

Enrolment Form 2016



PERSONAL DETAILS (as per passport)

Family Na	me:	Given Name:																																			
Date of Bir	rh (dd/mm/yyyy): Gender: Male / Female																																				
Country of	Country of Citizenship: Country of Birth:																																				
Country of	Country of Passport: Passport Number:																																				
Australian	Australian Address:																																				
Suburb:	Suburb:Postcode:																																				
Address O	verseas:																																				
Mobile: (O	verseas or A	Austro	alia)_								_																									
Email (Mai	ndatory):	\top	\top	Т	\top	Т					Г	Т	Т	Τ	Т	Τ	Г	Г		Т	Т	Т	Т				Τ	Т	Т	\top	Т	Т	Т				
Linaii (Mai									_	_		_		\pm	<u> </u>	\pm	<u> </u>					_	<u>+</u>	\pm	十	十	ᅷ	_									
	Į		\perp	\perp	\perp																									\perp	\perp	\perp	\perp				
VISA																																					
	eady have	a visc	1?	Yes	/	No								H	no	, wl	nich	ı ty	pe	of	vis	a v	vill	yo	u c	ıpp	oly	for	?	_	_	_	_				-
•	e of visa do				•										Stu	ıdeı	nt 🗆	W	Orl	king	g F	loli	da	, у [) V	isit	or [⊐ D	ep	en	dar	nt					
☐ Student	□ Student □ Working Holiday □ Visitor □ Dependant									Ot	her																										
-		-		-	-		-					_																									
	MATION O		RC)LN	ΛEΝ	VT (Co	E)																							_	_					
•	quire a CoE? ich immigra		ffic	ر م	DIR	D) v	vill v	,	eul	am'	i+ 、/	^,,,	r vie		ınn	lica	tion	.2																			
□ No. Rea	•	illoll c	лпс	ا) ڪ.	וטוט	.,,	viii y	00	301	J111	'' y	001	V 13	u	ippi	iicu	1101	'' -												-							
_	PROFICIE	NCY	' (P	lec	ase	a	ltac	:h	do	cu	m	en	tar	у є	vic	der	се	·)											•								
Have you	taken IELTS/	TOEFL	L/IS	LPR	tes	st in	the	las	st 1:	2 m	on	ths	?																								_
-	□ Yes (Please attach your results) □ No (It is mandatory to contact QAT to arrange an Entry Test)																																				
	AS STUDEN									2)(Ple	ase	pro	ovid	le p	assp	ort	cop	у с	of s	ро	use	an	d c	hilo	ire	n if	app	olic	able	∍)	_					_
=	int QAT to a Single 🗆 C	_	-					yoı	u?																												
	t Date (dd/r					•																															
_	Applying by	•	•	l ac	:kn	owl	edg	je t	hat	Ιa	m	res	por	nsib	le f	or n	ny d	owr	ı In	ıvı	ar	ıce)														
	INFORMA	TION	<u> </u>	_										_	_	- 1:			_	_	_	_									<u> </u>	_	_				=
ELICOS	C F													-	DU	rati	on (we	ек	(S)	-	Da		<u>Έ</u>	<u>/e</u>					210	art	Dai	<u>re</u>				_
057609G	General Eng													-								<u> </u>			_												_
062787B	IELTS Prepar		_											D D E																							
	O wiffer Er					A/*11								Ι.,				00.	1		. 1	_	_		_					—	—	—					_
10363NAT	Certificate I							_						2:	wĸ	s Do				S EV	-																_
10364NAT	Certificate I													_		25	we	eks	i)		E												
10365NAT	Certificate I Studies	V in Sp	ook	en c	bnc	Wri	tten	Eng	llish	- Fu	Jrth	er		25 weeks 🗆 D																							
Early Child	lhood Educ	ation	and	d C	are	Сс	urse	<u>es</u>						<u> </u>																_	_	_	_				_
CHC30113	Certificate I	II of Ec	arly	Chi	ldhc	ood	Edu	cat	ion	anc	I C	are				29	we	eks	;)														
CHC50113	Diploma of	Early C	Chile	dho	od I	Edu	catio	on c	and	Cai	re					92	we	eks	;			_ [)														
CHC50113	Diploma of packaged v	-							and	Cai	re (whe	en			68	we	eks	i			_ C)														
Business a	nd Manage	ment	Сс	ours	<u>es</u>																																
BSB20115	Certificate I	l in Bu	sine	ess												25	we	eks	;)														
BSB30415	Certificate I	II in Bu	Jsin	ess .	Adn	nini	strati	ion						25 weeks 🗆 D																							
BSB40515	Certificate I	V in Bu	usin	ess	Adr	mini	strat	ion								25	we	eks	;			– [)														
BSB50415	Diploma of	Busine	ess /	Adm	ninis	trati	ion							t		52	we	eks	;		1)								_	_	_				
BSB51915	Diploma of	Leade	ershi	ip a	nd <i>l</i>	Man	aae	me	nt					T		52	we	eks	;		+																-
BSB61015	Advanced I									aa	am.	en‡		+			we				+																4
		ווטוקוכ		,, LG		l	u ب	iu I	nui	uy	-111	- III		<u> </u>			***	CKS	•			⊔ L	_							—	—						┙
Hospitality C					_		_							1				_			Ţ	_															7
SIT40413	Certificate I	V in C	omi	mer	cial	l Co	oke	ry						1		76	we	eks	i		-																_
SIT50313	Diploma of	Hospit	ality	y (C	omi	mer	cial	Co	oke	ry)						24	we	eks	;)														

