

FIRE, TORNADO and SHELTER-IN-PLACE DRILL REPORT FORM FOR ACADEMIC YEAR _____

*Public Act 187 states in part that two (2) planned shelter in place drills are required by law. All schools must also conduct two (2) tornado drills each school year and six (6) fire drills: four (4) fire drills in the fall and two (2) fire drills in the spring.

SCHOOL: _____ **CITY:** _____

ADMINISTRATOR'S SIGNATURE: _____ **DATE:** _____

Date of Fire Drill	Time of drill	Minutes to evacuate	Number of people evacuated	Comments
1.				
2.				
3.				
4.				
5.				
6.				

Date of Tornado Drill	Time of drill	Minutes to shelter	Number of people sheltered	Comments
1.				
2.				

Date of Shelter-in-Place Drill	Time of drill	Reason for drill (i.e. gas leak, weapons, intruder)	Number of people sheltered	Comments
1.				
2.				