

EOT

Proficiency Course

Application Packet



Criminal Justice | Emergency Medical Services | Aviation Science | Fire Science

3737 N.E. 39th Avenue • Gainesville, FL 32609

Office 352.271.2900 • Fax 352.271.2929 • E-mail ips@sfcollge.edu

Find our Equal Access/Equal Opportunity statement at: www.sfcollge.edu/eaao

Notice of Equal Access/Equal Opportunity and Nondiscrimination

Santa Fe College is committed to an environment that embraces diversity, respects the rights of all individuals, is open and accessible, and is free of harassment and discrimination based on, but not limited to, ethnicity, race, creed, color, religion, age, disability, sex, marital status, national origin, political opinions or affiliations, veteran status, and genetic information. The College does not discriminate in its programs and activities, including employment and admissions.

In particular, Title IX of the Education Amendments of 1972 (20 U.S.C. § 1681) is an all-encompassing federal law that prohibits discrimination based on the sex of students, employees, and third parties when appropriate, of educational institutions which receive federal financial assistance. Sexual harassment of students, which includes acts of sexual violence, is a form of sex discrimination prohibited by Title IX. Santa Fe College complies with all aspects of this and other federal and state laws regarding non-discrimination.

Title II of the Genetic Information Nondiscrimination Act of 2008 protects applicants and employees from discrimination based on genetic information in hiring, promotion, discharge, pay, fringe benefits, job training, classification, referral, and other aspects of employment. GINA also restricts employers' acquisition of genetic information and strictly limits disclosure of genetic information. Genetic information includes information about genetic tests of applicants, employees, or their family members; the manifestation of diseases or disorders in family members (family medical history); and requests for or receipt of genetic services by applicants, employees, or their family members.

Anyone with questions about compliance or a complaint regarding harassment or discrimination, including sexual harassment and sexual violence as a violation of Title IX, should contact the College's Equal Access/Equal Opportunity Coordinator using the following contact information:

Lela Frye, Equal Access/Equal Opportunity Coordinator
3000 NW 83rd Street, R-Annex, Room 105, Gainesville, Florida 32606
(352) 395-5420

lela.frye@sfcollge.edu

Santa Fe College's [Board Rule 2.8](#) and [procedure 2.8P](#) define its policy prohibiting discrimination and harassment and its grievance procedures for such complaints.

Equivalency of Training Course Information

Dear Applicants,

The Equivalency of Training Course takes place at the Santa Fe College Institute of Public Safety located at 3737 NE 39th Avenue, Gainesville, FL 32609. This is **NOT** the main college campus. Our campus is located two blocks east of the Gainesville Regional Airport on NE 39th Avenue (CR 222).

Please be on time and report to Classroom 6 on Friday. As you enter the Institute of Public Safety you will drive through a gate. Take your immediate left past the gate and continue down the road until you see a series of mobile buildings on the right. Classroom 6 is the 1st mobile building.

Most of you emailed or faxed the required EOT documents, but we need the originals of the completed and physician signed CJSTC 75B and the Physical Training Program forms. **Please make sure to bring these original documents or you will NOT be allowed in the course.** For any questions, please contact Gretchen Pendell at (352)271-2916. I wish you all success and welcome you to your new careers in Florida Law Enforcement and Corrections.

TUITION: \$900.00 (Non-refundable, both disciplines LE and CO, in or out of state)

REQUIRED:

- Duty style belt, holster and ammo pouch. **You are encouraged to use your own duty belt, holster and ammo pouch--AS LONG AS it will fit a Glock 22/23 or 17/19. You will NOT be allowed to use your own weapon.**
- Eye and ear protection (for the Firearms portion of the course).
- Flashlight (hand-held Law Enforcement-style).
- Hydration supply (water bottle or sports drinks are recommended).
- Closed-toe shoes.
- Notebook, and pen/pencil (textbooks are provided). The textbooks used are:
Florida Law Enforcement Basic Recruit Training Program and High Liability OR
Florida Traditional Correctional Basic Recruit Training Program and High Liability

SUGGESTED:

- Rain gear, sunscreen, and/or insect spray.