HOMESTAY (Minimum 4 weeks)

Do you want QAT to arrange homestay for you? \Box Yes \Box No

If yes, please download application form from http://www.qat.qld.edu.au/forms/Homestay%20Form.pdf and return with application

VET COURSE INTAKE DATES

	<u>2016</u>		<u>2017</u>		<u>2018</u>
January	5, 19	Jan	17, 31	Jan	9, 23
February	2, 16	Feb	14, 28	Feb	6, 20
March	1, 15, 29	Mar	14, 28	Mar	6, 20
April	12, 26	Apr	11, 25	Apr	3, 17
May	10, 24	May	9, 23	May	1, 15, 29
June	7, 21	Jun	6, 20	Jun	12, 26
July	5, 19	Jul	4, 18	Jul	10, 24
August	2, 16, 30	Aug	1, 15, 29	Aug	7, 21
September	13, 27	Sep	12, 26	Sep	4, 18
October	11, 25	Oct	10, 24	Oct	2, 16, 30
November	8, 22	Nov	7, 21	Nov	13, 27
December	6	Dec	5	Dec	11

DIPLOMA OF BUSINESS ADMINISTRATION, DIPLOMA/ADVANCED DIPLOMA OF LEADERSHIP & MANAGEMENT, COOKERY & HOSPITALITY INTAKE DATES

	<u>2016</u>		<u>2017</u>		<u>2018</u>
January	5	Jan	17	Jan	16
February	9	Feb	21	Feb	20
March	15	Mar	28	Mar	27
April	19	Apr	Х	Apr	Х
May	24	May	2	May	1
June	28	Jun	6	Jun	5
July	Х	Jul	11	Jul	10
August	2	Aug	15	Aug	14
September	6	Sep	19	Sep	18
October	11	Oct	24	Oct	23
November	15	Nov	28	Nov	27
December	Х	Dec	Х	Dec	Х

OSHC DETAILS

All students on a student visa are required by the Department of Immigration and Border Protection to have Overseas Student Health Cover (OSHC) for the duration of your visa. *The table below belongs to BUPA-no responsibility taken for accuracy.

2016	1 month	2 months	3 months	4 months	5 months	6 months	7 months	8 months	9 months	10 months	11 months	12 months
Single	\$ 49	\$ 98	\$ 146	\$ 195	\$ 243	\$ 292	\$ 340	\$ 389	\$ 437	\$ 486	\$ 534	\$ 583
Couple	\$ 138	\$ 276	\$ 414	\$ 552	\$ 690	\$ 827	\$ 965	\$1,103	\$1,241	\$1,379	\$1,517	\$1,654
Family	\$ 200	\$ 399	\$ 598	\$ 797	\$ 996	\$1,195	\$1,394	\$1,593	\$1,792	\$1,991	\$2,191	\$2,390

ENTRY REQUIREMENTS

Course Name	IELTS	TOEFL paper/computer/internet	ISLPR
General English	2.0	350 to 550	0+ to 3
IELTS Preparation	4.0	455 to 500	1+ to 2
Certificate II in Spoken and Written English	3.0 (no band below 3.0)	397 / 93 / 30	1
Certificate III in Spoken and Written English	4.0 (no band below 4.0)	437 / 123 / 41	1+
Certificate IV in Spoken and Written English	5.0 (no band below 4.5)	500 / 173 / 61	2+
Certificate III in Early Childhood Education and Care	5.0 (no band below 4.5)	500 / 173 / 61	2
Diploma of Early Childhood Education and Care	5.5 (no band below 5.0)	525 / 195 / 69	2+
Certificate II in Business	4.5 (no band below 4.5)	500 / 173 / 61	2
Certificate III in Business Administration	5.0 (no band below 4.5)	500 / 173 / 61	2
Certificate IV in Business Administration	5.0 (no band below 5.0)	525 /195 / 69	2+
Diploma of Business Administration	5.5 (R&W = 5.5, S&L = 5.0)	525 /195 / 69	2+
Diploma / Advanced Diploma of Leadership and Management	5.5 (R&W = 5.5, S&L = 5.0)	525 /195 / 69	2+
Certificate IV in Commercial Cookery	5.5 (no band below 5.0)	525 /195 / 69	2+
Diploma of Hospitality (Commercial Cookery)	5.5 (R&W = 5.5, S&L = 5.0)	525 /195 / 69	2+

