



Town of Barnstable Town Council

367 Main Street, Village of Hyannis, MA 02601

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MEETING AGENDA TOWN HALL HEARING ROOM February 11, 2016 7:00 PM

Councillors:

Jessica Rapp Grassetti
President
Precinct 7

Eric R. Steinhilber
Vice President
Precinct 2

John G. Flores
Precinct 1

Paul Hebert
Precinct 3

Frederick Chirigotis
Precinct 4

James H. Crocker
Precinct 5

William Crocker, Jr.
Precinct 6

Debra S. Dagwan
Precinct 8

James M. Tinsley
Precinct 9

Sara Cushing
Precinct 10

Philip N. Wallace
Precinct 11

John T. Norman
Precinct 12

Jennifer L. Cullum
Precinct 13

Administrator:
Cynthia A. Lovell

1. ROLL CALL

2. PLEDGE OF ALLEGIANCE

3. MOMENT OF SILENCE

4. PUBLIC COMMENT

5. COUNCIL RESPONSE TO PUBLIC COMMENT

- **Presentation by Bob Sanborn, Superintendent, Erin Orcutt, Business Manager; Cape Cod Regional Technical High School, Fiscal Year 2017**

6. TOWN MANAGER COMMUNICATIONS

7. ACT ON MINUTES (Including Executive Session)

8. COMMUNICATIONS – from elected officials, boards, committees, staff, commission reports, correspondence and announcements

9. ORDERS OF THE DAY

A. Old Business

B. New Business

10. ADJOURNMENT

NEXT REGULAR MEETING: February 25, 2016

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Approve Minutes – January 21, 2016

Please Note: The list of matters, are those reasonably anticipated by the council president, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. It is possible that if it so votes, the Council may go into executive session. The Council may also act on items in an order other than they appear on this agenda. Persons interested are advised, that in the event any matter taken up at the meeting remains unfinished at the close of the meeting, may be put off to a continued session of this meeting, and with proper notice. Anyone requiring hearing assistance devices please inform the Town Clerk at the meeting.

A. OLD BUSINESS (May be acted upon)

BARNSTABLE TOWN COUNCIL

**ITEM # 2016-066
INTRO: 01/21/16, 02/11/16**

2016-066 APPROPRIATION ORDER \$33,126.00 COMMUNITY PRESERVATION FUNDS FOR HISTORIC PRESEVATION AND RESTORATION OF TWENTY-TWO OF THE OLDEST TOWN RECORD BOOKS FOR YEARS 1643 TO 1966

ORDERED: That pursuant to the provisions of the Community Preservation Act, G.L. c 44B, the sum of Thirty Three Thousand One Hundred Twenty Six and No/100 (\$33,126.00) Dollars be appropriated and transferred from the amount set aside for historic preservation in the Community Preservation Fund to be expended to fund the preservation and restoration of historic documents consisting of twenty-two of the oldest Town record books containing births, deaths, and marriages for years 1643 to 1966. Preservation methods include: scanning to compact disc, de-acidification, mending and reinforcing of paper, re-sewing, rebinding or archival grade polyester encapsulation as needed; and that the Town Manager is authorized to expend the amounts appropriated for the stated purposes.

SPONSOR: Thomas K. Lynch, Town Manager

DATE	ACTION TAKEN
<u>01/22/16</u>	<u>Refer to Public hearing 02/11/16</u>
_____	_____

- Read Item
- Motion to Open Public Hearing
- Rationale
- Public Hearing
- Close Public Hearing
- Council Discussion
- Move/Vote

BARNSTABLE TOWN COUNCIL

ITEM # 2016-066
INTRO: 01/21/16, 02/11/16

SUMMARY

TO: Town Council
FROM: Thomas K. Lynch, Town Manager
DATE: January 07, 2016
SUBJECT: Appropriation Order of \$33,126.00 Community Preservation Funds for historic preservation and restoration of twenty-two of the oldest Town record books for years 1643 to 1966.