*****NO RED SHIRTS ALLOWED***
THEY ARE RESERVED FOR YOUR INSTRUCTORS**

TENTATIVE SCHEDULE

Firearms (Days 1 and 2):

- Wear a shirt with short or long sleeves & BDU style pants with a large cargo pocket for ammo.
- Shoes that provide full protection of the foot (tennis shoes or boots).
- Wear or bring a cap.
- Weapon will be provided. You will **NOT** be allowed to use your own weapon.
- You ARE required to bring eye and ear protection as well as a duty style belt, holster and ammo pouch.
- You ARE required to bring a hand-held Law Enforcement-style flashlight.
- Hydration supply.

Driving (Day 3):

- Wear casual, comfortable clothing such as t-shirt with BDU's, jeans or casual pants and athletic shoes. Wear or bring a hat.

First Aid/CPR (Day 4):

- Wear casual, comfortable attire. You will be performing CPR as well as showing proficiency in other first aid techniques. Closed-toe shoes are required.

Defensive Tactics (Day 5):

- Wear loose clothing, such as BDU style pants with cargo pockets and a t-shirt.
- Athletic shoes with socks.

Review (Days 6 - 8):

- Classroom setting. Bring a notebook, pens and/or pencils.
- Laptops/iPads are permitted.

Additional Notes:

- Please be prepared for all types of weather. As mentioned previously, bring rain gear, sunscreen, and insect spray as needed. Water or sports drinks are recommended for Firearms and Driving and DT. There are vending machines in the main IPS building and water fountains on the Driving and Firearms ranges for drinks and snacks. There is also a break room with a microwave and refrigerator.

Equivalency of Training Course Registration

Santa Fe College Institute of Public Safety
3737 NE 39th Avenue, Gainesville, FL 32609

Program Code: 9700

SFC ID # _____

Name: _____
Last First Middle

Permanent Address: _____
Street City State Zip County

Phone: (____) _____ (____) _____
Area Code Home Area Code Work

Email address: _____

Birth date: _____ Citizenship: _____

Sex: Male Female

Race: White, not of Hispanic Origin American Indian or Native American

Black, not of Hispanic Origin Asian or Pacific Islander Hispanic

Course Title: Equivalency of Training Start Date: _____ End Date: _____
(For dates follow link [EOT Class](#))

Select the EOT Program you plan to attend:

Law Enforcement Corrections Dual Certification

Course Number: CJT 0713 Section Number: 1 Location: IPS

Have you taken courses at Santa Fe Yes No

College? **Florida/Non-Florida fee \$900.00**

I understand by my signature that while attending Santa Fe College I consent to and agree to uphold the Policies of the institution.

Signature _____

Please supply a photocopy of your drivers' license and your CJSTC Form 76 when submitting this form. Mail completed form to: Gretchen Pendell
Santa Fe College Institute of Public Safety
3737 NE 39th Avenue
Gainesville, FL 32609

SFC is an Equal Access/Equal Opportunity college and does not discriminate on the grounds of race, color, national origin, sex, marital status, age or handicap

Notification of Collection and Use of Social Security Numbers (Section 119.071(5), Florida Statutes)

This notice is intended for students, employees, and applicants. Santa Fe College collects your social security number for use in performance of the College's duties and responsibilities for the following possible purposes: classification of accounts; identification and verification; credit worthiness; billing and payments; data collection; reconciliation; tracking; benefit processing; tax and scholarship reporting; financial aid processing; athletics recruiting; accreditation of programs; and reporting to authorized agencies of the state and federal government. Social security numbers are also used as a unique numeric identifier in certain cases and may be used for search purposes. Federal Law requires that we protect social security numbers from disclosure to unauthorized parties. Students and employees are assigned SFC identification numbers to assist in protecting their identities.



Florida Department of Law Enforcement

PHYSICAL FITNESS ASSESSMENT

Incorporated by Reference in Rule 11B-35.001(11)(c)12., F.A.C.



