



VILLAGE OF MILLERSBURG

6 North Washington Street
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Jeff Huebner, *Mayor*

Nathan Troyer, *Village Administrator*

Karen Shaffer, CMC, *Village Clerk-Treasurer, Tax Administrator*

S. Thomas Vaughn, *Police Chief*

Village Offices (330) 674-1886

Income Tax (330) 674-6891

Police Department (330) 674-5931

The Council of the Village of Millersburg met in regular session on February 11, 2013 at 7:00 p.m. Mayor Huebner called the meeting to order followed by the Pledge of Allegiance. Clerk-Treasurer Karen Shaffer gave roll call and the following members were in attendance: Devone Polen, Mike Uhl, Junior Vaughn, Greg Hardesty, and Jim Beechy, and Ruby Baird. Solicitor Robert Hines was also in attendance.

MINUTES: Motion made by Beechy to suspend the reading of the minutes of the previous meeting. Seconded by Hardesty. Upon roll call, motion carried with Beechy, Hardesty, Polen, Uhl, Vaughn, and Baird voting aye. There were no additions or corrections. Motion made by Baird to accept the minutes as presented. Seconded by Polen. Upon roll call, motion carried with Baird, Polen, Beechy, Hardesty, Vaughn, and Uhl voting aye.

BILLS: Motion made by Uhl to pay bill resolution 2013-05 Bills' \$33,144.09; Payroll \$32,024.48; total \$65,168.57. Seconded by Vaughn. Upon roll call, motion carried with Uhl, Vaughn, Polen, Hardesty, Beechy, and Baird voting aye.

REPORTS OF OFFICERS:

Chief Vaughn: The annual report of the Police Department was included with Council packets. Mayor Huebner thanked Chief Vaughn for providing the information.

Administrator Troyer: Informed Council the Design Review Board approved a Certificate of Appropriateness application from Eighteen 76 Salon & Spa for signage at 45 West Jackson Street. This will now go to the P&Z Commission for a variance in March due to excess square footage. The Kirk Land Company withdrew their application for rezoning of 2 lots on Uhl Street to pursue other options.

The building lighting incentive application has been completed and submitted to AEP Ohio Business Incentives for their review and approval. The LED countdown style pedestrian signals have been installed at the Washington/Jackson intersection. The remaining intersections will be installed as time/weather permit. These projects are part of the Tier II match

Reminded Council of HDM's upcoming event. Girls Night Out will be held this Saturday, February 16th. In addition, HDM's Heritage Ohio Evaluation is on Thursday, February 28th from 8:30-11:30 A.M.

Informed Council feedback is continuing to come on the trash service provided by Kimble. Troyer indicated he will finish compiling the results and present them to Council at the February 25th meeting.

Informed Council he received pricing from Buckeye Sweeping to contract out the street sweeping in the Village. To sweep the entire Village would cost us \$4,850.00 for the first spring cleanup and \$4,200.00 after the initial cleaning per visit. To clean just the downtown (Mad Anthony to Crawford, Clinton to Adams) would cost \$765.00 per visit. He asked for an additional quote to clean Wooster Road/Clay Street/S. Washington Street from Glass Doctor to the ODOT garage and Jackson Street from the pool to the golf course would be a cost of \$845.00. The Village may want to consider sweeping the downtown area twice a year for approx. \$1600. Council will consider at a later date.

Reported Septage Receiving for January was a total of 166,850 gallons for \$10,077.50

Clerk-Treasurer Shaffer: Presented the January 2013 Financial Reports consisting of the Bank Reconciliation; Appropriation Summary, Fund Summary, Revenue Summary, Payment Summary, and Payroll.

Mayor Huebner: Presented Discretionary Bed Tax requests for the Holmes County Economic Development Council and for HDM. HCEDC asked for \$1000 to support ongoing operations that include the Village. HDM is requesting \$5,000 to be used for the Fireworks deposit (\$3300) and advertising the 4th of July activities (\$1700). Motion made by Uhl to approve both discretionary bed tax requests. Seconded by Beechy. Upon roll call, motion carried with Uhl, Beechy, Polen, Vaughn, Hardesty, and Baird voting aye.

LEGISLATION: Mayor Huebner read Emergency Resolution 2013-06 "A Resolution Authorizing The Transfer Of Sums From The General Fund To The Police & Fire Pension Fund And Declaring An Emergency" for the first time by title only. Motion made by Vaughn to suspend the rules requiring the second and third reading of Resolution 2013-06. Seconded by Hardesty. Upon roll call, motion carried with Vaughn, Hardesty, Baird, Beechy, Uhl, and Polen voting aye. Motion made by Beechy to pass and adopt Resolution 2013-06. Seconded by Polen. Upon roll call, motion carried with Beechy, Polen, Uhl, Vaughn, Hardesty, and Baird voting aye.

ADJOURNMENT: Motion made by Polen to adjourn the meeting. Seconded by Uhl. Upon roll call, motion carried with Polen, Uhl, Vaughn, Hardesty, and Beechy voting aye.

Approved Date

Karen Shaffer, Clerk-Treasurer

Jeff Huebner, Mayor