test done.

Housing for Cincinnati Sportservice

MANDATORY HOUSING:

CONTACT INFO:

Jim Peluso

jim.peluso@fuse.net

[859-466-3700](tel:859-466-3700)

Main Address: 623 Monmouth St Newport, KY 41071

Rent: Approx. \$300 per month, per person

Security Deposit: \$150 per person

Approx. \$450 due at arrival

There is housing in Northern KY and in Cincinnati, OH. You will be placed in housing as you arrive.

You may be placed in one housing and then moved to other housing as Spring students are leaving.

Practical Information

Safety: Do NOT accept a ride at the airport! Use the travel instructions provided.

If you choose to ride a bike in the USA, please be careful. You must follow all road signs just as if you were driving a car. Be very cautious as drivers of cars are on vacation and may be more distracted than normal. Wear a bike helmet for safety and use a lock to secure your bicycle.

Cell Phones: Some students may want to carry a cell phone. There are many phone

options. Many cell phone companies require a contract and monthly payments. However, you may wish to purchase a phone without a contract, using pre-paid minutes. This is a practical, short-term solution and you do not pay a monthly rates. Pre-paid phones are available at a variety of electronic retail outlets, including Walmart. In this agreement, you are able to purchase prepaid minutes and do not have to pay a monthly rate. You can ask an associate that works at the cell phone counter to help you out. They are very kind and will help you pick the best choice. Keep in mind that international calls from your own personal cell phone can be very expensive.

Other Wireless Technologies: Skype is also an inexpensive option for you to use to speak with your family. You can add some dollar credits to your account and call from your computer. The calls can be made internationally with your computer or phone.

Contact Information

Niki Woodall—CHI Employment Services Manager.
chiniki@chinet.org

Jodi Blank-- CHI Regional Coordinator.
chijodi@chinet.org

Emergency—Dial 911 in an emergency but only if you need an ambulance or the police if someone is injured or threatened.

For Questions or Concerns—Please contact the CHI main office if you have a non-life threatening emergency. They will take collect calls at any time. 1-800-432-4643 ext. 105.

Above all, we want you to have a great stay while you are in Cincinnati. Take a lot of pictures and cherish the memories and friendships you will develop while you are in the States. Also, your employers would like to remember you as well. Bringing them a special small gift from your home country such as: a key chain, picture postcard, a lapel pin, or perhaps chocolates would bring them great memories of you and it would certainly bring a smile to their faces!

Have a spectacular few months! Take care!

Cincinnati Sportservice

ADDITIONAL INFORMATION AND REQUIREMENTS FROM YOUR EMPLOYER:

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You need to be very sociable, friendly and hardworking, with excellent English. Must be available for every home game!! This job is part time.

POSITIONS:

Concessions:

MUST be able to SMILE AND BE FRIENDLY! Only students with friendly, positive attitudes will be considered! You will be cooking food and doing general customer service. Advanced English necessary in order to communicate with customers. Also, students with advanced English will have a better opportunity to find another job in the area, as this one is only part-time! Again, students will need to be very sociable and hard working with excellent English. Must be available for every home game. NO EXCEPTIONS.

Culinary:

EDUCATION & EXPERIENCE:

- High school education is desired; participation/enrollment in culinary program a plus
- Minimum of 6 months- 1 year previous experience in back-of-the-house foodservice position preferred

KNOWLEDGE, SKILLS & ABILITIES:

- Ability to read and understand recipes and food abbreviations.
- Pleasant and friendly; ability to adhere to GuestPath's Universal Service Standards
- Ability to communicate with others
- Ability to work in a fast-paced environment.
- Attentive and detailed oriented.
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PHYSICAL REQUIREMENTS:

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- Pushing and pulling occasionally, to move equipment, mops and brooms

Cincinnati Sportservice

ENVIRONMENTAL WORKING CONDITIONS:

- Kitchen environment – noise levels may be moderate to high
- Works frequently in a hot and damp environment.
- In contact with sharp knives, slicers, boiling liquids, hot pans, etc.
- Hazards include, but are not limited to, cuts from broken glass, metal cans, scalds and burns, slipping and tripping.
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