CJSTC 75B

- 1. Applicant's Name: Last First MI
2. Applicant's Address:
3. Enter Last Four Digits of Social Security Number:
4. Training School: Santa Fe College Institute of Public Safety
5. The Applicant Is Requesting Admission Into a Basic Recruit Training Program for One of the Following Disciplines: Law Enforcement Correctional Correctional Probation
6. Student Participation in Basic Recruit Training Program Activities. A student enrolled in a basic recruit training program (B RTP) is required to participate in the following activities:
A. Defensive tactics and firearms high-liability training...
B. Physical Fitness Conditioning and Physical Fitness Testing: A B RTP student shall participate in physical fitness conditioning and a fitness test...
C. The training center director has attached the training schools physical fitness conditioning program: Yes

*****TO BE COMPLETED BY THE APPLICANT*****

- 7. Medical Conditions Regarding OC/CS Contamination. A B RTP student should be aware of the following personal considerations that may restrict participation in the chemical agent contamination of the B RTP and could possibly be aggravated to a severe degree during the contamination: Recent eye surgery, heart problems, panic disorder or stress, respiratory disorder, emphysema (loss of elasticity/thinning of lung tissues), bronchial asthma, x-ray evidence of pneumoconiosis (black lung), evidence of reduced pulmonary (lung) function, chronic obstructive pulmonary disease, coronary (heart) artery disease, cerebral (brain) blood vessel disease, severe or progressive hypertension (high blood pressure), epilepsy, grand mal or petite mal (seizures), pernicious anemia (severe reduction in red blood cells), diabetes (any form), pneumomediastinum gap (air in the sac surrounding lungs), history of skin allergies, or any condition for which the student is presently taking medication.
8. B RTP Student Certification. I certify that I have reviewed the above information and I do or do not have any medical restrictions that would prevent me from participating in the basic recruit training program activities outlined in item numbers 6, 6A, and 6B above.
9. Student's Printed Name:
10. Student's Signature: Date:
11. Prior Exposure to OC or CS. For a student who has had prior chemical agent exposure that includes chemical agent contamination and working through the effects of chemical agent contamination in a training environment, please attach the supporting documentation of prior exposure and check one of the following boxes: I certify that I have OR I have not been exposed to oleo-resin capsicum (OC) and/or orthochlorobenzal-malonitrile (CS) in the manner described in item number 11 above.

*****TO BE COMPLETED BY THE EXAMINING PHYSICIAN*****

- 12. Physician Attestment. The above applicant is seeking entry into a law enforcement, correctional, or correctional probation basic recruit training program. Rule 11B-35.001(11)(c)12., F.A.C., requires a complete physical examination at a level of specificity sufficient to determine whether there are any medical or physiological restrictions that would prevent the applicant from performing the required activities described in items 6, 6A, and 6B above. Disabilities, impairment, or limitations identified by the examination that would prevent the applicant from performing the required activities should be reported to the training school indicated in item number 4 above.
13. Physician, Certified Advanced Registered Nurse Practitioner, or Physician Assistant's Signature Printed Name Examination Date
14. Physician, Certified Advanced Registered Nurse Practitioner, or Physician Assistant's License Number Licensing State
15. Physician, Certified Advanced Registered Nurse Practitioner, or Physician Assistant's Professional Address

*****TO BE COMPLETED BY THE TRAINING CENTER DIRECTOR OR DESIGNEE*****

- 16. Training Center Director or Designee's Printed Name: Robert Dolan - Associate Director
Training Center Director or Designee's Signature: Date:

Applicant's Name: _____

Physical Training Program Plan

Recruits are required to perform certain physical training tasks to increase their physical fitness and cardiovascular health. These physical fitness tasks are designed to help the recruit perform on the CJSTC Physical Fitness Course Performance test. This test is given at the beginning and the end of the physical fitness course. Physical fitness sessions are performed in 2-hour blocks and are designed to increase the recruits' total physical fitness level in the following areas:

- A. Muscular endurance / strength
- B. Flexibility
- C. Cardio-respiratory endurance

Calisthenics are used to increase the recruits muscular endurance and strength, to include the following:

- A. Push-ups
- B. Sit-ups
- C. Leg lifts
- D. Lunges
- E. Circuit Training
- F. Pull-ups

Stretching is done before and after physical training to increase the recruits' flexibility and to help prevent injury. The following aerobic activities are used to increase the recruits' cardio-respiratory endurance:

- A. Running:
 - a. Starting with 1 mile increasing to 2 or 3 miles.
 - b. Interval training
 - c. Sprints
- B. Basketball
- C. Volleyball – also used to increase vertical leap and muscular endurance
- D. Physical Agility Course

In addition the testing by CJSTC Rule includes:

- A. Measuring vertical jump
- B. Number of sit-ups in one minute
- C. 300 meter sprint
- D. Number of push-ups in one minute
- E. 1.5 mile run / walk

Recruits should be in a level of physical condition that allows them to take part in the above listed activities.

