

**FTNGDOS/FTE CHECKLIST**  
**FULL TIME NATIONAL GUARD DUTY FOR OPERATIONAL SUPPORT (FTNGDOS**  
**FULL TIME NATIONAL GUARD DUTY MOBILIZATION AUGMENTEE (FTNGDMA)/FTE**  
**32 USC §502(f)(2) IAW NGB POLICY MEMORANDUM #13-020 (FTNGDOS)**

Name: \_\_\_\_\_

Last 4 SSN: \_\_\_\_\_ Orders Type: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Duty Location: \_\_\_\_\_

- ☐ The Soldier will not qualify for sanctuary as a result of the operational support order unless a waiver is applied for through ARNG-HRH and approved by DARNG prior to the issuance of the order.
- ☐ Is not currently serving on other ADOS/FTNGDOS orders that may cause the member to exceed 1,095 cumulative days (3 years) as a result of this duty within the preceding 4 year window. - *AGR end strength cap (as described by NGB Policy)*  
*NOTE: Requires NGB waiver to exceed 1,095 days (3 years) of cumulative duty within a 1,460 day (4 year) window; days will not be exceeded unless approval is gained by end date of current duty (Use DA Form 1058-1R for waiver requests). Exceeding 1,095 days will require a General Officer letter of acknowledgement (see ARH #09-009).*
- ☐ Is not a Permanent Technician or AGR (Must attain waiver approved by the Adjutant General)
- ☐ Is not currently serving on other FTNGDOS orders that will cause the member to exceed 2190 days (6yrs) as a result of this duty that would qualify for separation pay.
- ☐ Is not within 6 months of MRD/ETS on the report day of the tour, unless waived.
- ☐ Must meet the medical retention standards IAW Chapter 3, AR 40-501.
- ☐ Meets height and weight requirements in accordance with AR 600-9.
- ☐ Is within commuting distance of the assigned duty station. - *No paid PCS allowed.*
- ☐ If female, NEGATIVE pregnancy test within 15 days of order start date. *Per AR 40-501 pregnancy is a disqualifying factor for entry on any duty greater than 30 days and for tour renewals.*
- ☐ Human immune-deficiency virus (HIV) showing "green" in MODS (MEDPROS IMR).
- ☐ Is not under a suspension of favorable personnel actions per AR 600-8-2, Suspension of Favorable Actions (flagged).

**APPLICATION FORMS ( The first 12 documents are required for each packet, 13 and 14 are only used where applicable)**

- ☐ TAGMA Form 102-10R, (FEB 2013) Signed off by Sub- Major Command (block 16)<sup>1</sup>
- ☐ FTNGDOS/FTNGD/MA/OS Checklist <sup>2</sup> signed by the Applicant, Supervisor, Battalion, Program Manager and/or Hiring Official
- ☐ DA Form 1058-R <sup>3</sup> (Jul 93)
- ☐ NGB Form 1058-1R <sup>4</sup> (July 02 or August 04, if available) and GO Letter of Acknowledgement <sup>5</sup> if over 1,095 rule
- ☐ Retirement Points Accounting Statement NGB 23A (RPAS) <sup>6</sup>
- ☐ Current MEDPROS IMR <sup>7</sup> with current PHA date, PULHES, and HIV (current within 2 years)
- ☐ Applicant Personal Qualification Record (PQR) <sup>8</sup> showing current home of record
- ☐ DA Form 705 <sup>9</sup> within 6-months of start (Used to validate HT/WT and flagging action IAW NGB Policy)
- ☐ ATTRS Screen <sup>10</sup> ( for military schooling in excess of 15 days) and AFCOS Orders Query <sup>11</sup> (for determining separation pay)
- ☐ Statement identifying family members receiving BAH. Per 37 USC §421. Only one Service member may receive BAH at the dependant rate. Refer to Joint Travel Regulation Chapter 10 part B. for exceptions.<sup>12</sup>
- ☐ DA Form 873 or JPAS Certificate <sup>13</sup> ( Security Clearance verification if required for duty position being considered)
- ☐ DA Form 1506 <sup>14</sup> Computation of Length of Service for Pay purposes (if applicable)

**"I understand that the position to which I am applying is temporary in nature and that it is against policy for anyone to offer or promise full-time employment as a result of this temporary tour. Furthermore, I understand that funding is not available for PCS or TDY travel, that I must reside within commuting distance of my assigned duty station, that I must exhaust any accrued leave (use or lose), and that temporary employment can be terminated or may not be renewed due to funding."**

Applicant Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Battalion AO Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Brigade AO Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Hiring Agency/Program Manager: \_\_\_\_\_

POC: \_\_\_\_\_

Phone: \_\_\_\_\_