

LINKS WITH INDUSTRY, RESEARCH CENTERS, AND NATIONAL LABS (LINK)

Request for Proposals number 2005-D

DEADLINE DATES:

Proposals Due: Open Deadline until June 30, 2006



LA EPSCoR

LOUISIANA EXPERIMENTAL PROGRAM TO STIMULATE COMPETITIVE RESEARCH (EPSCoR)

Sponsored By:

The National Science Foundation and the Louisiana Board of Regents

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I. PROGRAM DESCRIPTION

I.A. OVERVIEW

The Board of Regents (BoR) solicits proposals to facilitate science and engineering (S&E) research, education and training opportunities for faculty, post-doctoral researchers and graduate students. Funding for this program is available under Louisiana's NSF EPSCoR (Experimental Program to Stimulate Competitive Research) award. The Links with Industry, Research Centers, and National Laboratories (LINK) program will be administered through the BoR's Office of Sponsored Programs and will operate under the guidance of the State's EPSCoR Committee.

I.B. OBJECTIVES

In response to *Vision 2020*, Louisiana EPSCoR's goals for strengthening the State's research infrastructure are to a) enhance Louisiana's research and development (R&D) competitiveness; b) build partnerships among Louisiana universities, national laboratories, major research centers, and the private sector; and c) recruit students—especially from underrepresented groups—into S&E fields.

LINK will help to develop a diverse, internationally competitive and engaged workforce of scientists and engineers by establishing partnerships and alliances between Louisiana researchers and collaborators at national laboratories, research centers or industrial facilities.

I.C. ELIGIBILITY

Tenured and tenure-track S&E faculty members, post-doctoral researchers, and graduate students in any Louisiana public institution of higher education, or in any Louisiana higher education institution that is a member of the Louisiana Association of Independent Colleges and Universities, are eligible to apply. Post-doctoral researchers and graduate students may travel independently, but **must** be sponsored by a tenured or tenure-track faculty member, who will serve as the Principal Investigator (PI). Undergraduate students are not eligible to apply to this program.

I.D. FINANCIAL CONSIDERATIONS

Louisiana EPSCoR will provide \$500.00 per week, not to exceed a total of \$6,000, for applicants' subsistence (e.g., lodging, meals, etc.) while visiting and training at an industrial facility, research center or national laboratory. Duration of the visits must range from a minimum of two (2) weeks to a maximum of twelve (12) weeks. In addition, a maximum of \$1,000 in transportation cost reimbursements, limited to one round trip, will be provided. It is expected that the applicant will spend the entire duration of the visit at the facility; in any case, however, transportation cost reimbursement will be limited to one round trip. Payment of stipends is not permitted. Only expenses that qualify for travel reimbursement under the current state general travel regulations (Policy and Procedures Memorandum #49) are allowable.

A faculty applicant may also request that a graduate student or a post-doctoral researcher accompany him/her. A justification must be included in the project

description. The same weekly allowance and transportation cost reimbursements apply.

Although institutional commitment is not required, support from the applicant's institution and/or other sources to ensure success of the proposed project is expected. Financial support pledged in the proposal must be honored in the event that the proposal is funded.

Funds will be made available by contract from the BoR to the PI's institution.

Indirect charges (i.e. overhead) are not allowed under this program.

I.E. DEADLINE FOR SUBMISSION OF PROPOSALS

This program has an open deadline subject to the availability of funds. Proposals will be accepted through June 30, 2006. Proposals must be received on the BoR server **at least thirty (30) days before the requested start date of travel**. Proposals must be submitted electronically in pdf format; the BoR will not accept hard copy submissions. Failure to meet this deadline will invalidate the submission.

I.F. REPORTING

For the awarded proposals, the PI is responsible for submitting a final report, which is due at the completion of the grant.

II. PROPOSAL SUBMISSION AND FORMAT REQUIREMENTS

The following proposal requirements must be followed closely. *Proposals that do not adhere to all of these guidelines and stipulations will not be considered.*

II.A. GENERAL REQUIREMENTS

II.A.1 NUMBER OF PROPOSALS

Participants may only travel once in response to RFP number 2005-D.

II.A.2 ELECTRONIC SUBMISSION

Proposals must be e-mailed to osp@laregents.org in a portable document format (pdf). **The proposal must be submitted to the Board of Regents by the lead institution's authorized representative. Proposals submitted directly to the Board of Regents by the applicant or sponsoring faculty member will not be accepted.** An e-mail acknowledging receipt of the proposal will be sent to the authorized institutional representative of the lead institution.

II.A.3 FORMAT REQUIREMENTS

All sections of the proposal must be formatted to a standard 8-1/2" x 11" page; all pages are to be numbered consecutively and have 1-inch top, bottom, and side margins.

II.B PROPOSAL FORMAT

II.B.1 COVER PAGE

The faculty applicant/sponsor must be the PI on the application. See attached form.

II.B.2 SUMMARY

A 200-word summary of the proposed activity is required. It must provide specific information regarding destination, collaborators, and overall objectives.

II.B.3 PROJECT DESCRIPTION

The project description, not to exceed five (5) pages, should: (1) Describe the partnering facility and its capabilities as related to the proposed activities; (2) Identify a researcher(s) at the partnering facility with whom the applicant plans to collaborate and provide the rationale for selecting the collaborator; (3) Provide a statement of work listing the major research tasks to be carried out, a timeline for accomplishing the tasks, and expected outcomes; and (4) Describe the potential of this collaboration in attracting federal funds.