PAYMENT INFORMATION

1. Telegraphic Transfer or Direct Deposit (please email the proof of payment to admin@aat.ald.edu.au)

Bank Name: Bendigo Bank Ltd

Account Name: Australia Moreton Education Group Pty Ltd

BSB: 633-000 A/C Number: 1254-07528

Swift Code: BENDAU3B

- 2. Bank Cheque: Australia Moreton Education Group Pty Ltd
- 3. Visa Card and MasterCard

4. Cash Payment (ONLY at QAT Reception)

- 1. Payment must quote the proposal number.
- 2. For overseas payments please include an extra <u>AUDS25</u> to cover the International Bank transfer fee. The student is responsible for paying the bank transfer fee being charged by the overseas bank.
- 3. For student visa holders:
- a. From 1 July 2012, the amended Education Services for Overseas Students (ESOS) Act 2000 Tuition Protection Service (TPS) requires that if your course's study period is 24 weeks or less, you are required to pay the full course fees at least 2 weeks prior to the commencement of the course, unless otherwise agreed with QAT. Please note that at QAT, study periods are defined as follows:

TYPE	LENGTH OF TIME
For tuition fee purposes	30 weeks
VET course progress monitoring	4 weeks
ELICOS course progress monitoring	12 weeks

- b. QAT may not receive more than 50% of total tuition fees for the course before the student commences (except short courses of 24 weeks or less).
- c. In the event of early termination, all unpaid fees for the specific course need to be paid before the termination will be considered. Late payment and non-payment of fees are against Australian law and are reportable to the Department of Immigration and Border Protection (DIBP) five days after the appeals process has been completed.
- d. If the student commences a long term course, QAT does not require the final 50% of tuition fees until week 30 or two weeks before the start of the second study period, as per changes to PRISMS effective 11 July 2012.

TERMS AND CONDITIONS

For Student Visa Holders:

- 1. If you are coming to Australia on a student visa, we will send you a Confirmation of Enrolment (CoE). You will need to take this CoE to your nearest Australian Embassy or Consulate with your visa application form. Be sure to leave enough time for the Embassy or Consulate to issue your visa.
- You cannot change provider during the course without a written letter of release from QAT.
- 3. For ELICOS program students, you are to maintain satisfactory attendance level (over 80%). For VET program students you are to maintain a satisfactory course progress (minimum 50%). Any breach of these conditions may result in you being reported to the Department of Immigration and Border Protection (DIBP). QAT has an Appeals & Complaints process, which you can access if QAT intends to report you to DIBP for any reason.
- 4. You should always inform QAT of any changes to your enrolment or start date at least a week prior in writing. Fill out a "Special Consideration Form" which is available from QAT's website and email to enrol@qat.qld.edu.au. Please note, if you fail to attend the school on your course start date without contacting us in advance, QAT has 14 days to report the cancellation of your enrolment to DIBP. You are entitled to natural justice under ESOS Act subsection 4A (1) (a) (i).
- 5. You must attend orientation, since it is a legal requirement and falls within your CoE's study plan. Failing to do so is **reportable to DIBP**. Your Orientation date and time will be emailed to you prior to course commencement.
- 6. If you are enrolled at another provider on a student visa, you need to provide QAT a release letter before we can issue your CoE.
- '. You must provide QAT with proof of your English language proficiency level before we can issue you with an unconditional CoE.

Courses, Fees and Timetables: From time to time, QAT may change its courses or course fees. Always be sure to check the very latest course enrolment information. You can do this by emailing us or by checking our web site.

CONDITIONS OF ENROLMENT

1. The Student's Rights as a Consumer

This agreement, and the availability of complaints and appeals processes, does not remove the right of the student to take action under Australia's consumer protection laws. Even if the student has discussed refunds with QAT, the student will always have the right to get legal help to solve any problems. QAT regards the transparent and clear communication of this policy to the students in a language which is understandable as being a high priority. As well as, on this form, refund procedures are outlined in the QAT grievance flow chart displayed in the Student Orientation Handbook and on notices in every classroom.

