



Understanding the Continuity of Service Program

The Continuity of Service program allows property owners and managers to maintain uninterrupted gas and electric service while a rental unit is vacant.

Here are some important points you should remember about the Continuity of Service program:

- The Service Establishment fee charged to program participants is \$5.00 per meter when new accounts are opened.
- Active gas and electric meters for the properties included in your Agreement will be automatically transferred into your name when a tenant discontinues service with SDG&E. You will be responsible for the utility bills incurred until the date that a new tenant begins receiving service.
- Energy bills for all properties included in your Agreement will be sent to the mailing address you provided with your application. We can accept only one mailing address per Agreement. The mailing address cannot be one of the properties covered by your Agreement.
- Change forms are available at www.sdge.com/customer or by calling (800) 411-7343. Please be sure to include your Agreement number on any correspondence. Change requests can be submitted to RTOContracts@semprautilities.com or:

San Diego Gas & Electric
Attention: RTO, CP42I
P.O. Box 129831
San Diego, CA 92112

Please notify us when you no longer own or manage a property listed in your Agreement. Requesting a shut-off of service will not remove that property from your Agreement, and you could be charged for future utility service.

Changes to your Agreement will become effective within 30 days of receipt by SDG&E. Adding a property to your Agreement will not automatically activate a meter that is not in use. To activate meters at your property that are not in use, please contact SDG&E at 1-800-411-7343.

For more information about the Continuity of Service program, please contact SDG&E at (800) 411-SDGE (7343) or e-mail RTOContracts@semprautilities.com.

For SDG&E Use Only
Date Received
Date Completed

CONTINUITY OF SERVICE AGREEMENT

I (We) _____

_____ (Applicant), apply for Continuity of Service from San Diego Gas & Electric Company (Utility) for the purpose of maintaining active gas and electric service during periods when a space, that is individually metered by Utility and would otherwise be occupied by a tenant (Rental Unit), is vacant.

Applicant and Utility mutually agree as follows:

- 1) Applicant agrees to pay the applicable service establishment charge(s) (Electric Schedule SE and Gas Schedule G-91) in effect at the time a gas and/or electric account has reverted to the Applicant.
- 2) Pursuant to the terms and conditions set forth in the applicable California Public Utilities Commission (CPUC) approved Tariffs, applicant understands that it shall become Utility's customer of record and be responsible for payment of gas and/or electric charges incurred during periods when a Rental Unit is vacant.
- 3) Applicant is responsible for informing a new tenant of its responsibility to contact Utility and establish service under its name.
- 4) Applicant further agrees that, until a new tenant has established service under its name in accordance with the applicable CPUC approved Tariffs, Applicant shall continue to be responsible for service billing.
- 5) Upon receipt of a request from an existing tenant to terminate service, the meter(s) shall be read on the termination date or no later than two working days after the requested termination date. The meter readings obtained shall be used to prepare a final bill for the vacating tenant and also as a basis to start billing Applicant.
- 6) In the event a request for termination of service from an existing tenant and a request for turn-on of service from a new tenant at the same Rental Unit are to be effective on the same date, the account shall transfer from the existing tenant to the new tenant.
- 7) Charges incurred by Applicant under this Agreement that remain unpaid after 30 days from the due date may be transferred to a different account under which the Applicant is receiving service.
- 8) Should Utility's bills rendered to Applicant not be paid in accordance with the applicable CPUC approved Tariffs, or the Applicant becomes insolvent, this Agreement, at the option of the Utility, may be terminated immediately.
- 9) This Agreement shall otherwise remain in effect until Applicant or Utility provides notification to the other party to terminate the Agreement. Termination shall become effective at the time all relevant meters have been disconnected or the accounts associated with all relevant meters are no longer in Applicant's name.
- 10) Upon termination of this Agreement, any account billing in the Applicant's name covered by this Agreement will be subject to service disconnection unless Utility is notified otherwise.

- 11) Services provided under this Agreement shall at all times be subject to the applicable CPUC approved Tariff(s). All applicable Tariffs are incorporated in this Agreement, including, but not limited to Schedule SE and Schedule G-91. This Agreement shall at all times be subject to changes or modifications as the CPUC may direct in the exercise of its jurisdiction.
- 12) Disputes arising as a result of Utility services provided under this Agreement shall be subject to the applicable CPUC approved Tariffs, including, but not limited to Electric Rule 10 and Gas Rule 10.
- 13) The signatory to this Agreement, if different than the Applicant, represents that it has the authority to bind the corporation, partners, joint venture or individuals in this matter, if applicable.
- 14) This Agreement shall become effective within thirty (30) days after the completed and signed Agreement is received by the Utility.

Please print or type

Property Owner: _____

Property Owner's Federal Tax Identification Number: _____

Property Owner's Social Security Number (Last 4 Digits Only): _____

Property Management Company (If Applicable): _____

Applicant Data to be used for Billing (Full Legal Name and DBA if Applicable)

Name: _____

In Care Of, if Applicable: _____

Complete Mailing Address: _____

City: _____ State: ____ Zip: _____

Applicant's Contact Information:

Business: (____) ____ - ____ x ____ Home: (____) ____ - ____

Fax: (____) ____ - ____ E-Mail Address: _____

Signature: _____ Title: _____

Date: _____

Continuity of Service Requested for the Following Service(s):

☐ Electric Only ☐ Gas Only ☐ Both Gas and Electric

For SDG&E Use Only:

Transfer Account:

CONTINUITY OF SERVICE AGREEMENT PREMISES LIST

Please list below all addresses for the Rental Units you wish to be included under this Agreement. Incomplete contracts will be returned to the sender for completion.

Please print or type

[illegible]