BACKGROUND: The Community Preservation Committee voted on December 21, 2015 to support a funding request from the Town Clerk in the amount of \$33,126.00 for preservation and restoration of the oldest Town vital record books and to recommend through the Town Manager that the Town Council approve an appropriation from the Community Preservation Committee historic preservation funds. A professional survey of Town records indicates that twenty-two of the oldest books beginning with the years 1643 to 1966, including a handwritten copy of the Declaration of Independence within, are the records most in need of preservation. Page edges are disintegrating simply due to exposure to air and therefore content is being lost. Handling of the books in response to public record requests must be performed by staff wearing white gloves due to their condition. Methods of preservation include: scanning to compact disc, de-acidification, mending and reinforcing of paper, re-sewing, rebinding or archival grade polyester encapsulation as needed. The scanning of records to compact disc will allow the preserved original record books to be stored in a climate controlled, fireproof vault in the Town Clerk's office, while allowing Town staff and the public, access to these historic records in an efficient, searchable format through laser fiche.

FISCAL IMPACT: There is no impact to the general fund. All funds are drawn from the Community Preservation Committee, historic preservation funds.

VOLUNTEER ASSISTANCE: Community Preservation Committee

A. OLD BUSINESS (May be acted upon)

BARNSTABLE TOWN COUNCIL

**ITEM # 2016-067
INTRO: 01/21/16, 02/11/16**

2016-067 APPOINTMENTS TO A BOARD/COMMITTEE/COMMISSION

RESOLVED: That the Town Council appoint the following individuals to a multiple-member board/committee/commission:

CULTURAL COUNCIL: Kim Rumberger, 183 Scudder Avenue, Hyannis, as a regular member to a term expiring 06/30/18; **ECONOMIC DEVELOPMENT COMMISSION:** Michael Schulz, 41 Lakeview Drive, Centerville, as a regular member to a term expiring 06/30/18; **HISTORICAL COMMISSION:** Elizabeth Mumford, 143 Irving Avenue, Hyannisport, as a regular member to a term expiring 06/30/18; **HUMAN SERVICES:** Stacie Peugh, 26 Square Rigger Lane, Hyannis, as a regular member to a term expiring 06/30/18; **LAND ACQUISITION AND PRESERVATION COMMITTEE:** Ann B. Canedy, 70 Van Duzer Road, Cummaquid, as a regular member to a term expiring 06/30/18; **PERSONNEL BOARD:** David B. Nolan Sr. 97 Willow Run Drive, Centerville, as a regular member to a term expiring 06/30/17; **PLANNING BOARD:** Mary Barry, 228 Scudder Road, Osterville, as a regular member to a term expiring 06/30/17; **SHELLFISH COMMITTEE:** Ron Glantz, 105 Nelson Lane, Marstons Mills as a regular member to a term expiring 06/30/18; William Shumway, 278 Capn Lijah’s Road, Centerville as a regular member to a term expiring 06/30/18; **WATER QUALITY ADVISORY COMMITTEE:** Mary Barry, 228 Scudder Road, Osterville, as a regular member to a term expiring 06/30/17; **YOUTH COMMISSION:** Caroline Neville, Bassett Lane, Hyannis as a regular member to a term expiring 06/30/17

SPONSOR: Appointments Committee

DATE	ACTION TAKEN
<u>01/21/16</u>	<u>Second reading 02/11/16</u>

Read Item
 Council Discussion
 Move/Vote

A. OLD BUSINESS (May be acted upon)

BARNSTABLE TOWN COUNCIL

**ITEM# 2016-067A
INTRO: 01/21/16, 02/11/16**

2016-067A APPOINTMENTS TO A BOARD/COMMITTEE/COMMISSION

RESOLVED, that the Town Council appoint the following individual to a multiple-member board/committee/commission:

COUNCIL ON AGING: David B. Nolan Sr., 97 Willow Run Drive, Centerville, as a regular member to a term expiring 06/30/18

DATE	ACTION TAKEN
<u>01/21/16</u>	<u>Bifurcated on 01/21/16 continued to 02/11/16</u>

Read Item
 Council Discussion
 Move/Vote

B. NEW BUSINESS (May be acted upon)

BARNSTABLE TOWN COUNCIL

**ITEM: 2016-068
INTRO: 02/11/16**

**2016-068 ACCEPTANCE OF FEDERAL FISCAL YEAR 2015 EMERGENCY
MANAGEMENT PERFORMANCE GRANT IN THE AMOUNT OF \$14,460
FROM THE MASSACHUSETTS EMERGENCY MANAGEMENT AGENCY**

RESOLVED: That the Barnstable Town Council does hereby accept the Federal Fiscal Year 2015
Emergency Management Performance Grant from the Massachusetts Emergency
Management Agency in the amount of \$14,460.