2. Books and Equipment

The student will return any books or equipment lent to them by QAT

3. Excursions

The student understands that weekly excursions and activities are a valuable part of their language learning experience. While most of these activities will be free, sometimes there may be a small (\$2-\$20) charge for some outside activities. The student agrees to pay these costs if they occur and of the student decides to participate.

4. Medical Insurance

Overseas Student Health Cover (OSHC) is compulsory for students on student visas. If QAT is not arranging OSHC, student must provide proof of currency.

Indemnity

When the student signs this form, the student understands that they release and indemnify QAT and all of its staff and agents from any responsibility for any loss, damage or injury to themselves or any of their property. Neither the student nor any of my executors or administrators will make any claims against QAT or its staff for any loss, damage, physical injury or death that occurs at the premises rented by QAT or on any transfer or recreational, sporting or educational excursion conducted or arranged by QAT.

6. Communication of Personal Information

QAT will only use this information for the purposes of enrolling the student in their courses. Any information about the student which QAT has will be made available for them if they ask for it. However, the student understands that this information may also be given to Australian State or Federal departments or agencies, such as DIBP, and to the Fund Manager of the ESOS Assurance Fund, if it is required by Australian law. At all times, QAT is bound to abide by the requirements of the Privacy Act (1988)

7. Change of Address and Contact Details

The student understands that they must advise QAT within 48 hours of any change in their address or contact details during their course.

PENALTY FOR CHANGE OF ENROLMENT

Revising enrolment information such as the start date, instalment plan, course length, OSHC and Confirmation of Enrolment (CoE) will be subject to a \$50 administration charge. No charge will be made for the first change. Any subsequent changes are subject to the \$50 Administration Fee.

Australia Moreton Education Group Pty Ltd, Trading as Queensland Academy of Technology (QAT) ABN 68 105823309
Level 4, 333 Adelaide Street, Brisbane 4000, Queensland Australia PO BOX 10862 Adelaide Street, Brisbane 4000
Telephone 07 3002 0888 Facsimile 07 3002 0808 National Provider Number: 31246 CRICOS Number: 02746G

CHECKLIST								
☐ Completed ALL sections of this application								
□ Read and understood the Terms and Conditions								
Read and understood the Refund Policy (Please tick the box in below Refund Policy section)								
Provided evidence of English proficiency, if applicable								
□ Attached certified copies of academic record, if applicable								
□ Attached passport and visa								
OSHC arrangement request (Provide passport of sp	ouse and children if applicable)							
Sponsored Students (SACM students AND DAY	YTIME COURSES ONLY)							
Are you applying for Financial Guarantee?								
☐ Yes (Please present your Financial Guarant								
□ No (Please make payment on commencer	nent day)							
Payment Options								
□ Pay In Full								
□ Standard Payment Plan								
□ Flexible Payment Plan (From \$50 service	ce fee per enrolment)							
,								
REFUND POLICY (Please $$ the box)								
Please access our Refund Policy from the QAT Policies r	menu at www.qat.qld.edu.au							
□ I have read and understood the Conditions of Enrol	lment and Refund Policy on the QAT website / handout							
REPRESENTATIVE'S STAMP	STUDENT DECLARATION							
	I have carefully read and understood the Terms and Conditions on Page 3. I agree with all of the cancellation, refund and other conditions listed. If I am a parent or							
	guardian of a student who is enrolling, then I agree that all of the conditions are							
	acceptable.							
	If using an education agent:							
	 I give my agent authorisation to act on my behalf on all matters related to study and finance 							
	Student's Signature							
	Sidden s signature							
	Date (dd/mm/yyyy)							
_								
ENROLMENT PROCESS								
Complete QAT Enrolment Form								
2. Email Enrolment Form and Passport along with English pr	roficiency if applicable to enrol@aat ald edu au							
2. Email Emailten Form and Fassport along with English pr	onciency is applicable to emological and additional additional and additional additional additional and additional ad							
3. Receive your offer, invoice and Written Agreement (acc	centance of offer / instalment plan) within 48 hours							
J. Receive your oller, invoice and willien Agreement (acc	epidite of other / Installitem pidity within 40 noors							
	oof of payment / English proficiency evidence to admin@qat.qld.edu.au within							
45 days from the date of offer.								
5. Receive your ECoE within 48 hours (CoE must be request	ted at least 2 weeks prior to commencement of the course)							
5	OR							
5 days prior to the expi	ration of an existing visa (whichever is earlier)							

Australia Moreton Education Group Pty Ltd, Trading as Queensland Academy of Technology (QAT) ABN 68 105823309 Level 4, 333 Adelaide Street, Brisbane 4000, Queensland Australia PO BOX 10862 Adelaide Street, Brisbane 4000 Telephone 07 3002 0888 Facsimile 07 3002 0808 National Provider Number: 31246 CRICOS Number: 02746G