

Fill in the Blank Resume Form

Your name

Street address

City, State, zip code

Home phone number

Email address

OBJECTIVE

EDUCATION

Class of _____, _____ High School, _____,

Major area of study (or coursework): _____

WORK EXPERIENCE *(list any job you have held)*

_____ - _____

job title business name, location, dates

describe your position duties and skills learned using key verbs

_____ - _____

SCHOOL ACTIVITIES *(list all sports, clubs, etc. you have been involved with)*

_____ (_____) *number of years*
Activity

_____ (_____) _____

_____ (_____) _____

COMMUNITY ACTIVITIES *(volunteer work, etc.)*

_____ (_____) *number of years*
Activity

_____ (_____) _____

_____ (_____) _____

AWARDS *(list any awards or special recognition you have received)*

_____ (_____) *number of years*
Activity

_____ (_____) _____

_____ (_____) _____

INTERESTS *(list a few of your hobbies if pertinent)*