SPONSOR: Thomas K. Lynch, Town Manager

DATE	ACTION TAKEN
_____	_____
_____	_____

- Read Item
- Rational
- Council Discussion
- Move/Vote

BARNSTABLE TOWN COUNCIL

ITEM: 2016-068
INTRO: 02/11/16

SUMMARY

TO: Town Council
FROM: Thomas K. Lynch, Town Manager
THROUGH: Paul B. MacDonald, Chief of Police
DATE: February 11, 2016
SUBJECT: Acceptance of Federal Fiscal Year 2015 Emergency Management Performance Grant

BACKGROUND: Barnstable Police Department applied for and was awarded the Federal Fiscal Year 2015 Emergency Management Grant from the Massachusetts Emergency Management Agency (MEMA) in the amount of \$14,460. The Barnstable Police Department coordinates the emergency management operations for the Town of Barnstable and the Chief of Police serves as the Emergency Management Director. Many of the portable radios used by Emergency Management personnel within the department are in excess of 25 years old and are obsolete in terms of parts availability and in meeting optimum levels of interoperable communications standards. In the event of an emergency, it is imperative that emergency management personnel have the ability to communicate regionally with all Cape Cod police and fire departments, the Barnstable County Sheriff's Department and the Massachusetts State Police. The grant will be utilized for the upgrade of 4 portable radios and high capacity radio batteries.

ANALYSIS: The acceptance of this grant will allow the Department to update and purchase equipment that will be a vital tool in emergency operations. All equipment must be purchased by 6/30/16.

FISCAL IMPACT: This grant requires a 100% match, which is met via a formula provided in the grant in which it is determined that 15% of the police chief's salary over the 12-month period of the grant is spent on emergency management-related work and equals no less than the equivalent of the grant amount of \$14,460.

TOWN MANAGER RECOMMENDATION: Thomas K. Lynch, Town Manager recommends acceptance of this grant.

STAFF ASSISTANCE: Paul B. MacDonald, Chief of Police
Anne E. Spillane, Barnstable Police Department

B. NEW BUSINESS (May be acted upon)

BARNSTABLE TOWN COUNCIL

**ITEM: 2016-069
INTRO: 02/11/16**

2016-069 ACCEPTANCE OF A GRANT IN THE AMMOUNT OF \$16,000 FROM THE MASSACHUSETTS EXECUTIVE OFFICE OF HEALTH AND HUMAN SERVICES DEPARTMENT OF PUBLIC HEALTH

RESOLVED: That the Barnstable Town Council does hereby accept First Responder Naloxone (Narcan) Grant in the amount of \$16,000 from the Massachusetts Executive Office of Health and Human Services Department, Public Health- Bureau of Substance Abuse Services for First Responder Narcan Administration.

SPONSOR: Thomas K. Lynch, Town Manager

DATE	ACTION TAKEN
_____	_____
_____	_____

- Read Item
- Rational
- Council Discussion
- Move/Vote

BARNSTABLE TOWN COUNCIL

ITEM: 2016-069
INTRO: 02/11/16

SUMMARY

TO: Town Council
FROM: Thomas K. Lynch, Town Manager
THROUGH: Paul B. MacDonald, Chief of Police
DATE: February 11, 2016
SUBJECT: Acceptance of a \$16,000 First Responder Naloxone (Narcan) Grant from the Massachusetts Executive Office of Health and Human Services Department, Public Health- Bureau of Substance Abuse Services

BACKGROUND: The use of heroin frequently results in a drug overdose and death. The Barnstable Police Department applied for, and was awarded a First Responder Naloxone (Narcan) Grant from the Massachusetts Executive Office of Health and Human Services Department, Public Health – Bureau of Substance Abuse Services in the amount of \$16,000. \$15,000 of the grant will fund the purchase of Narcan, which is administered by officers in incidents involving an opiate-related drug overdose. Narcan is an opiate overdose antidote. This grant will also provide \$1,000 of funding for informational posters/brochures to be utilized at the 2016 Youth Summit, which is an important drug education event of the Barnstable Youth Commission.

