

VICTORIAN REFUGEE RECOGNITION RECORD 2011 NOMINATION FORM



**ENTRIES CLOSE
5.00PM FRIDAY
27 MAY 2011**

BACKGROUND ON THE VRRR

THE VICTORIAN REFUGEE RECORD (VRRR) IS AN AWARDS PROGRAM WHICH RECOGNISES INDIVIDUALS OF A REFUGEE BACKGROUND FOR THEIR OUTSTANDING WORK IN THE COMMUNITY. THE VRRR HAS BEEN HELD ANNUALLY SINCE 2004, AND IS ORGANISED BY THE VICTORIAN MULTICULTURAL COMMISSION.

The VRRR also marks and celebrates Refugee Week (19-25 June) – Australia's peak annual activity to inform the public on refugee issues and to celebrate the positive contributions made by people of refugee background to Australian society.

Previous VRRR recipients have represented many different cultures and age groups, and work in many different fields. All have been selected for the significant contribution they have made towards fostering community harmony. Many recipients dedicate time to voluntary work, either within their own local community, or the community at large. A lot have taken on leadership roles within their communities, and provide support to others who are marginalised or disadvantaged. All hold a common commitment to bettering their lives and those around them.

Recipients are recognised at an Awards Ceremony held during Refugee Week.

WHO IS ELIGIBLE FOR NOMINATION

The VRRR is open to any individual who arrived in Australia as a refugee or humanitarian entrant.

You may nominate a member of your community, a colleague, a friend, or a relative who you think has made a real difference to the Victorian community.

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HOW TO PREPARE YOUR NOMINATION

1. Complete the nomination form and submit with a statement of support of no more than two A4 pages. Include a brief background on the nominee, and reflect on the key activities they have undertaken which demonstrate passion, leadership or commitment within their community.
2. Supporting material – where appropriate you may attach relevant material to support your nomination. For example, you may include news articles, photographs or transcripts of interviews. Please note that supporting material cannot be returned, so please do not send original copies.
3. Send your completed nomination form and statement of support to:

EMAIL (PREFERRED) info@vmc.vic.gov.au

MAIL VRRR Co-ordinator
Victorian Multicultural Commission
GPO Box 4698
Melbourne Vic 3001

FOR MORE INFORMATION CONTACT

Victorian Multicultural Commission
(03) 9651 0638
info@vmc.vic.gov.au
www.multicultural.vic.gov.au

ASSESSMENT CRITERIA

When submitting your nomination, please ensure the nominee meets the following criteria:

- » Arrived in Australia as a refugee or humanitarian entrant, and is currently a permanent resident or citizen of Victoria.
- » Demonstrates a positive contribution towards the harmony and betterment of their own local community, and the greater Victorian community, through their work or activity (either paid or voluntary).

NOTES ON THE APPLICATION AND ASSESSMENT PROCESS

- » Your nomination must address the assessment criteria. A nomination may be declared invalid if all of the relevant criteria have not been addressed or the nomination form is incomplete.
- » Remember your nomination can only be assessed on the information you provide – please take your time when preparing the application and include all details that reflect the activity / work of the individual, as well as any information about their background which will support the nomination.
- » Please ensure your nomination is written in a clear and concise manner and is easy to understand. Typed nominations are preferred.
- » You must personally know the person you are nominating, and inform them of the nomination. Successful nominees will be asked to participate in a photographic portrait exhibition – a professional photographer will contact them to arrange a convenient time for a photo to be taken. Please ensure contact details are correct and current.
- » An initial assessment will be made to ensure that nominations are valid and meet the assessment criteria. Referees will be contacted, so please ensure referee contact details are current and correct, and that they are aware of the nomination.
- » All persons submitting nominations will receive a letter of acknowledgement to confirm receipt.
- » Nominations will be assessed by a selection panel and nominators will be notified in writing of the success of their nomination.

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NOMINEE'S DETAILS

(THE PERSON BEING NOMINATED)

NAME	
ORGANISATION (IF APPLICABLE)	
POSITION HELD	
POSTAL ADDRESS	
TOWN/SUBURB	POSTCODE
EMAIL ADDRESS	
TELEPHONE	FAX
NOMINEE'S CULTURAL IDENTITY / BACKGROUND	

NOMINATOR'S DETAILS

(THE PERSON SUBMITTING THIS NOMINATION)

NAME	
ORGANISATION (if applicable)	
POSITION HELD	
YOUR RELATIONSHIP TO NOMINEE	
POSTAL ADDRESS	
TOWN/SUBURB	POSTCODE
EMAIL ADDRESS	
TELEPHONE	FAX

DETAILS OF TWO (2) REFEREES WHO CAN BE CONTACTED TO SUPPORT YOUR NOMINATION

1ST REFEREE

NAME	
ADDRESS	
ORGANISATION (if applicable)	
POSITION HELD	DAYTIME PHONE
EMAIL ADDRESS	

2ND REFEREE

NAME	
ADDRESS	
ORGANISATION (if applicable)	
POSITION HELD	DAYTIME PHONE
EMAIL ADDRESS	

DECLARATION BY NOMINATOR

I hereby nominate this person in accordance with the guidelines outlined above for the 2011 Victorian Refugee Recognition Record. I have attached a written statement/relevant material and details of two referees to support my nomination. All details included in my Statement of Support are correct to the best of my knowledge.

NAME	DATE
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BOTH REFEREES MUST KNOW
THE NOMINEE IN PERSON,
AND SHOULD BE AWARE OF
THIS NOMINATION

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STATEMENT OF SUPPORT

Please write a brief outline in the space provided (attach extra page if required) about the nominee reflecting on the key activities or work undertaken by the individual that demonstrate passion, leadership or commitment within their community.

(For example: Voluntary work with community organisations, sports/seniors/youth clubs; advocacy or awareness-raising activities; fundraising and charity work; or paid work in relevant professions.)