



VILLAGE OF MILLERSBURG

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Jeff Huebner, Mayor

Kevin Brooks, Village Administrator
Karen Shaffer, CMC, Village Clerk-Treasurer, Tax Administrator
S. Thomas Vaughn, Police Chief
Nate Troyer, Zoning Inspector

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The Council of the Village of Millersburg met in regular session on November 28, 2011 at 7:00 p.m. Mayor Huebner called the meeting to order followed by the Pledge of Allegiance. Clerk-Treasurer Karen Shaffer gave roll call and the following members were in attendance: Devone Polen, Mike Uhl, Junior Vaughn, Greg Hardesty, Jim Beechy, and Ruby Baird. Village Solicitor Robert Hines was also present.

MINUTES: Motion made by Beechy to suspend the reading of the minutes of the previous meeting. Seconded by Hardesty. Upon roll call, motion carried with Beechy, Hardesty, Polen, Uhl, Vaughn, and Baird voting aye. There were no additions or corrections. Motion made by Beechy to accept the minutes as presented. Seconded by Vaughn. Upon roll call, motion carried with Beechy, Vaughn, Baird, Hardesty, Uhl, and Polen voting aye.

BILLS: Motion made by Uhl to pay bill resolution 2011-48, bills' \$231321.49; payroll \$43239.28; total \$274560.77. Seconded by Hardesty. Upon roll call, motion carried with Uhl, Hardesty, Polen, Vaughn, Beechy, and Baird voting aye.

REPORTS OF OFFICERS:

Administrator Brooks: Absent. Mayor Huebner thanked Administrator Kevin Brooks for his efforts and dedication to the Village over the last 7½ years. (Brooks previously resigned, effective December 9, 2011).

Zoning Inspector Troyer: Informed Council the Millersburg Christian Church would like to remove two trees in the tree lawn. The trees are located between the church and the Life Center and are in failing health. They will use a licensed contractor for the removal and AEP may need to temporarily move a few power lines. Motion made by Beechy to approve the tree removals. Seconded by Polen. Upon roll call, motion carried with Beechy, Polen, Uhl, Vaughn, Hardesty, and Baird voting aye.

Updated Council on the utility extension project of New Pointe Church and the new fairgrounds. Troyer said 1800' of water line is in place and one-half of the hydrants are installed. Once the water lines are tied into the water plant, they will begin construction of the sewer lines. Again, it was noted that this extension is not being funded with Village funds. The project is being paid for by the developer.

Clerk-Treasurer Shaffer: Informed Council all liquor licenses in the Village will renew February, 2012 and Council has the right to request a hearing any renewal. Chief Vaughn was conferred with and there are no issues that would warrant a hearing. Motion made by Beechy to waive any hearings on the license renewals. Seconded by Uhl. Upon roll call, motion carried with Beechy, Uhl, Polen, Vaughn, Hardesty, and Baird voting aye.

Presented a utility credit request for Dan DeHass, owner of property located at 476 Koch Street. There was a water leak under the trailer and Dick's Plumbing fixed the leak. Jim from Dick's Plumbing verified the water did not go down the sewer system. A total of 35,000 gallons of water was used for the quarter. The three quarter average for this household is 14,000. A credit is requested of \$45.15 for 21,000 gallons for the sewer portion of the bill. Motion made by Uhl to approve the credit request. Seconded by Hardesty. Upon roll call, motion carried with Uhl, Hardesty, Baird, Beechy, Vaughn, and Polen voting aye.

Mayor Huebner: Re-appointed Brent Young and Lori Ramsey to another 3 year term on the Economic Development Advisory Board, expiring on July 1, 2014. Motion made by Baird to

approve the appointments. Seconded by Polen. Upon roll call, motion carried with Baird, Polen, Uhl, Vaughn, Hardesty, and Beechy voting aye.

