

**INVITATION FOR BID  
ALTUS MUNICIPAL TRUST, OKLAHOMA**

Sealed bids will be received until **3:00 P.M., CDT Wednesday, August 5, 2015**, in the office of the Finance/Purchasing Department, Altus Municipal Complex, 509 South Main, Altus, OK 73521.

For additional information contact the Electric Department, (580)481-3540.

**GENERAL INSTRUCTIONS**

1. Bidders are invited to be present at a public bid opening at the following time and date: **3:00 P.M., CDT Wednesday, August 5, 2015**.
2. Bid must be sealed and : **BID #17900 "Pole Inspection and Treatment"** clearly marked on the bottom left hand corner of the bid envelope and mailed or delivered to the AMA at the above address. Bidder must include a return address on the top left hand corner of the bid envelope.
3. Bid only on the forms provided herewith.
4. Delivery/completion dates must be included for all items bid.
5. All materials are to be quoted FOB Altus, Oklahoma; prepaid and allowed.
6. The AMA reserves the right to reject any or all bids and to study all bids for (30) days prior to award.
7. The AMA reserves the right to accept separate items in a bid.
8. Any bids received by the awarding agency more than ninety-six hours, excluding Saturdays, Sundays, and holidays, before the time set for the opening of the bids, or any bid received after the time set for the opening of bids, shall not be considered by the awarding agency and shall be returned unopened to bidder submitting the same.
9. Trade names, catalog numbers, and model numbers may be used in this bid for the purpose of describing and establishing the quality level required. Such reference is not intended to restrict the bidding in any way and no preference is intended or implied.
10. The AMA does not discriminate on the basis of race, color, national origin, sex, religion, age, or handicapped status in employment, in the provision of services, in the selection of suppliers, or the awarding of contracts.
11. Awards shall be based on a determination of the lowest responsive and responsible bid. "Responsive" includes a determination by the AMA of the materiality of the bidder's errors, omissions, or exceptions. "Responsible" bids as determined by the AMA, must convey the capability to perform in good faith, with integrity and reliability.

**SPECIFICATIONS  
ALTUS MUNICIPAL TRUST  
ALTUS, OKLAHOMA**

**Bid for Pole Inspection and Treatment**

The City of Altus owner of its electric distribution system are taking bids for wood pole inspection and wood pole treatment. . Defined in-place wood pole inspection as a nondestructive inspection or nondestructive evaluation to determine strength loss in service of a highly variable material, wood, which has been processed, prior to installation, by treatment with wood preservatives designed to resist attack by wood-destroying organisms such as fungal decay and insects. The inspection of pole shall be completed in a matter to determine the years of life left for each pole.

The following shall be a guide to determine that number:

- **Visual and Sound** is suitable for identifying gross defects visible above the ground level.
- **Sound & Bore** allows the inspector to bore inspection holes after hammer sounding identifies areas where decay is suspected. A shell thickness indicator may be used to measure internal decay.
- **Excavation to a Depth of 24"** allows the most complete access to the decay-prone region of poles, where moisture and oxygen encourage decay.
- **Treatment of poles that have Decay and Insects** so that the life of the pole shall be extended.
- **All poles that are inspected shall** have one (1) or all of these inspections and treatment if pole has decay and or insects.

Please price each inspection and or treatment separate as follows:

1. Visual and Sound \_\_\_\_\_ \$ \_\_\_\_\_
2. Sound and Bore \_\_\_\_\_ \$ \_\_\_\_\_
3. Excavation to the Depth of 24" \_\_\_\_\_ \$ \_\_\_\_\_
4. Treatment of poles for Decay and Insects \_\_\_\_\_ \$ \_\_\_\_\_

**I/We the undersigned, do hereby certify this bid for the services described in this bid document and is subject to the terms and conditions provided therein.**

**BIDDER:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**AUTHORIZED SIGNATURE:** \_\_\_\_\_

**TITLE:** \_\_\_\_\_

**TELEPHONENUMBER:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

# **NON-COLLUSION AFFIDAVIT**

## **FURNISHING GOODS OR SERVICES IN EXCESS OF \$5,000.00 TO BE FILED WITH COMPETITIVE BID 61 O.S. §§ 115, 138; 74 O.S. § 85.22**

STATE OF OKLAHOMA )  
 ) SS.  
COUNTY OF JACKSON )  
 )  
OTHER STATE: \_\_\_\_\_ )  
 )  
COUNTY OF : \_\_\_\_\_ )

Pursuant to Sections 115 and 138 of Title 61 of the Oklahoma Statutes, and Section 85.22 of Title 74 of the Oklahoma Statutes, this statement is hereby submitted:

A. For purposes of competitive bids, I certify:

1. I am the duly authorized agent of \_\_\_\_\_, the bidder submitting the competitive bid which is attached to this statement, for the purpose of certifying the facts pertaining to the existence of collusion among bidders and between bidders and city officials or employees, as well as facts pertaining to the giving or offering of things of value to city government personnel in return for special consideration in the letting of any contract pursuant to the bid to which this statement is attached;

2. I am fully aware of the facts and circumstances surrounding the making of the bid to which this statement is attached and have been personally and directly involved in the proceedings leading to the submission of such bid; and

3. Neither the bidder nor anyone subject to the bidder's direction or control has been a party:

- a. to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding,
- b. to any collusion with any city official or employee as to quantity, quality or price in the prospective contract, or as to any other terms of such prospective contract,
- c. in any discussions between bidders and any city official concerning exchange of money or other thing of value for special consideration in the letting of a contract, nor
- d. to any efforts or offers with state agency or political subdivision officials (city officials) or others to create a sole brand acquisition or a sole source acquisition in contradiction to Section 2 of this act.

B. I certify, if awarded the contract, whether competitively bid or not, neither the contractor nor anyone subject to the contractor's direction or control has paid, given or donated or agreed to pay, give or donate to any officer or employee of the City of Altus, Oklahoma any money or other thing of value, either directly or indirectly, in procuring the contract to which this statement is attached.

Certified this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Affiant  
(Signature- Contractor, Supplier, Service Provider)

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

(SEAL)

\_\_\_\_\_  
Notary Public

My Commission Expires: \_\_\_\_\_;

My Commission Number \_\_\_\_\_.

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

K:\ccoke\forms\Affidavitfor filingwith competitivebid.doc

# **AFFIDAVIT FOR FILING WITH CONTRACT / INVOICE**

## **Architects, Contractors, Engineers, Suppliers of Materials \$25,000 or More 62 O.S.A. § 310.9**

STATE OF \_\_\_\_\_ )  
 ) SS.  
COUNTY OF \_\_\_\_\_ )

Pursuant to Section 310.9 of Title 62 of the Oklahoma Statutes, this statement is hereby submitted:

The undersigned (architect, contractor, supplier or engineer), of lawful age, being first duly sworn, on oath says that this invoice, claim or contract is true and correct. Affiant further states that the (work, services or materials) (as shown by this invoice or claim) will be/have been (completed or supplied) in accordance with the plans, specifications, orders or requests furnished the affiant. Affiant further states that (s)he has made no payment directly or indirectly to any elected official, officer or employee of the State of Oklahoma, any county or local subdivision of the state, of money or any other thing of value to obtain or procure (payment or the award of) the contract or purchase order.

Certified this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Affiant  
(Contractor, Architect, Supplier, or Engineer)

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Subscribed, attested, and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

(SEAL) \_\_\_\_\_  
Notary Public

My Commission Expires: \_\_\_\_\_;

My Commission Number \_\_\_\_\_.