Print Doctor's Name

Doctor's Signature

Date



INSTRUCTIONS FOR COMPLETING FORM CJSTC-75B

A basic recruit student approved to enter a basic recruit training program (BRTTP) shall review and complete form CJSTC-75B to indicate the presence of any medical conditions that may prevent participation in the Physical Fitness Program and Chemical Agent Contamination of the BRTTP. A copy of the Physical Fitness Program for law enforcement, correctional, or correctional probation discipline shall be attached to this form for the student to review.

1. **Applicant's Name.** Enter the applicant's last name, first name, and middle initial.
2. **Applicant's Address.** Enter the applicant's current address, city, state, and zip code.
3. **Applicant's Social Security Number.** Enter the last four digits of the applicant's social security number as in this example: 000-00-1234.
4. **Training School Name.** Enter the name of the Commission-certified criminal justice training school where the applicant is enrolled.
5. **Basic Recruit Training Program Discipline.** Place a check mark in one of the box(es) for the law enforcement, correctional, or correctional probation discipline for which the applicant is requesting admission.
6. **Student Participation in Basic Recruit Training Program Activities. Defensive Tactics (includes chemical agent contamination), Firearms, and Physical Fitness Conditioning and Physical Fitness Testing:** High-liability training in defensive tactics, firearms, and chemical agent contamination is a component of the curriculum mandated by the Criminal Justice Standards and Training Commission and participation in the activities is a requirement for successfully completing a BRTTP. **There is no pass or fail at this time.** The test results for each of the five required tests will be recorded on the Academy Physical Fitness Standards Report, form CJSTC-67A as "I" if the student did not perform the test component or "D" if the student was dismissed from the basic recruit training program.
 - A. **Defensive Tactics and Firearms Training.** Firearms training requires firing a handgun and long gun creating exposure to lead. Defensive tactics training requires sustained physical exertion and chemical agent contamination to the chemicals oleo-resin capsicum (OC) and/or orthochlorobenzal-malonotrile (CS).
 - B. **Physical Fitness Conditioning and Physical Fitness Testing.** The Physical Fitness Test includes the following measures and are defined as follows:
 - **Vertical Jump.** This measures leg power by measuring how high a person jumps.
 - **One Minute Sit Ups.** This measures abdominal, or trunk, muscular endurance. While lying on his or her back, the student will be given one minute to do as many bent-leg sit ups as possible.
 - **300 Meter Run.** This measures anaerobic power, or the ability to make an intense burst of effort for a short time period or distance. This component consists of sprinting 300 meters as fast as possible.
 - **Maximum Push Ups.** This measures the muscular endurance of the upper body. This component consists of doing as many push ups as possible until muscular failure. Males are required to perform the standard push-up and females have the option to perform the standard or modified push-up.
 - **1.5 Mile Run/Walk.** This measures aerobic power or cardiovascular endurance (stamina over time). To complete this component, the student runs or walks a distance of 1.5 miles as fast as possible.
 - C. **A physical fitness conditioning program developed by the training school shall be attached to form CJSTC-75B prior to the student's examination by a physician, certified advanced registered nurse practitioner, or the physician's assistant.**
7. **Medical Conditions Regarding Chemical Agent Contamination.** The student shall review the listed medical conditions and list other conditions that may restrict him or her from participating in Chemical Agent Contamination to the chemicals oleo-resin capsicum (OC) and/or orthochlorobenzal-malonotrile (CS).
8. **Basic Recruit Training Program Activities Certification.** The student shall check the appropriate box to indicate if he or she **does** or **does not** have a medical condition that would restrict participation in the BRTTP activities indicated in item numbers 6, 6A, and 6B of this form.
9. **Student's Printed Name.** The student shall print his or her first name, last name, and middle initial.
10. **Student's Signature and Date.** The student shall provide a signature and date to verify the information provided by the student is true and correct.
11. **Prior Exposure to Chemical Agent Contamination.** The student shall indicate in the appropriate box if he or she has been previously exposed to chemical agent contamination to the chemicals oleo-resin capsicum (OC) and/or orthochlorobenzal-malonotrile (CS), and shall attach supporting documentation of such contamination.
12. **Physician, Certified Advanced Registered Nurse Practitioner, or Physician Assistant's Attestment.** The physician shall check the appropriate box to indicate if the student is capable or not capable of participating in the BRTTP activities indicated in item numbers 6, 6A, and 6B of this form.
13. **Physician, Certified Advanced Registered Nurse Practitioner, or Physician Assistant's Signature, Printed Name, and Examination Date.** The physician shall complete this item to verify his or her attestation to item number 12 of this form.
14. **Physician, Certified Advanced Registered Nurse Practitioner, or Physician Assistant's License Number and Licensing State.** The physician shall complete this item to verify his or her valid license number and licensing state.
15. **Physician, Certified Advanced Registered Nurse Practitioner, or Physician Assistant's Professional Address.** The physician shall print his or her complete professional address.
16. **Training Center Director or Designee's Printed Name, Signature and Date.** The training center director or designee who signs this form shall print his or her legal first and last name. The training center director or designee shall sign and date this form.

