

**DISCLOSURE OF PRESENT ECONOMIC INTEREST (AMC 1.15.035.K.)
ANNUAL MUNICIPAL DISCLOSURE FOR ELECTED OFFICIALS**

1. _____
(NAME: LAST, FIRST, MIDDLE)

2. _____
(MUNICIPAL BODY TO WHICH YOU HAVE BEEN ELECTED)

3. DATE APPOINTED: _____ FOR TERM ENDING: _____

4. DECLARATION:

I understand that I am required under AMC 1.15.035 to disclose any economic interest in a contract with the Municipality, or in an organization or enterprise engaging in business with the Municipality, held by myself or a member of my immediate family or household. **Further, I will supplement this disclosure with the Municipal Clerk as new economic interests are acquired and by February 15 of each year of my term.** *Economic Interest* means a benefit, financial interest, special privilege or contractual relationship.

Neither I nor any member of my immediate family or household has **any** economic interest(s) in any contract with the Municipality, or in an organization or enterprise engaging in business with the Municipality.

I hereby file this annual municipal disclosure with the Municipal Clerk's Office to reflect all economic interest(s) in (A) any contract(s) with the Municipality, and/or (B) any organization or enterprise engaging in business with the Municipality, held by myself or a member of my immediate family or household. (SEE A & B BELOW OR ATTACH SEPARATE SHEETS AS NECESSARY)

A. IDENTIFY THE MUNICIPAL CONTRACT:

(CONTRACT NAME)	(DATE ACQUIRED)	(AMOUNT OF INTEREST HELD)
		<input type="checkbox"/> SELF
		<input type="checkbox"/> FAMILY-HOUSEHOLD MEMBER

DESCRIBE THE DUTIES TO BE PERFORMED UNDER THE CONTRACT AND ANY OPPORTUNITY FOR OFFICIAL ACTION REGARDING THE CONTRACT: _____

DESCRIBE THE PREVENTIVE MEASURES THAT SHALL BE TAKEN TO MANAGE ANY POTENTIAL FOR CONFLICT: _____

B. IDENTIFY THE ORGANIZATION OR ENTERPRISE ENGAGING IN BUSINESS WITH THE MUNICIPALITY:

(ORGANIZATION OR ENTERPRISE NAME)	(TITLE OF POSITION HELD)

DESCRIBE THE COMPENSATION AND DUTIES OF THE ELECTED OFFICIAL OR FAMILY-HOUSEHOLD MEMBER: _____

DESCRIBE THE PREVENTATIVE MEASURES THAT SHALL BE TAKEN TO MANAGE ANY POTENTIAL FOR CONFLICT: _____

I affirm that this disclosure is true and correct to the best of my knowledge.

Signature Date

Please return to: **Municipal Clerk's Office; City Hall, Suite 250
P.O. Box 196650; Anchorage, AK 99519**

Revised 06/18/2014

**DISCLOSURE OF PRESENT ECONOMIC INTEREST (AMC 1.15.035.K.)
ANNUAL SUPPLEMENT TO APOC DISCLOSURE FOR ELECTED OFFICIALS**

**ANCHORAGE MUNICIPAL CODE REFERENCES
(ACCESSED 05/08/2014)**

AMC 1.15.035 Additional provisions for elected officials.

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- D.** *Financial disclosure during term of elected office.* Elected officials shall file disclosures timely as required by state law. The municipal clerk shall keep a copy of the elected official's current financial disclosure statement as filed under state law with the Alaska Public Offices Commission (APOC). An elected official shall supplement the APOC disclosure within 30 days of assuming office, and as required under [1.15.035](#) during elected office, to fully disclose any economic interest in a contract with the municipality, or in an organization or enterprise engaging in business with the municipality, held by the elected official or a member of the elected official's household. Supplemental disclosure shall be on the form prescribed by the municipal clerk and include:
1. Identification of the municipal contract; the date the elected official acquired the interest; the amount of the economic interest held in the contract by the elected official, or a member of the elected official's immediate family. The disclosure shall include a description of the duties and activities to be performed by the elected official or household member under the contract; any opportunity for official action the elected official may have regarding the municipal contract; and the preventive measures that shall be taken to manage any potential for conflict.
 2. The name of each organization, or enterprise engaging in business with the municipality, both for profit and not-for-profit, in which the elected official or household member has an economic interest or is a director, officer or employee and the title of the position held. The disclosure shall identify the compensation, duties and activities of the elected official or household member for each organization and the preventive measures that shall be taken to manage any potential for conflict with the municipal duties of the elected official.
 3. Holding an ownership interest in policies of insurance, annuity contracts, property or funds on deposit in regulated financial institutions, or securities maintained by a brokerage firm is not having a financial interest that requires disclosure when the entity engages in business with the municipality.
 4. If the elected official's APOC disclosure includes all disclosure required by this chapter, a supplemental disclosure is not required.

AMC 1.15.040 Forms available from municipal clerk; content; filing.

- A.** *Forms.* The municipal clerk shall provide the disclosure, notice, and informational forms as described in this chapter. Disclosures and filings shall be in the form prescribed by the municipal clerk and supplemental information may be attached. Completed forms filed with the municipal clerk are public documents and shall be made available to the board for review. Forms and publication requirements under this chapter include:
1. *Notification and disclosure of present economic interest in municipal business or contract.* This form is required to be filed by a municipal employee under [1.15.025](#) and a member of the public appointed to serve on a public body under [1.15.030](#). The same form may be used to supplement an elected official's financial disclosure under [1.15.035](#).

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- B.** *When to file.* Within 30 days after coming within the scope of this chapter, and by February 15 of each year thereafter, the notification forms for economic interest in municipal business shall be filed by persons having these interests as described in this chapter. Notification of receipt of gift forms shall be filed within 30 days of receipt of the gift. Notification of intent to respond to a municipal solicitation shall be filed for publication as described in subsection 1.15.040A.2.

AMC 1.15.110 Definitions.

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- G.** *Economic interest* means a benefit, financial interest, special privilege or contractual relationship.