

The regular meeting of the Board of Calhoun County Road Commissioners was held on Wednesday, January 4, 2012 at 5:30 p.m. in their office located at 13300 Fifteen Mile Road, Marshall, Michigan.

**PRESENT:** Commissioner Christopher Vreeland, Member  
Commissioner Hugh Coward, Vice Chairman  
Commissioner Scott Brown, Member  
Commissioner Eric Johnson, Member  
Commissioner Doug Wildt, Member

**ALSO PRESENT:** Kevin Henning, Managing Director  
Mary Jo Crumpton, Clerk  
General Public

Mrs. Crumpton called the regular meeting of the Board of Calhoun County Road Commissioners to order at 5:30 p.m. for the 2011 selection of officers and led the Pledge of Allegiance.

**Motion made by Commissioner Coward and supported by Commissioner Johnson to nominate Commissioner Christopher Vreeland for Board Chairman for 2012. Voice vote: Motion carried.**

**Motion made by Commissioner Brown and supported by Commissioner Vreeland to nominate Commissioner Hugh Coward for Board Vice Chairman for 2012. Voice vote: Motion carried.**

At this time Mrs. Crumpton turned the meeting over to Chairman Vreeland.

**Motion made by Commissioner Brown and supported by Commissioner Coward to approve the Claims Payable Listing ending December 28, 2011 for \$406,475.57. Roll call vote: Coward-Yes; Brown-Yes; Wildt-Yes; Johnson-Yes; Vreeland-Yes. Motion carried.**

**Motion made by Commissioner Coward and supported by Commissioner Brown to approve the December 21, 2011 regular meeting minutes. Voice vote: Motion carried.**

### **MANAGING DIRECTOR'S REPORT**

**Local Bridge Program:** Mr. Henning announced that we received notification from MDOT for funding for the local bridge structure on Michigan Avenue over Rice Creek. He explained that this is structure #1310 and the application estimate for its replacement is \$1,165,000 – 95% federal funds and 5% local funding. Design will be done in 2012, letting in 2013, and the construction is scheduled for 2014.

Mr. Henning explained that this bridge was selected out of five applications that we submitted to the Local Bridge Program. He added that we were hoping to receive funding for the structure on 25 ½ Mile Road north of Homer, as the posted restrictions prohibit CCRC from plowing over it. A plethora of criteria is used by the Local Bridge Program for selection purposes, and this structure was chosen because the percentage of commercial traffic is higher than the 25 ½ Mile Road structure.

Commissioner Wildt asked the status of the 25 ½ Mile Road Bridge. Mr. Henning replied that we will reapply again this year to the Local Bridge Program for a 2015 letting. He added that the Road Commission has never replaced a structure without federal funding, as our budget does not allow for this. In the meantime, we keep the weight restrictions posted and continue to have annual inspections done. Mr. Henning noted that our concern is that after 2013 Michigan may not have matching funds available for federal aid projects.

**Audit Preparation:** Mr. Henning stated that we are working on year-end finances in preparation for the upcoming audit in mid-March. Our audit company, Rehmann Robson is already doing a pre-audit checklist and

Mr. Henning informed the Board that we are required to have a single audit because we had federal revenues that exceeded \$500,000 in 2011. These funds were obtained from the Environmental Protection Agency and used for the grant for the sewer system in Sheridan, Clarence, and the City of Albion. Even though the funds only passed through the Road Commission, we are still required to have a single audit.

**Winter Maintenance:** Mr. Henning reported that when we are not doing snow removal, crews are cutting trees and limbs. We are currently finishing in Homer Township and will be moving to 5 Mile Road in Leroy Township.

### **SUPERVISORS AND PUBLIC OFFICIALS COMMENTS**

County Commissioner Julie Camp Seifke commented that she appreciates the Road Commission's efforts to use technology in providing transparency and keeping the public informed via the website, CCRC Live and Facebook.

Steve Swafford, Homer Township Trustee, asked the Board to consider adopting a policy regarding employee training on equipment (e.g., new trucks, lift trucks, etc.).

### **COMMISSIONER TIME**

Commissioner Wildt thanked Commissioners Brown and Vreeland for information provided and commented that he is looking forward to working with everyone and making some changes to some policies.

Commissioner Brown stated that he enjoyed his time last night with Commissioner Wildt and looks forward to working on things discussed.

Commissioner Coward commented that he received many calls regarding the lack of winter maintenance on several roads in the St. Mary's Lake area – the local roads were not treated on hills, curves, and intersections. Specifically, St. Mary's Lake Road, North Avenue, Sylvan Drive, Carpenter Drive, and Bauman Road. Mr. Henning stated that this was a holiday weekend snow event and initially call-ins were done for State and primary roads only. He added that he would follow up on this.

Commissioner Vreeland thanked the public for attending the meeting. He commented that he is looking forward to setting goals and reviewing policies. Commissioner Vreeland welcomed new Road Commissioner Wildt to the Board.

### **ANNOUNCEMENTS**

The next regular meeting of the Board of Calhoun County Road Commissioners will be held on Wednesday, January 18, 2012 at 5:30 p.m.

There being no additional business before the Board, Chairman Vreeland adjourned the meeting at 5:44 p.m.

Submitted by:

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Mary Jo Crumpton, Board Clerk

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Christopher B. Vreeland, Chairman