



DE LA SALLE LIPA

OFFICE OF THE ACADEMIC ADVISING

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AA-Form No. 02

APPLICATION FORM FOR TUTORIAL CLASSES

Student Name : _____ Student No. : _____ Year Level: ____

Course: _____ Email Add: _____ Contact Number: _____

REMAINING SUBJECTS FOR NEXT SCHOOL YEAR- BASIS FOR APPROVAL OF TUTORIAL REQUEST

First Sem - Subjects	Units	Second Sem - Subjects	Units	Summer - Subjects	Units
Total Units		Total Units		Total Units	

Notes: This application form for tutorial classes shall be issued only if the student is found eligible to graduate in any semester or until summer of next school year based on the accomplished AA-Form No. 1, signed and approved by the Academic Adviser. This form shall be submitted to OCR on the first week of classes for the issuance of the Tutorial Form. Tutorial classes is included in the maximum allowed units for the semester.

STUDENT'S SIGNATURE OVER PRINTED NAME

ENDORSEMENT FOR TUTORIAL CLASSES

To: Curriculum & Evaluation In-Charge – Office of the College Registrar through the Assistant Registrar:

This is to certify that based on our evaluation of the student's academic record, this student is expected to complete all his curricular requirements by the end of : *(Please check appropriate semester of projected graduation)*

() First Semester SY _____ () Second Semester of SY _____ () Summer of SY _____

Please issue Tutorial forms for the following subjects:

COURSE CODE	COURSE DESCRIPTION	UNITS
_____	_____	_____
_____	_____	_____
_____	_____	_____

Endorsed by:

ACADEMIC ADVISER'S SIGNATURE OVER PRINTED NAME

Date