ANALYSIS: The acceptance of this grant will allow the Barnstable Police Department to purchase Narcan, as well as assist the Barnstable Youth Commission by funding informational drug education posters/brochures for use at the 2016 Youth Summit.

FISCAL IMPACT: There is no match on this grant.

TOWN MANAGER RECOMMENDATION: Thomas K. Lynch, Town Manager recommends acceptance of this grant.

STAFF ASSISTANCE: Paul B. MacDonald, Chief of Police
Anne E. Spillane, Barnstable Police Department

B. NEW BUSINESS (May be acted upon)

BARNSTABLE TOWN COUNCIL

**ITEM: 2016-070
INTRO: 02/11/16**

2016-070 ACCEPTANCE OF A GRANT IN THE AMOUNT OF \$4,980 FROM THE MASSACHUSETTS EXECUTIVE OFFICE OF PUBLIC SAFETY AND SECURITY, OFFICE OF GRANTS AND RESEARCH, HIGHWAY SAFETY DIVISION

RESOLVED: That the Barnstable Town Council does hereby accept the Fiscal Year 2016 Pedestrian and Bicycle Safety Enforcement and equipment Grant from the Massachusetts Executive Office of Public Safety and Security, Office of Grants and Research, Highway Safety Division in the amount of \$4,980.

SPONSOR: Thomas K. Lynch, Town Manager

DATE	ACTION TAKEN
_____	_____
_____	_____

- Read Item
- Rational
- Council Discussion
- Move/Vote

BARNSTABLE TOWN COUNCIL

ITEM: 2016-070
INTRO: 02/11/16

SUMMARY

TO: Town Council
FROM: Thomas K. Lynch, Town Manager
THROUGH: Paul B. MacDonald, Chief of Police
DATE: February 11, 2016
SUBJECT: Acceptance of a Fiscal Year 2016 Grant of \$4,980 for the Pedestrian and Bicycle Safety Enforcement and Equipment from Massachusetts Executive Office of Public Safety and Security, Office of Grants and Research, Highway Safety Division

BACKGROUND: The Barnstable Police Department applied in a competitive application for, and was awarded, the Fiscal Year 2016 Pedestrian and Bicycle Safety Enforcement and Equipment Grant, in the amount of \$4,980. The mission of this grant is to develop or enhance effective pedestrian and bicycle enforcement to reduce fatalities and injuries in these areas. The work of the grant will include targeted enforcements on Main Street in Hyannis and streets around Cape Cod Mall, for the purpose of increasing compliance with traffic laws by pedestrians, bicycles, and motorists. The grant also includes an educational component directed towards safe and proper street crossing in the areas of the Sturgis Charter School and Barnstable High School. Overall, the greatest benefit of this grant will be in raising awareness of these safety concerns with motorists and with pedestrians, which hopefully will have a lasting effect in reducing unsafe behaviors.

ANALYSIS: The acceptance of this grant will allow the Barnstable Police Department to take action on the programs as previously described.

FISCAL IMPACT: There is no match on this grant.

TOWN MANAGER RECOMMENDATION: Thomas K. Lynch, Town Manager recommends acceptance of this grant

STAFF ASSISTANCE: Paul B. MacDonald, Chief of Police
Anne E. Spillane, Barnstable Police Department

B. NEW BUSINESS (May be acted upon)

BARNSTABLE TOWN COUNCIL

**ITEM: 20 16-071
INTRO: 0 2/11/16**

20 16-071 ACCEPTANCE OF A FISCAL YEAR 2016 TRAFFIC ENFORCEMENT GRANT IN THE AMOUNT OF \$6,000.00 FROM THE MASSACHUSETTS EXECUTIVE OFFICE OF PUBLIC SAFETY AND SECURITY, OFFICE OF GRANT AND RESEARCH, HIGHWAY SAFETY DIVISION

RESOLVED: That the Town Council hereby accepts a Traffic Enforcement Grant award in the amount of \$6,000 from the Massachusetts Executive Office of Public Safety and Security, Office of Grant and Research, Highway Safety Division