II.B.4 REFERENCES CITED

Not to exceed one page.

II.B.5 BUDGET AND BUDGET JUSTIFICATION

A summary budget covering the award period is required. It must include a budget justification/explanation. The only acceptable budget line item for requested funds is 'Travel.' See attached budget worksheet and budget form.

All institutional/private sector support for which the PI has received a commitment as cited in the text of the application must be listed on the budget page and explained in the budget justification.

II.B.6 BIOGRAPHICAL SKETCHES

Biographical sketches of the faculty applicant/sponsor, students/post-doctoral researchers, and any collaborators from the laboratory, research center, or industry are required. Biographical sketches must not exceed two pages each.

II.B.7 LETTERS OF SUPPORT

For graduate students or post-doctoral researchers traveling independently, a letter of support from the faculty sponsor, co-signed by the Department Head or Dean, and a letter of invitation (email will suffice) from the collaborator at the partnering facility must be included.

For faculty members, a letter of support from the Department Head or Dean, and a letter of invitation (email will suffice) from the collaborator at the partnering facility must be included.

III. QUESTIONS ABOUT RFP

Specific questions concerning this RFP and the requirements set forth herein should be directed to Ms. Rachel Patterson by email (patterson@laregents.org). Frequently asked questions will be posted on the Office of Sponsored Programs website at <http://laregents.org>.

COVER SHEET FOR PROPOSAL TO THE BOARD OF REGENTS

FOR CONSIDERATION BY BoR ORGANIZATION UNITS(S) (Indicate the most specific unit known, i.e., program, division, etc.) LOUISIANA EPSCoR		FOR BoR USE ONLY <hr/> BoR PROPOSAL NUMBER	
PROGRAM ANNOUNCEMENT/SOLICITATION NO./CLOSING DATE LINK RFP 2005-D			
NAME OF ORGANIZATION TO WHICH AWARD SHOULD BE MADE:		ADDRESS OF AWARDEE ORGANIZATION, INCLUDING ZIP CODE:	
TITLE OF PROPOSED PROJECT:			
NAME OF AND LOCATION OF FACILITY APPLICANT WILL VISIT:			
REQUESTED AMOUNT \$	PROPOSED DURATION (2-12 weeks) _____ weeks	START DATE OF TRAVEL TO FACILITY:	
APPLICANT IS REQUESTING SUPPORT FOR (CHECK ONE):			
___ PI only	___ PI and Graduate Student or post-doc Name of Graduate Student or Post Doc:	___ Graduate student or Post-Doc only Name of Graduate Student or Post Doc:	
PI DEPARTMENT _____ PI FAX NUMBER	PI/PD POSTAL ADDRESS		
NAMES (TYPED)	Highest Degree, Yr	Telephone Number/ Fax Number	Electronic Mail Address
PI NAME			
Accompanying Graduate Student, if applicable			
Accompanying Post-Doc, if applicable			

RFP 2005-D
LINK BUDGET WORKSHEET

Organization: _____

Principal Investigator: _____

A. Number of participants: _____

B. Duration of visit in weeks: _____

C. Multiply A x B: _____

D. Multiply result of C by \$500: _____ (maximum subsistence amount)

E. Multiply A by \$1000: _____ (maximum travel allowance)

F. Add D+ E: _____ (total amount of request)

The total amount of request (line F on this worksheet) should be listed on the budget page on Line E, "Travel." This will be the maximum compensation amount listed in the LINK contract issued to your institution. The actual reimbursement will be based on the expenses incurred during the LINK visit.

Any institutional or other support committed as cost sharing should be listed using the appropriate line items.

LINK Budget Form

ORGANIZATION						
PRINCIPAL INVESTIGATOR						
A. SENIOR PERSONNEL: List personnel separately. Indicate number & type of months for each. A.5-6 show total number Other in brackets.				Funds Requested	Institutional Match	Total Costs
	CAL.	ACAD.	SUMR.			
1						
2						
3						
4						
5 [] Other Senior Personnel						
6 [] Total Senior Personnel						
B. OTHER PERSONNEL (show #s)						
1 [] Post Doctoral Assoc.						
2 [] Other Professionals						
3 [] Graduate Students						
4 [] Undergraduate Students						
5 [] Secretarial/Clerical						
6 [] Other						
Total Salaries & Wages (A+B)						
C. FRINGE BENEFITS (if charged as direct costs)						
Total Salaries, Wages, & Fringe (A+B+C)						
D. PERMANENT EQUIPMENT (List item & dollar amount for each item exceeding \$5000)						
Total Permanent Equipment						
E. TRAVEL						
1 Domestic (Incl. Canada & U. S. possessions.)						
2 Foreign						
F. PARTICIPANT SUPPORT COSTS						
1 Stipends						
2 Travel						
3 Subsistence						
4 Other						
Total Participant Costs						
G. OTHER DIRECT COSTS						
1 Materials and Supplies						
2 Publication Costs/Pages Charges						
3 Consultant Services						
4 Computer (ADPE) Services						
5 Subcontracts						
6 Other						
Total Other Direct Costs						
H. TOTAL DIRECT COSTS (A thru G)						
I. INDIRECT COSTS (Specify rates.)						
Total Indirect Costs						
J. TOTAL DIRECT & INDIRECT COSTS (H + I)						