Gainesville Area Accommodations

This is just a sampling of the area businesses to choose from and are listed for your convenience

Best Western Plus Gateway Grand Hotel 4200 NW 97th Blvd. Gainesville, FL 32606 (352) 331-3336 (I-75 & 39th Avenue)	Ask for the SFC IPS rate, \$80.00 for a Traditional Double Room or \$90.00 for a King Deluxe Mini Suite	Complimentary Breakfast, Complimentary Internet, Fitness Center, Business Center, Outdoor Pool, Gators Den Sports Grill
Hampton Inn & Suites Gainesville Downtown 101 SE 1st Avenue Gainesville, FL 32601 (352) 240-9300; 1-800 Hampton	Contact for rates	
The Lodge at Gainesville (formerly Cabot Lodge) 3726 SW 40th Blvd. (I-75 & Archer Rd) Gainesville, FL 32608 (352)375-2400; 1-800-843-8735	Contact for rates	
Hilton University of Florida Conference Center 1714 SW 34th Street Gainesville, FL 32607 (352) 371-3600	Contact for rates	
Springhill Suites Marriott 4155 SW 40th Blvd. Gainesville, FL 32608 (352)378-8873	Contact for rates	
Country Inn & Suites 4015 SW 43rd Street (I-75 & Archer Rd) Gainesville, FL 32608 (352)375-1550	Contact for rates	
Holiday Inn Express 3905 SW 43rd Street (I-75 & Archer Rd) Gainesville, FL 32608 1-(888)Holiday	Contact for rates	

Area Restaurants

This is just a sampling of the area businesses to choose from and are listed for your convenience

Sonny's BBQ 2.3 miles, south on Waldo Rd. 2700 NE Waldo Rd. Gainesville, FL #352-378-5161	Real Pit BBQ, beef, pork, chicken, ribs, wings, sandwiches, salad bar
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Taco Del Mar 3.2 miles, west on NE 39th Ave 203 NE 39th Avenue Gainesville, FL. #352-377-0652	Tacos, Burritos, Quesadillas, Nachos, Enchiladas
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Subway 3.2 miles, west on NE 39th Ave 302 NE 39th Avenue Gainesville, FL #352-377-0652	Sandwiches, Flatbreads
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Publix 4.3 miles, west on NE 39th Avenue 3720 NW 39th Avenue Gainesville, FL #352-335-3785	Grocery store, deli, bakery, sandwiches made to order
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McDonalds - Wal-Mart 3 miles, south on Waldo Rd 1800 NE 12th Avenue Gainesville, FL	
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Satchels Pizza 2.3 miles, south on Waldo, west on NE 23rd Ave. 1800 NE 23rd Avenue Gainesville, FL #352- 335-7272	Pizza, Salads, Calzones, unique atmosphere CASH ONLY***ATM on premises
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