SPONSOR: Thomas K. Lynch, Town Manager

DATE	ACTION TAKEN
_____	_____
_____	_____

- Read Item
- Rational
- Council Discussion
- Move/Vote

BARNSTABLE TOWN COUNCIL

ITEM: 20 16-071
INTRO: 0 2/11/16

SUMMARY

TO: Town Council
FROM: Thomas K. Lynch, Town Manager
THROUGH: Paul B. MacDonald, Chief of Police
DATE: February 11, 2016
SUBJECT: Acceptance of a Traffic Enforcement Grant award in the amount of \$6,000 from the Massachusetts Executive Office of Public Safety and Security, Highway Safety Division

BACKGROUND: The Department has been awarded a grant in the amount of \$6,000 to participate in the current round of *Click It or Ticket* and *Drive Sober or Get Pulled Over* mobilizations. This grant helps to raise awareness of both traffic safety challenges involving drinking and driving as well as the importance of seatbelt usage.

ANALYSIS: Acceptance of this grant will assist the Department in the continuance of these important traffic safety programs.

GRANT DETAIL: \$6,000 of the grant will be directed toward overtime associated with two mobilizations directed at specific concerns:

Click It or Ticket (1)

Drive Sober or Get Pulled Over (1)

Additional funding may possibly be provided within this grant for a Distracted Driving mobilization.

FISCAL IMPACT: This grant will supplement the currently allocated funds. There is a required match that will be satisfied using currently allocated department resources and in-kind matches.

TOWN MANAGER RECCOMENDATION: Thomas K. Lynch, Town Manager recommends acceptance of this grant

STAFF ASSISTANCE: Paul B. MacDonald, Chief of Police
Anne E. Spillane, Barnstable Police Department

B. NEW BUSINESS (May be acted upon)

BARNSTABLE TOWN COUNCIL

**ITEM: 2016-072
INTRO: 02/11/16**

2016-072 ACCEPTANCE OF A GRANT IN THE AMOUNT OF \$9,960 FROM THE MASSACHUSETTS EXECUTIVE OFFICE OF PUBLIC SAFETY AND SECURITY, HIGHWAY SAFETY DIVISION

RESOLVED: That the Town Council hereby accepts an Underage Alcohol Enforcement Grant in the amount of \$9,960 from the Massachusetts Executive Office of Public Safety and Security, Highway Safety Division.

SPONSOR: Thomas K. Lynch, Town Manager recommends acceptance of this grant

DATE	ACTION TAKEN
_____	_____
_____	_____

- Read Item
- Rational
- Council Discussion
- Move/Vote

BARNSTABLE TOWN COUNCIL

ITEM: 2016-072
INTRO: 02/11/16

SUMMARY

TO: Town Council
FROM: Thomas K. Lynch, Town Manager
THROUGH: Paul B. MacDonald, Chief of Police
DATE: February 11, 2016
SUBJECT: Acceptance of grant in the amount of \$9,960 for an Underage Alcohol Enforcement award from the Massachusetts Executive Office of Public Safety and Security-Highway Safety Division

BACKGROUND: Due to Cape Cod, and more specifically the Village of Hyannis, being a popular summer vacation destination for both older teens, young adults and young/college-age seasonal workers coupled with a large number of licensed liquor establishments within a small geographic radius there is historically an increased chance that these young individuals under the age of 21 will be attempting to obtain alcohol at either a bar or other establishment and/or at a liquor store. Unfortunately, the drinking of alcoholic beverages is a popular activity for this age group, especially as they frequently have the mentality that they are “on vacation” or that they are “away from home” and therefore exhibit behavior they might not otherwise be as easily able to exhibit if they were at home with a parent or other adults supervising them. This grant will enable the department to conduct sting operations, compliance checks, party patrols and monitor liquor store activity.

ANALYSIS: Acceptance of this grant will assist the Department in providing this safety program, which is especially important in preventing motor vehicle injuries and fatalities involving person under 21.

GRANT DETAIL: The \$9,960 grant will be directed towards overtime for enforcement hours for compliance checks, sting operations, cops in shops and surveillance patrols.

