

## New Employee Training Checklist for Laboratory Personnel

Name:

Date of Hire:

The first four training modules are mandatory for all new employees. Please ask the PI to indicate all additional modules required to work in his/her lab, sign and return this form to Bin Ke.

<b>Required</b>	<b>Training</b>	<b>Website</b>
Yes	Employee Online Safety Orientation or Student Online Safety Orientation	<a href="https://ehs.missouri.edu/train/online/safety-orientation/">https://ehs.missouri.edu/train/online/safety-orientation/</a> or <a href="https://ehs.missouri.edu/train/online/student-safety/">https://ehs.missouri.edu/train/online/student-safety/</a>
Yes	Harassment Training	<a href="http://www.umsystem.edu/ums/hr/harassment_training">www.umsystem.edu/ums/hr/harassment_training</a>
Yes	Mandated Reporter Training	<a href="http://www.umsystem.edu/ums/hr/titleix/mandated-reporter-training">http://www.umsystem.edu/ums/hr/titleix/mandated-reporter-training</a>
Yes	Security Awareness Training	<a href="http://makeitsafe.missouri.edu">http://makeitsafe.missouri.edu</a>
Yes / No	Introduction to Biosafety	<a href="https://ehs.missouri.edu/train/bio.html">https://ehs.missouri.edu/train/bio.html</a>
Yes / No	Bloodborne Pathogen Safety	<a href="https://ehs.missouri.edu/train/bio.html">https://ehs.missouri.edu/train/bio.html</a>
Yes / No	Biosafety Cabinet Safety	<a href="https://ehs.missouri.edu/train/bio.html">https://ehs.missouri.edu/train/bio.html</a>
Yes / No	Recombinant DNA (rDNA)	<a href="https://ehs.missouri.edu/train/bio.html">https://ehs.missouri.edu/train/bio.html</a>
Yes / No	Chemical Management Online <b>plus</b> Introduction to Laboratory Safety	<a href="https://ehs.missouri.edu/train/chemical.html">https://ehs.missouri.edu/train/chemical.html</a>
Yes / No	Introduction to Radiation Safety Part I and Part II	<a href="https://ehs.missouri.edu/train/rad.html">https://ehs.missouri.edu/train/rad.html</a>
Yes / No	Basic Training for Animal Care & Use	<a href="https://research.missouri.edu/oar/">https://research.missouri.edu/oar/</a>
Yes / No	Survival Surgery Basic Training	<a href="https://research.missouri.edu/oar/">https://research.missouri.edu/oar/</a>
Yes / No	OHSP training	<a href="https://ecompliance.missouri.edu/">https://ecompliance.missouri.edu/</a>
Yes / No	Outside Interest Disclosure Form, Conflict of Interest Training	<a href="http://research.missouri.edu/compliance/conflict_of_interest/index">http://research.missouri.edu/compliance/conflict_of_interest/index</a>

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New Employee signature

Date

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PI signature

Date