Asked Council for discussion on further reductions of the Village budget. A list of possible reductions and/or eliminations was provided. They were: 1.) Eliminate the Janitorial Service \$6,500 yr 2.) Eliminate Mosquito Spraying \$7,000 yr 3.) Eliminate Office Pest Control \$360 yr 4.) Reduce Road Salt purchase by \$10,000 yr 5.) Eliminate Cell Phone Reimbursement starting 2012, \$2,700 yr 6.) Reduce Computer Maint time by \$3,000 yr 7.) Mower rotation instead of trading all mowers annually, \$2,375 yr est. 8.) Eliminate Monthly ORC Updates \$1,668 yr 9.) Reduce amount of copies of Codified Ordinance update - \$300 yr est. The total reduction would amount to approx.. \$33,903.00. Discussion was started by Hardesty, who noted he was against eliminating the mosquito spraying. He suggested possibly reducing the amount of application times, but not eliminate the spraying entirely. Other Council members agreed. Hardesty also noted that he didn't feel the Village needs two Police Officers on duty Thursday, Friday, and Saturday evening. Beechy asked Chief Vaughn to provide them with an activity report for those nights so Council may further review the matter. Council briefly discussed the remaining items for reduction/elimination. A motion was made by Uhl to approve all the items listed, with the exception of the mosquito spraying. Seconded by Hardesty. Upon roll call, motion carried with Uhl, Hardesty, Polen, Vaughn, Beechy, and Baird voting aye.

Mayor Huebner asked Council to consider placing the ½ % Income Tax Increase back on the ballot in March 2012. With the reduction in staff and services the Village has made to this point, approx. \$350,000 is still needed to restore services, street paving, vehicle/equipment maintenance and replacement. Council agreed to place the ½ % increase back on the ballot.

Mayor Huebner asked Council to officially decide on the 2012 season of either opening or closing the Crissey Memorial Swimming Pool. With discussion on the pool running in a deficit every year, as well as the pool still not holding water and more repairs that will be needed, a motion was made by Beechy to close the pool for the 2012 season. Seconded by Hardesty. Upon roll call, motion carried with Beechy, Hardesty, Baird, Vaughn, Uhl, and Polen voting aye. Council agreed to continue to pay the annual pool license fee to keep the license active. Rick Hannahs noted the pool is cracked and leaking in a different area than where the pool was repaired this summer. Clerk Shaffer noted that Rose Habrun contacted her and asked if the Village would let the Red Cross purchase the items at the pool that remain there. Habrun believes she will be able to use the tubes, kickboards, and other lifesaving equipment that remains. The Red Cross will reimburse the Village for the cost of the items. Motion made by Hardesty to sell the equipment to the Red Cross. Seconded by Uhl. Upon roll call, motion carried with Hardesty, Uhl, Baird, Beechy, Vaughn, and Polen voting aye.

Mayor Huebner asked Council to discuss cost saving measures for the winter snow and ice control plan. Rick Hannahs was on hand to answer any questions. Discussion was on plowing only main intersections and hills in the Village, unless snowfall was of emergency levels. Hannahs noted last year the Village started the season with approx.. 200 ton of salt and this winter we starting with approx. 100 ton. The salt is to be mixed with grits to extend the use. Mayor Huebner noted a consent agreement with ODOT would allow them to plow and salt within the Village limits on the State Highway, providing some savings to the Village through man hours and salt product. ODOT mixes salt and grits, which may be a concern with catch basins filling up with grits, but they can be cleaned out with the Village Jet Vac. Parking bans are also issued in the Village when snow exceeds 3 inches. After some discussion, a motion was made by Beechy to limit plowing to only when snow exceeds 2 inches and directing the departments that no plowing is to be done between the hours of midnight and 4:00 a.m. or in the case of an ice emergency. Seconded by Hardesty. Upon roll call, motion carried with Beechy, Hardesty, Polen, Uhl, Vaughn, and Baird voting aye.

LEGISLATION: Mayor Huebner read Resolution 2011-43 "A Resolution Authorizing The Transfer Of Sums From The Water Operating Fund To The Water Repair And Improvement Fund" for the third time by title only. Motion made by Beechy to pass and adopt Resolution 2011-43. Seconded by Baird. Upon roll call, motion carried with Beechy, Baird, Hardesty, Vaughn, Uhl, and Polen voting aye.