FISCAL IMPACT: This grant will supplement the currently allocated funds. There is a required match that will be satisfied using currently allocated department resources and in-kind matches.

TOWN MANAGER RECOMMENDATION: Thomas K Lynch, Town Manager recommends acceptance of this grant

STAFF ASSISTANCE: Paul B. MacDonald, Chief of Police
Anne E. Spillane, Barnstable Police Department

B. NEW BUSINESS (May be acted upon)

BARNSTABLE TOWN COUNCIL

ITEM # 2016-073

INTRO: 02/11/16

2016-073 ACCEPTANCE OF A GRANT IN THE AMOUNT OF \$1,250 TO THE BARNSTABLE YOUTH COMMISSION FROM THE CHARITABLE REDEMPTION PARTNERSHIPS TO SUPPORT THE 2016 YOUTH SUMMIT

RESOLVED: That the Town of Barnstable hereby accepts a grant in the amount of \$1,250 from the Charitable Redemption Partnerships to support the Barnstable Youth Commission's 2016 Youth Summit.

SPONSOR: Thomas K. Lynch, Town Manager

DATE	ACTION TAKEN
_____	_____
_____	_____

- ___ Read Item
- ___ Rationale
- ___ Council Discussion
- ___ Move / Vote

BARNSTABLE TOWN COUNCIL

ITEM # 2016-073

INTRO: 02/11/16

SUMMARY

TO: Town Council
FROM: Thomas K. Lynch, Town Manager
THROUGH: Lynne M. Poyant, Director of Community Services
DATE: February 11, 2016
SUBJECT: Acceptance of a grant in the amount of \$1,250 from the Charitable Redemption Partnerships to support the Barnstable Youth Commission's 2016 Seventh Grade Youth Summit

RATIONALE: The Barnstable Youth Commission has received a grant from Charitable Redemption Partnerships in the amount of \$1,250. These funds will be used to fund programs at this year's Seventh Grade Youth Summit.

Last March, the Barnstable Youth Commission successfully held its first annual Seventh Grade Youth Summit and Community Prevention Forum. These two events endeavored to brief students about the serious dangers of drug and alcohol abuse concerns while simultaneously educating parents and community leaders on the detrimental effects that they can have as well. The Youth Commission strived to locate speakers who were engaging, educated, and well-versed in their topics. The Commission specifically aimed to have speakers, for the students, who did not lecture for lengthy periods of time and got them actively involved in the subject matter. Following the widespread success and media coverage of the summit, the Youth Commission planned to continue the event for the indefinite future.

The Barnstable Youth Commission is extremely grateful for the generous gift from Paul and Carolyn Hebert and Charitable Redemption Partnerships in support of the 2016 Youth Summit.

FISCAL IMPACT: There is no immediate financial impact to the Town's operating budget as a result of accepting this grant.

TOWN MANAGER RECOMMENDATION: Thomas K. Lynch, Town Manager recommends the acceptance of this grant

STAFF ASSISTANCE: Patti Machado, Leisure Services Director

B. NEW BUSINESS (First reading)

BARNSTABLE TOWN COUNCIL

ITEM # 2016-074

INTRO: 02/11/16

2016-074 AMENDING THE ADMINISTRATIVE CODE, CHAPTER 241, ARTICLE III, MULTIPLE MEMBER APPOINTIVE ORGANIZATIONS: CHAPTER 241-9 COUNCIL ON AGING

ORDERED: That the General Ordinances of the Code of the Town of Barnstable, Chapter 241-9A, Council on Aging, Term of Office, be amended by striking out the number thirteen (13) in the first sentence therein and by substituting in its place the number nine (9).

So that §241-9A as amended shall read as follows:

241-9 Council on Aging

- A. Term of office. There shall be a Council on Aging consisting of three member classifications: nine (9) regular members, one (1) alternate member, and two (2) associate members. The alternate member may serve on committees and will have voting rights at meetings if there is an absence of a regular member. Associate members may serve on committees, but have no voting privileges if a regular member is absent.

