



# KOLBE CATHOLIC COLLEGE

*Courage - Faith - Excellence*

## EXPRESSION OF INTEREST FOR ENROLMENT



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# EXPRESSION OF INTEREST FOR ENROLMENT TO KOLBE CATHOLIC COLLEGE

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## CONDITIONS FOR ADMISSION

The conditions for admission are that the student abides by the College rules, participate in College activities and embrace the educational program offered by Kolbe Catholic College including the Religious Education Program.

## APPLICATIONS

Applications may be lodged at any time but making an early application increases the likelihood of securing a place.

## ENROLMENT CRITERIA

The College is often not able to accept all students for whom application is made, and the following criteria are used to select those students to whom an Offer is made:

- Catholic students from Catholic Schools
- Catholic students from non-Catholic Schools
- Catholic siblings from Catholic Schools
- Non-Catholic siblings from Catholic Schools
- Non-Catholic students from Catholic Schools
- Non-Catholic students from Non-Catholic Schools

Please note that a lodgement of an 'Expression of Interest for Enrolment' does not guarantee an enrolment interview.

## REGISTRATION FEE

A Registration Fee is to accompany this Expression of Interest for Enrolment Form. Please check the current Fees and Charges brochure for the Registration Fee. This fee is **not refundable**.

## SCHOOL REPORT

Parents will be asked to produce a current report for their child when they are interviewed for possible acceptance into the College.

## CHANGE OF ADDRESS / ENTRY YEAR

Notification of change of address or cancellation of an application must be made to the College **in writing**. If a parent wishes to change an application to an earlier or later year, this must be done **in writing**. Every consideration will be given to the request, but it is important that the year for which admission is sought in the first place should be thought out as carefully as possible before an application is made. Other commitments may make it impossible to arrange a change to an earlier or later year.

## ENTRY PROCEDURE

A prospective student will be put on the College waiting list upon completion and return of this Expression of Interest for Enrolment Form, along with the Registration Fee and photocopies of the prospective Student's Birth and Baptism Certificate. **If the prospective Student was not born in Australia, please provide proof of their Australian Citizenship, Residency or Visa details.**

Siblings do not automatically gain entry to the College, this procedure must be followed for each student in the family wishing to secure a place.

Approximately 18 months prior to the date of entry, parents, in accordance with the enrolment criteria, will be contacted by the College to make arrangements for an interview. Following satisfactory interview, an Offer of Enrolment will be sent. The return of a signed Offer with the Enrolment Fee, the Enrolment Form and Medical Form represents acceptance of a place.



ID Number/Code  
(Office use only)

## 1. STUDENT'S DETAILS

Academic Year for Enrolment: \_\_\_\_\_

Calendar Year for Enrolment: \_\_\_\_\_

Legal Surname: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Given Name: \_\_\_\_\_

Preferred Name: \_\_\_\_\_

Address: \_\_\_\_\_

Post Code: \_\_\_\_\_

Country of Birth: \_\_\_\_\_

Sex: \_\_\_\_\_

Male / Female

Country of Citizenship (Nationality): \_\_\_\_\_

Does the Student hold a Permanent or Temporary Visa: YES / NO Visa No: \_\_\_\_\_

*(If the student was born outside of Australia please attach a copy of their  
Citizenship, Permanent or Temporary Visa as applicable)*

Current School: \_\_\_\_\_

Current Year Level: \_\_\_\_\_

Student's Religion: \_\_\_\_\_

Parish: \_\_\_\_\_

Is the student: **Aboriginal / Aboriginal-Torres Straight Islander /  
Torres Straight Islander / Neither**