Mayor Huebner read Resolution 2011-44 "A Resolution Authorizing The Transfer Of Sums From The Sewer Operating Fund To The Sewer Repair And Improvement Fund" for the third time by

title only. Motion made by Polen to pass and adopt Resolution 2011-44. Seconded by Beechy. Upon roll call, motion carried with Polen, Beechy, Baird, Hardesty, Vaughn, and Uhl voting aye.

Mayor Huebner read Resolution 2011-47 "A Resolution Making A Section 125 Premium Conversion Plan Benefit Available To Its Employees And Paying A Portion Of Those Premiums As Set Forth In The Attached Plan" for the second time by title only.

Resolution 2011-49 "Wages and Salaries for Elected Officials, Salaried and Hourly Employees of the Village of Millersburg, and To Define Vacations, Sick Leave and Holidays" for the first time by title only.

Mayor Huebner read Resolution 2011 -50 "A Resolution Amending The Personnel Policy Regarding Payout Of Accrued Vacation Time At Time Of Involuntary Termination" for the first time by title only.

Mayor Huebner read Emergency Resolution 2011-51 "A Supplemental Appropriation Resolution For The Sewer Operating Fund And Declaring An Emergency" for the first time by title only. Motion made by Hardesty to suspend the rules requiring the second and third reading of Resolution 2011-51. Seconded by Polen. Upon roll call, motion carried with Hardesty, Polen, Uhl, Vaughn, Beechy, and Baird voting aye. Motion made by Uhl to pass and adopt Resolution 2011-51. Seconded by Beechy. Upon roll call, motion carried with Uhl, Beechy, Baird, Hardesty, Vaughn, and Polen voting aye.

Mayor Huebner read Ordinance 2011-111 "Ordinance To Establish Reimbursement To Developer For Water And Sewer Lines" for the first time by title only. Solicitor Hines explained the ordinance would allow a developer to recoup some of their costs when anyone in the future taps onto the new lines they installed. The Village will still receive their portion of tap fees; however the developer would also receive an additional amount. This reimbursement to the developer is only for 10-year period.

Mayor Huebner read Ordinance 2011-110 "An Ordinance Increasing The Rate Of Municipal Income Tax From One Percent (1.0%) To One And One Half (1.5%) Effective July 1, 2012, Subject To The Approval Of The Electors Of The Village Of Millersburg Ohio As Provided In Section 718.01 Of The Revised Code, And Declaring It An Emergency" for the first time by title only. Motion made by Beechy to suspend the rules requiring the second and third reading of Ordinance 2011-110. Seconded by Hardesty. Upon roll call, motion carried with Beechy, Hardesty, Polen, Uhl, Vaughn, and Baird voting aye. Motion made by Uhl to pass and adopt Ordinance 2011-110. Seconded by Beechy. Upon roll call, motion carried with Uhl, Beechy, Polen, Vaughn, Hardesty, and Baird voting aye.

Mayor Huebner read Resolution 2011-52 "A Resolution Directing The Board Of Elections To Place Upon The Ballot At The Primary Election, March 6, 2012, The Question Of Increasing The Rate Of Municipal Income Tax, And Declaring It An Emergency" for the first time by title only. Motion made by Beechy to suspend the rules requiring the second and third reading of Resolution 2011-52. Seconded by Baird. Upon roll call, motion carried with Beechy, Baird, Hardesty, Vaughn, Uhl, and Polen voting aye. Motion made by Hardesty to pass and adopt Resolution 2011-52. Seconded by Beechy. Upon roll call, motion carried with Hardesty, Beechy, Baird, Vaughn, Uhl and Polen voting aye.

ADJOURNMENT: Motion made by Polen to adjourn the meeting. Seconded by Uhl. Upon roll call, motion carried with Polen, Uhl, Vaughn, Hardesty, Beechy, and Baird voting aye.

Date approved

Karen Shaffer, Clerk-Treasurer

Jeff Huebner, Mayor