SPONSOR: Councilor Sara Cushing – Precinct 10

DATE	ACTION TAKEN
_____	_____
_____	_____

- ___ Read Item
- ___ Rationale
- ___ Council Discussion
- ___ Move / Vote

BARNSTABLE TOWN COUNCIL

ITEM # 2016-074

INTRO: 2/11/16

SUMMARY

TO: Town Council
FROM: Thomas K. Lynch, Town Manager
THROUGH: Lynne M. Poyant, Director of Community Services
DATE: February 11, 2016
SUBJECT: Amending the Administrative Code, Chapter 241, Article III, Multiple Member Appointive Organizations: Chapter 241-9 Council On Aging

BACKGROUND: The Council on Aging (COA) is a multiple member appointed advisory board under the authority of the Town Council. The purpose of the COA is to advocate for and meet the needs of the elderly residents of the Town of Barnstable. They work collaboratively with the Director and staff of the Senior Services Division, as well as the Friends of the Barnstable Council on Aging.

RATIONALE: The COA's current membership is thirteen (13) regular members, one (1) alternate member, and two (2) associate members. The board members recently undertook the process of updating their bylaws and due to the ongoing lack of engagement on the board and difficulty in attaining a quorum, they are recommending that the number of regular members be reduced to nine (9) so as to produce a more active and robust board. The alternate and associate positions will remain as is. At their January 20, 2016 meeting, the board voted unanimously to approve the recommendation and is now moving this request forward to the Town Council to amend the administrative code to reflect this change in membership.

FISCAL IMPACT: None

STAFF ASSISTANCE: Ruth Weil, Town Attorney; Lynne Poyant, Director of Community Services;
Madeline Noonan, Director of Senior Services

B. NEW BUSINESS (Refer to Public hearing 02/25/16)

BARNSTABLE TOWN COUNCIL

**ITEM # 2016-075
INTRO: 02/11/16**

2016-075 APPROPRIATION AND TRANSFER ORDER IN THE AMOUNT OF \$85,000.00 FROM THE COMMUNITY PRESERVATION FUND FOR HISTORIC PRESEVATION AND RESTORATION OF THE OLDE COLONIAL COURTHOUSE, ROUTE 6A (MAIN STREET) AND RENDEZVOUS LANE, BARNSTABLE

ORDERED: That pursuant to the provisions of the Community Preservation Act, G.L. c 44B, the sum of Eighty-Five Thousand and NO/100 (\$85,000.00) Dollars be appropriated for the preservation and restoration of the Olde Colonial Courthouse, located at 3046 Main Street (Route 6A) and Rendezvous Lane, Barnstable; and that to fund this appropriation, the amount of \$11,267 be transferred from the amount set aside for historic preservation in the Community Preservation Fund and the sum of \$73,733 be transferred from the undesignated funds in the Community Preservation Fund. Preservation and rehabilitation methods include roof, gutters, siding, foundation, electrical system, porch and chimney repairs and removal; to be secured by an historic preservation restriction; that the Town Manager is authorized to expend the amounts appropriated for the stated purposes contingent on the awarding of a Massachusetts Cultural Council grant in the matching amount of \$85,000.00 representing the other 50% of a project total of \$170,000.00; and that the Town Manager is authorized to obtain, execute and record an historic preservation restriction on behalf of the town.

SPONSOR: Thomas K. Lynch, Town Manager

DATE	ACTION TAKEN
_____	_____
_____	_____

- ___ Read Item
- ___ Rationale
- ___ Council Discussion
- ___ Move / Vote

BARNSTABLE TOWN COUNCIL

ITEM # 2016-075

INTRO: 02/11/16

SUMMARY

TO: Town Council
FROM: Thomas K. Lynch, Town Manager
THROUGH: Lindsey Counsell, Chair, Community Preservation Committee
DATE: February 11, 2016
SUBJECT: Historic Preservation of Olde Colonial Courthouse, 3046 Main Street, Barnstable

