



ST GEORGE'S COLLEGE

WEDDING REQUIREMENTS

Introduction

Congratulations on your engagement. We are delighted that you are thinking about celebrating your wedding day in our beautiful Chapel with the support of a worshipping community. This document sets out our policy about weddings and the procedures involved in arranging the use of the Chapel for a Christian wedding service.

Policy Relating To Weddings

The Anglican Church believes that in marriage we glimpse in the faithful love of man and woman God's love for his creation. Marriage is a gift of God to his people celebrated in an act of worship. Weddings celebrated in the College Chapel must therefore be conducted according to the rites and statutes of the Anglican Church. Weddings must be celebrated in the Chapel building; we are unable to offer weddings in the College grounds. The Diocesan statutes stipulate that at least one member of the couple must have been baptised, and that the service be conducted by a priest licensed by the Archbishop.

Since Christian marriage is an act of worship and a sacred trust, we encourage couples to form a connection with their local Anglican church to support them over the course of their life together. Couples are encouraged to prepare with their local priest and worship in their local congregation before their wedding day. We therefore ask you to arrange the service with your local priest in the first instance. If that person is unable to conduct the service in the College Chapel, he or she may be able to suggest another person to preside over the service. The College Chaplaincy will be able to direct you to your local priest in the first instance.

While preference is given to Georgians and their families, people with no past connection to the College may celebrate their wedding in the College Chapel.

St George's College is a residential community and in consideration of this, weddings are to be celebrated between the hours of 10:00AM and 5:00PM Monday –Saturday and 10:00AM-4:30PM Sunday. Every effort will be made to ensure that your wedding will not be interrupted by other activities which may be occurring in the college grounds however we are unable to guarantee this.

Time allocated for each wedding's use of the Chapel is two (2) hours in total.

Use of Chapel for Weddings

Before the day

- College staff will be happy to show you around the Chapel. Please contact the College Reception to arrange your tour.
- Once you have decided you would like to celebrate your wedding in the Chapel, contact your local priest, and ask him or her to make a booking through the College Reception using the 'Chapel Wedding Booking Form'. The College Reception will only accept bookings from an Anglican Priest.
- The College requests a donation of \$500.00 for the upkeep of the building. This is paid at the same time as the Chapel booking. (The priest who conducts your service may also request that a donation be made to the parish which financially supports his/her ministry).
- Your priest may arrange use of the Chapel for a wedding rehearsal. The officiating priest may book the wedding rehearsal through the College Reception.
- If you wish to use the organ, please contact the College Reception, and ask to be put in contact with the College Organist (0400 930 071). A fee will be charged by the organist in accordance with Royal School of Church Music guidelines. Choice of music is the final responsibility of the priest taking the wedding service.
- The Chapel Wedding Booking Form must be completed, signed and submitted at least three months before the service.

On the Day

- You may arrange with the College Reception to have access to the Chapel to set up flowers and other decorations. All decorations and equipment, such as flower vases, must be removed at the completion of the service. Please do not move furniture in the Chapel without prior agreement of the College Chaplaincy.
- The Chapel seats a maximum of 112 guests within the fixed pews and for safety reasons this number must not be exceeded and additional chairs must not be brought in.
- Parking is unavailable in the College grounds during term time. You may wish to indicate to friends and family that there is a large car park directly opposite the College on the corner of Hackett Drive and Stirling Highway.
- Note: Out of term there may be limited parking available, but please confirm with the College Reception.
- Use of confetti, rice or similar is not permitted in the College grounds.

- Given that the College is home for over 200 residents, we ask you to restrict photographs to the immediate surrounds of the Chapel, and that you leave the College within one hour of the completion of the wedding ceremony.
- St George's College, like the whole UWA campus, is a no smoking zone. Please ensure this is observed and that no alcohol is to be consumed unless you have arranged for your reception to be held at the college.

Cancellation Policy

If cancellation is six months prior to the event a full refund will be made. Cancellations within six months prior to the event will forfeit the deposit.

WEDDING BOOKING FORM

This form is to be completed by the officiating priest, bride and groom and submitted by email to the College Reception (admin@stgeorgescollege.uwa.edu.au) by the officiating priest at least three months before the ceremony. The date and time of the wedding will be confirmed with the officiating priest within one week of receipt of this form.

Officiating Priest:

Please be aware that weddings must be conducted in accordance with the rites of the Anglican Church of Australia.

Name: _____

Phone: _____ Email: _____

Are you the couple's local priest? Yes No

If you answered no, what is your connection to the couple? _____

Proposed date and time of the wedding: _____

Declaration: I agree to celebrate the wedding in accordance with the rites and policies of the Anglican Church of Australia and the St George's College policy and procedures for weddings.

Signature: _____

Groom:

Name: _____

Is the groom a Georgian? (If so, please specify year): Y N Year: _____

Is the groom baptised? Y N

Email: _____ Phone: _____

Address: _____

Bride:

Name: _____

Is the bride a Georgian? (If so, please specify year): Y N Year: _____

Is bride baptised? Y N

Email: _____ Phone: _____

Address: _____

Declaration: We understand the St George's College policy and procedures for weddings and take full responsibility to ensure that it will be followed on the day of our marriage.

Signature 1: _____ Signature 2: _____

Information privacy policy: St George's College will not pass on details contained in this form to third parties.