## 2. FATHER / GUARDIAN'S DETAILS (please circle as appropriate)

Title: \_\_\_\_\_

Given Name: \_\_\_\_\_

Surname: \_\_\_\_\_

Address: \_\_\_\_\_

Post Code: \_\_\_\_\_

Country of Birth: \_\_\_\_\_

Country of Citizenship (Nationality): \_\_\_\_\_

Telephone (H): \_\_\_\_\_

Telephone (W): \_\_\_\_\_

Mobile: \_\_\_\_\_

Email: \_\_\_\_\_

Occupation: \_\_\_\_\_

Religion: \_\_\_\_\_

## 3. MOTHER / GUARDIAN'S DETAILS (please circle as appropriate)

Title: \_\_\_\_\_

Given Name: \_\_\_\_\_

Surname: \_\_\_\_\_

Address: \_\_\_\_\_

Postcode: \_\_\_\_\_

Country of Birth: \_\_\_\_\_

Country of Citizenship (Nationality): \_\_\_\_\_

Telephone (H): \_\_\_\_\_

Telephone (W): \_\_\_\_\_

Mobile: \_\_\_\_\_

Email: \_\_\_\_\_

Occupation: \_\_\_\_\_

Religion: \_\_\_\_\_



#### 4. SIBLINGS AT KOLBE (Past and Present)

Name/s of CURRENT Student	Academic Year	House
_____	_____	_____
_____	_____	_____

Name/s of PAST Student	Years of Attendance	House
_____	_____	_____
_____	_____	_____

#### 5. PARENT'S APPLICATION CHECKLIST

- Completed Expression of Interest for Enrolment Form
- Photocopy of Baptism Certificate (if Baptised)
- Photocopy of Full Birth Certificate
- Photocopy of **TWO** most recent School Reports
- Parish Priest Reference
- If prospective student is not born in Australia photocopy of Visa or Australian Citizenship
- Payment of Registration Fee

I/We confirm that I/We have to the best of my/our knowledge fully and truthfully completed the Expression of Interest for Enrolment Form.

Father/Guardian's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Mother/Guardian's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

#### 6. REGISTRATION FEE

Please find enclosed my payment of **\$50.00**

Payment by  Visa  Mastercard  Cheque  Cash

Card Number:

Expiry Date   /

Card Holder's Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

All information collected by the College in relation to enrolments is done so under the Privacy Policy of the College. Copies of the policy are available upon request.

#### **Office Use Only:**

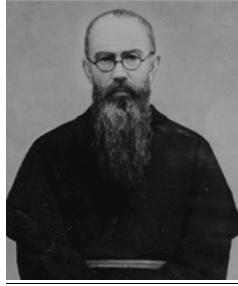
**Amount:** \_\_\_\_\_ **Receipt No:** \_\_\_\_\_ **Date:** \_\_\_\_\_