BACKGROUND: The Community Preservation Committee voted on January 25, 2016 to support a funding request from Tales of Cape Cod in the amount of \$85,000 for historic preservation and restoration of the Olde Colonial Courthouse located at 3046 Main Street, Barnstable representing 50% of the total cost of Phase 1 work. This request for historic CPA funds is reliant on the awarding of a Massachusetts Cultural Council grant representing the other 50% of the total and the required match for the State grant. A Historic Structure Report was completed in January 2015 and based upon the findings and recommendations a multi-phased program to restore and preserve the Olde Colonial Courthouse has been developed. The Old Colonial Courthouse is a “contributing property” in both the Barnstable Village Historic District and the Olde King’s Highway Historic District. The building was constructed between 1763 and 1774 as a Colonial Courthouse. Following the Revolutionary War, it became the Courthouse for the Superior Court of Barnstable County. In 1842 the building was sold to the Third Baptist Church of Barnstable and was renovated into a house of worship retaining the same footprint, foundation, and most of the original framing materials, until 1972 when Tales of Cape Cod acquired it. The past events that have occurred in this building are of historical significance, and the current use of the building for lectures, meetings, and private events contributes to the character of the community. Phase 1 work includes roof repair, gutters and leaders, siding and trim, foundation repair, electrical system upgrade, basement entry gable, repair/replacement of porches and stairs and the removal of an exterior brick chimney that is no longer used.

FISCAL IMPACT: There is no impact to the general fund. All funds are drawn from the Community Preservation Fund.

VOLUNTEER ASSISTANCE Community Preservation Committee

B. NEW BUSINESS (Refer to Public hearing 02/25/16)

BARNSTABLE TOWN COUNCIL

ITEM# 2016-076

INTRO: 02/11/16

2016-076 APPROPRIATION AND TRANSFER ORDER IN THE AMOUNT OF \$15,000 FROM THE BISMORE PARK SPECIAL REVENUE FUND FOR MAINTENANCE REPAIRS TO THE SHANTY BOARDWALK AT BISMORE PARK

ORDERED: That the sum of \$15,000 be appropriated for the purpose of funding maintenance repairs and related costs for Bismore Park; and to meet this appropriation, that \$15,000 be transferred from the Bismore Park Special Revenue Fund.

SPONSOR: Thomas K. Lynch, Town Manager

DATE	ACTION TAKEN
_____	_____
_____	_____

- ___ Read Item
- ___ Motion to Open Public Hearing
- ___ Rationale
- ___ Public Hearing
- ___ Close Public Hearing
- ___ Council Discussion
- ___ Move/Vote

BARNSTABLE TOWN COUNCIL

ITEM# 2016-076

INTRO: 02/11/16

SUMMARY

TO: Town Council
FROM: Thomas K. Lynch, Town Manager
THROUGH: Jo Anne Miller Buntich, Growth Management Director
DATE: February 11, 2016
SUBJECT: Appropriation and transfer order in the amount of \$15,000 from the Bismore Park Special Revenue Fund for maintenance repairs to the Shanty Boardwalk at Bismore Park

BACKGROUND: Growth Management Department, working with the Building Commissioner and Department of Public Works (DPW) Structures & Grounds Foreman Brian Lauzon, has identified necessary repairs to the shanty boardwalk and the shanties themselves. Over the ten years of its use, the boardwalk has sustained wear and tear and now presents some tripping hazards and weakened areas along its length. The Building Commissioner is confident that the repairs specified by DPW Structures & Grounds will fully address the maintenance issues which include tripping hazards. The shanty buildings need some bracing on the underside of the floors as recommended by the Building Commissioner.

The Shanty artist incubator program has continued to grow over its ten year span. The more than 500 Shanty artists have attracted over 850,000 visitors and reported more than \$1,700,000 in receipts in that time. Several artists have gone on to open their own retail outlets

This budget is based on estimates from DPW Structures and includes specified materials, landscape repair after construction, and labor costs. Our goal is to complete these repairs before the May 13th opening of the 2016 Shanty season.

FISCAL IMPACT: The Bismore Park Special Revenue Fund has sufficient resources to fund these repairs which follow the fund purpose. The current balance in the account is \$ 388,000. Gross revenue generated from Bismore parking meter receipts in fiscal year 2015 was \$300,000.

TOWN MANAGER RECOMMENDATION: Thomas K. Lynch, Town Manager recommends approval of this fund transfer.

STAFF ASSISTANCE: Melissa Hersh, Growth Management Department, Arts & Culture Coordinator, Economic Development Program; Tom Perry, Building Commissioner; Brian Lauzon, General Foreman, DPW Structures & Grounds