## **HUNTER COLLEGE BI-WEEKLY NON-TAX LEVY TIMESHEET**

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Pay Period								
From:	College De	partment						
To:	Account N	ame						
						•	Account Nu	ımber
Payroll No.							-	
	Supervisor	's Name (I	PLEASE PRIN	NT)			Work Telep	hone Number
Employee's Nam	e							
(PLEASE PRINT)	Last		First			•		
Employee's Title								
1 0						•		
			al Hours <b>V</b>					
*An unpaid			ast 30 minutes must not inclu				secutive hours.	
	Total Hours	ioi tile day	must not inclu	ide breaks, it	union or supp	er periods.		
Week 1	l m				1		T	lm
Day	Thursday	Friday	Saturday	Sunday	Monday	Tuesday	Wednesday	Total Hours Week 1
Date				Ì				, , , <b>, , , , , , , , , , , , , , , , </b>
Hours Worked								
				<u> </u>				
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Week 2	Thursday	Friday	Saturday	Sunday	Monday	Tuesday	Wednesday	Total Hours
Day	Thursday	Friday	Saturday	Sullday	Monday	Tuesday	wednesday	Week 2
Date								
Hours Worked								
					T	D D	<b>D</b> • •	
					Total Hou	rs Per Pay	Period	
					Pay Rate Per Pay Perio		riod	
					Total Amo	ount Due		
			_					
Employee's Signa	ature		_	Date		-		
Supervisor			=	Date		-		