



## SAMPLE SPONSOR THANK YOU LETTER – EXAMPLE #1

March 24, 2012

Name  
Title  
Company or Organization  
Address  
City, State, Zip

Dear XXX,

On behalf of all of us at Interfaith Community Services, thank you and (Name of Sponsoring Company or Organization) for your generous contribution of (amount) as a (type of sponsor) of the *“Faith Communities and Mental Illness: Tools for Response and Care”* conference on April 27, 2012. Your support will help facilitate timely workshops by national and local experts in the mental health and faith fields in this first in Arizona seminar filled with resources for better understanding mental illness and helping faith and community leaders respond with compassion.

As a participating sponsor, (Name of Sponsoring Company or Organization) will receive (X number) of complimentary conference registrations. We will also include your name and/or logo in the conference brochure and program, on event signage, as well as recognition in the ICS newsletter, annual report and on our website. Enclosed is a brochure containing the registration form for your participants.

We expect this conference will open vital conversations on mental illness in our community, and we are excited by the participation and support of so many diverse congregations and community organizations who are attending.

Thank you again for supporting this effort. We look forward to working with you.

All blessings,

Bonnie Kampa  
Executive Director

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