



VILLAGE OF MILLERSBURG

6 North Washington Street
Millersburg, Ohio 44654
FAX (330) 674-9044
www.millersburgohio.com

Jeff Huebner, Mayor

Nathan Troyer, Village Administrator

Karen Shaffer, CMC, Village Clerk-Treasurer, Tax Administrator

S. Thomas Vaughn, Police Chief

Village Offices (330) 674-1886

Income Tax (330) 674-6891

Police Department (330) 674-5931

The Council of the Village of Millersburg met in regular session on January 28, 2013 at 7:00 p.m. Mayor Huebner called the meeting to order followed by the Pledge of Allegiance. Clerk-Treasurer Karen Shaffer gave roll call and the following members were in attendance: Devone Polen, Mike Uhl, Junior Vaughn, Greg Hardesty, and Jim Beechy. Motion made by Beechy to excuse Councilwoman Ruby Baird. Seconded by Uhl. Upon roll call, motion carried with Beechy, Uhl, Polen, Vaughn, and Hardesty voting aye. Solicitor Robert Hines was also in attendance.

MINUTES: Motion made by Vaughn to suspend the reading of the minutes of the previous meeting. Seconded by Hardesty. Upon roll call, motion carried with Vaughn, Hardesty, Beechy, Uhl, and Polen voting aye. There were no additions or corrections. Motion made by Beechy to accept the minutes as presented. Seconded by Hardesty. Upon roll call, motion carried with Beechy, Hardesty, Polen, Uhl, and Vaughn voting aye.

BILLS: Motion made by Uhl to pay bill resolution 2013-02 Bills' \$48,492.49; Payroll \$33,328.41; total \$81,820.90. Seconded by Beechy. Upon roll call, motion carried with Uhl, Beechy, Vaughn, Hardesty, and Polen voting aye.

REPORTS OF OFFICERS:

Administrator Troyer: Informed Council the Design Review Board will consider a Certificate of Appropriateness application from Eighteen 76 Salon & Spa for signage at 45 West Jackson Street. The Planning & Zoning Commission will consider a Change of Zoning District Request from Kirk Land Company at 456 and 480 Uhl Street. The request is to change the zoning district from the R-3 to the SU District for the construction of duplex units.

Updated Council on the Tier II LED lighting project. The office building lighting switch from fluorescent/incandescent lighting to LED lighting is complete with the exception of the outside wall pack lights and one emergency exit (waiting on supplies to install these items). The wattage previously was 7914W and 5728W were removed inside the office. The LED countdown style pedestrian signals were delivered last week and will be installed by Village staff as time and weather permits. The traffic control bulbs and Victorian fixture bulbs have been ordered by Millersburg Electric.

Upcoming HDM event is Girls Night Out and will be held Saturday, February 16th and the annual Heritage Ohio Evaluation will occur on Thursday, February 28th from 8:30-11:30 A.M.

Informed Council feedback requests were distributed to all Kimble customers in the Village and we are compiling the information as it returns to us. Any residents with comment on the service please contact the office to let us know your thoughts. To date Troyer has received 15 responses with most of them being favorable for Kimble.

Troyer presented three credit requests on water/sewer billings. 1.) Property located at 482 South Washington Street - \$92.45; 2.) 624 South Washington Street - \$212.85; and 3.) 268 North Washington Street - \$40.85. All three leaks were verified that water from the leaks did not enter the sewer system. Motion made by Beechy to approve the credits for the sewer

portion of the utility bills. Seconded by Uhl. Upon roll call, motion carried with Beechy, Uhl, Polen, Vaughn, and Hardesty voting aye.

Informed Council he met with Buckeye Sweeping to look into contracting out street sweeping versus performing in house. Troyer will review the costs when received and present to Council for discussion.

Clerk-Treasurer Shaffer: Told Council she was informed by Neopost the current postage machine is obsolete and maintenance parts are no longer available. Neopost has quoted \$839.88 for a new annual 60 month-lease on a postage machine and includes a maintenance contract and rate protection. Shaffer indicated the new machine would cost approx. \$240 more than the current one; however ink cartridges would not be as expensive. Shaffer anticipates net costs to be approx. the same. Motion made by Beechy to approve the new postage machine from Neopost. Seconded by Hardesty. Upon roll call, motion carried with Beechy, Hardesty, Polen, Uhl, and Vaughn voting aye.

Mayor Huebner: Asked for Council approval to appoint Brent Hofstetter to another 3 year term on the Planning & Zoning Board. Motion made by Uhl, to approve the appointment. Seconded by Polen. Upon roll call, motion carried with Uhl, Polen, Vaughn, Hardesty, and Beechy voting aye.

LEGISLATION: Mayor Huebner read Ordinance 2012 – 115 “An Ordinance Amending Zoning Map (Zoned Territory) Of The Village Of Millersburg” for the third time by title only. Motion made by Beechy to pass and adopt Ordinance 2012-115. Seconded by Uhl. Upon roll call, motion carried Beechy, Uhl, Hardesty, Vaughn, and Polen voting aye.

Mayor Huebner read Ordinance 2012-116 “An Ordinance Vacating Parts Of Streets And Alleys In The Pleasant View Glass Plant Addition Of The Village Of Millersburg” for the third time by title only. Motion made by Polen to pass and adopt Ordinance 2012-116. Seconded by Vaughn. Upon roll call, motion carried with Polen, Vaughn, Uhl, Hardesty, and Beechy voting aye.

Mayor Huebner read Emergency Resolution 2013-03 “A Resolution Amending Section 3.E. of Resolution 2012-44 And Declaring An Emergency” for the first time by title only. Motion made by Hardesty to suspend the rules requiring the second and third reading of Resolution 2013-03. Seconded by Beechy. Upon roll call, motion carried with Hardesty, Beechy, Polen, Uhl, and Vaughn voting aye. Motion made by Uhl to pass and adopt Resolution 2013-03. Seconded by Beechy. Upon roll call, motion carried with Uhl, Beechy, Hardesty, Vaughn, and Polen voting aye.

Mayor Huebner read Resolution 2013-04 “A Restated Resolution Of The Village Of Millersburg, Holmes County, Ohio As Required By The Ohio Police And Fire Pension Fund” for the first time by title only. Motion made by Polen to suspend the rules requiring the second and third reading of Resolution 2012-04. Seconded by Hardesty. Upon roll call, motion carried with Polen, Hardesty, Beechy, Vaughn, and Uhl voting aye. Motion made by Beechy to pass and adopt Resolution 2012-04. Seconded by Vaughn. Upon roll call, motion carried with Beechy, Vaughn, Hardesty, Uhl, and Polen voting aye.

EXECUTIVE SESSION: Motion made by Vaughn to adjourn into executive session to confer with the public body’s attorney for the purpose of discussing pending litigation. Seconded by Polen. Upon roll call, motion carried with Vaughn, Polen, Uhl, Hardesty, and Beechy voting aye. Kevin Vaughn and Steve Samuels of IceMiller LLP were asked to remain for executive session.

EXECUTIVE SESSION ACTION: Motion made by Uhl to authorize the Mayor to sign a letter of engagement with IceMiller LLP for matters regarding the Wastewater Treatment Plant. Seconded by Beechy. Upon roll call, motion carried with Uhl, Beechy, Hardesty, Vaughn, and Polen voting aye.

ADJOURNMENT: Motion made by Polen to adjourn the meeting. Seconded by Uhl. Upon roll call, motion carried with Polen, Uhl, Vaughn, Hardesty, and Beechy voting aye.

Approved Date

Karen Shaffer, Clerk-Treasurer

Jeff Huebner, Mayor