## COLLECTION NOTICE POLICY

1. Kolbe Catholic College (the Diocese both independently and through its schools) collects personal information, including sensitive information about pupils and parents or guardians before and during the course of a pupil's enrolment at the College. This may be in writing or in the course of conversations. The primary purpose of collecting this information is to enable the College to provide schooling to the student and to enable them to take part in all the activities of the College. Some of the information we collect is to satisfy the College's legal obligations, particularly to enable the College to discharge its duty of care.
2. Certain laws governing or relating to the operation of schools require that certain information is collected. These include Public health, School education Act 1999 and Child Protection laws, including The Children and Community Services Act 2004.
3. Health information about students is sensitive information within the terms of the Australian Privacy Principles under the Privacy Act. We may ask you to provide medical reports about students from time to time.
4. If we do not obtain the information referred to above we may not be able to enrol or continue the enrolment of your son/daughter.
5. Kolbe Catholic College from time to time discloses personal and sensitive information to others for administrative and educational purposes. This includes to other schools, government departments, government agencies, statutory boards, the Catholic Education office, the Catholic Education Commission, your local diocese and the parish and/or schools within other Catholic Dioceses. Information is also disclosed to government authorities such as Schools Curriculum and Standards Authority the Australian Curriculum, Assessment and Reporting Authority (ACARA), medical practitioners and people providing services to the College, including specialist visiting teachers, [sports] coaches, volunteers and counsellors.
6. In addition to the agencies and purposes cited above personal information relating to students and parents may also be made available, in accordance with Australian Government requirements, to ACARA for the purpose of publishing certain aggregated school information relating to the circumstances of parents and students on the MySchool website.
7. Kolbe Catholic College may store personal information on servers located outside of Australia. All due diligence is taken in the selection of such overseas services. Any data stored overseas remains the property of Kolbe Catholic College and can be withdrawn at any time.
8. Personal information collected from pupils is regularly disclosed to their parents or guardians.
9. Parents may seek access to personal information collected about them and their son/daughter by contacting Kolbe Catholic College. Pupils may also seek access to personal information about them. However, there will be occasions when access is denied. Such occasions would include where access would have an unreasonable impact on the privacy of others, where access may result in a breach of the College's duty of care to the pupil, or where pupils have provided information in confidence.
10. Kolbe Catholic College's Privacy Policy also sets out how you may address an alleged breach of privacy and how the College will deal with such a complaint. The College's Privacy Policy can be found on our website
11. As you may know Kolbe Catholic College from time to time engages in fundraising activities. Information received from you may be used to make an appeal to you. It may also be disclosed to organisations that assist in the College's fundraising activities solely for that purpose. We will not disclose your personal information to third parties for their own marketing purposes without your consent.
12. On occasions information such as academic and sporting achievements, pupil activities and similar news is published, in both hard and digital copy, in College newsletters and magazines and on our website. Photographs of students may be taken for publication in College newsletters and magazines and on our website / portals.
13. We may include your contact details in a class list and College directory.
14. If you provide Kolbe Catholic College with the personal information of others, such as doctors or emergency contacts, we encourage you to inform them that you are disclosing that information to the College and why, that they can access that information if they wish and that the College does not usually disclose the information to third parties
15. We may include students' and students' parents' contact details in a class list and College directory for staff use only.

# Saint Maximilian Kolbe



Saint Maximilian Kolbe is the patron saint of the College. St Maximilian was a person of great faith who valued his relationship with God. As a Franciscan priest, he had a life long devotion to Mary, the Mother of Jesus.

Named Raymond at the time of his birth in Poland in the late nineteenth century, he worked diligently in school to help his poverty stricken parents and eventually joined his older brother in the local Franciscan minor seminary, a secondary school for boys who were considering a life as a member of the Franciscan Order. He completed his secondary schooling and entered religious life in the Franciscan Order whereupon he was given the name Maximilian. He impressed with his academic ability and was provided with opportunities to continue his studies at university, gaining doctoral degrees in both theology and philosophy.

Fr Maximilian spent his adult life as a priest in Poland and undertaking missionary work in Japan. Returning to Poland before the Second World War, Maximilian was interned following the German invasion for being openly critical of the Nazi occupiers. The final act of his life of selflessness took place in Auschwitz in 1941 when he volunteered to take the place of a prisoner, the father of a young family, who had been condemned to death in reprisal for an escape attempt. Kolbe's action was one of extraordinary courage and generosity.

One of Kolbe's great legacies is the formation of the Knights of the Immaculata, dedicated to evangelising to the world through prayer and by publishing literature that promotes Christian faith. Known as MI (the Militia of the Immaculata) the organisation espouses the spirit of chivalry that is synonymous with the Franciscan ethos. Following its inception, the MI grew rapidly and continues to this day, almost seventy years after Maximilian's death.

Committed to Christ, to seeking truth and to establishing the reign of the Kingdom of God in this world, St Maximilian Kolbe is an apt patron for our College and an inspiration for all members of our school community.



## **“Students at the Centre”**

### **Vision**

**It is Kolbe’s vision to grow lifelong learners inspired by Jesus to help transform the world.**

### **Mission**

**To build an authentic learning community that is rich in diverse opportunities enriched by Catholic values.**

### **Values**

**As demonstrated by St Maximilian Kolbe’s love and devotion to Christ through:**

#### **Faith**

**What does God want me to do ... Love God and others with all your heart**

#### **Courage**

**To live out God’s mission of love and service**

#### **Excellence**

**To grow talents to the best of ability, so as to shine your light for all to see**