



**BEREA CITY SCHOOLS**  
**Board of Education - Regular Meeting**  
**Monday, August 12, 2013, 6:00 p.m.**

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**Administration Building - Staff Room 1**  
**390 Fair Street**  
**Berea OH 44017**

**AGENDA**

**A. Regular Business**

1. Roll Call
2. Pledge of Allegiance
3. Approval of Minutes for June 27, 2013, July 8, 2013-Special Meeting, July 8, 2013-Regular Meeting and July 18, 2013-Special Meeting
4. Recognize Any Member of the Public Who Wishes to Comment Regarding Non-Agenda Related Items and Agenda Items  
(Per BOE policy 0169 any person who wishes to speak may do so up to 3 minutes, unless the time limit is waived by the majority of the Board members present. The maximum time allotted for any one topic is 15 minutes and a total for all topics is 30 minutes.)
5. Report by Board of Education Representatives
6. Treasurer's Update

**B. Superintendent Recommendations**

It is recommended that items B1-B15 be approved as part of the consent agenda, unless a Board of Education member wishes to have an item removed.

**1. Stipends – Administrative Personnel**

It is recommended that the following administrative personnel be paid the following stipends(s) as indicated below for the 2013-2014 school year:

**a. Administrative Interns for 2013-2014**

1)	Johnny Bollin	\$1000.00
2)	Lisa Cistolo	\$1000.00
3)	Jamie Schulke	\$1000.00
4)	Larissa Will	\$1000.00

**b. Berea Professional Development Committee**

1)	Paul Kish	\$2500.00
2)	Mike Kostyack	\$2500.00

B. Superintendent Recommendations (continued)

1. Stipends – Administrative Personnel (continued)

c. Camp Mi-Bro-Be

1)	Len Muni	Director	\$10,150.00
2)	Jack Sadlon	Assistant Director	\$4750.00
3)	Matthew Watts	Administrator	\$750.00

d. Community Responsibility

1)	Nancy Braford	\$900.00
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e. District Review Board

1)	John Brzozowski	\$2500.00
2)	Mike Pellegrino	\$2500.00

f. Elementary Principals with an Administrative Intern

1)	John Brzozowski	\$1600.00
2)	Teri Grimm	\$1600.00
3)	Mike Kostyack	\$1600.00

g. Summer Camp Director, Summer, 2014

1)	Elaine Galbincea	\$3,100.00
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h. Weekend Transportation Stipend

1)	Christopher Coad	\$2,300.00
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2. Resignations – Certified Personnel

It is recommended that the following resignations be accepted as listed below:

a. Classroom Teachers

1)	Timothy Allen	effective 08-19-13
	Berea-Midpark, Language Arts	
2)	Bridget Butzier	effective 08-05-13
	Roehm, Family and Consumer Science	
3)	Cristin Cicco	effective 08-04-13
	Middleburg Hts. Jr. High, Intervention Specialist	
4)	Kathryn Sammon	effective 08-19-13
	Big Creek, Intervention Specialist	
5)	Michelle Toth	effective 08-05-13
	Middleburg Hts. Jr. High, Guidance	

B. Superintendent Recommendations (continued)

## 2. Resignations – Certified Personnel (continued)

## a. Classroom Teachers (continued)

- 6) Patricia Vacca effective **05-31-13**  
 Ford, Intervention Specialist (S.T.R.S. service retirement)  
**(correction of date, was 6-30-2013 on 4-8-13 board agenda)**

- 7) Rachel Wooding effective 08-12-13  
 Ford, Family and Consumer Science

## b. Tutors

- 1) Molly Maykut effective 08-19-13  
 Big Creek, E.L.L. Tutor

## 3 Leave of Absence

It is recommended that the following Leave of Absence(s) be approved as listed below:

## a. Classroom Teachers

- 1) Heather Courtwright effective 2013-2014 school year  
 General Leave, Middleburg Hts. Jr. High, Art

## 4. Appointments – Certified Personnel

## a. Classroom Teachers, effective for the 2013-2014 school year:

- 1) Rebecca Fredmonsky Step 8  
 1.0 Brook Park Memorial, Grade 2 Gifted  
 (Master's degree with seven (7) years of experience,  
 trained at Ohio University and Cleveland State University)

b. Supplemental Contracts – Certified Staff, effective for the 2013-2014 school year as shown in **EXHIBIT 1**

## 5. Contract Adjustments – Certified Personnel

## a. Classroom Teachers

- 1) Michelle Botzman Middleburg Hts., 1.0 Fam/Cons Sci. 201 days  
 (adjusted from .6 Family/Consumer Science) limited extended contract
- 2) Tracy Gabrielsen Ford.7/Big Creek .1, Music 186 days  
 (adjusted from Ford .7 Music) continuing contract
- 3) Dawn Sansone Ford, 1.0 Guidance 206 days  
 (adjusted from BPM 1.0 Guidance 196 days) limited extended contract
- 4) Jamie Schulke Big Creek 1.0 Administrative Intern 206 days  
 (adjusted from Ford, Grade 6 186 days) limited extended contract

B. Superintendent Recommendations (continued)

6. Teachers, recalled from Reduction in Certified Staff – Nonrenewal of Teachers listed on the April 8, 2013 Board Agenda and placed at the appropriate step on the appropriate salary schedule, effective for the 2013-2014 school year.

a. Classroom Teachers

- |    |                |   |            |
|----|----------------|---|------------|
| 1) | Mildred Barth  | Big Creek .4 Music<br>limited contract                        | (186 days) |
| 2) | Johnny Mancuso | Brook Park Memorial 1.0 Guidance<br>limited extended contract | (206 days) |

7. Continuing Contract

It is recommended that Ryan Peoples be issued a continuing contract for the 2013-2014 school year.

8. Resignation(s) – Classified Personnel

It is recommended that the following resignations be accepted at the end of the day as indicated:

a. Transportation Assistant

- |    |                  |          |
|----|------------------|----------|
| 1) | DeAnna Kraushaar | 07/31/13 |
|----|------------------|----------|

b. Instructional Assistant

- |    |   |          |
|----|---|----------|
| 1) | Martha Kysil<br>(SERS Service Retirement)               | 07/31/13 |
| 2) | Lenor Preston<br>(SERS Service Retirement)              | 07/31/13 |
| 3) | Michele Budney<br>(SERS Service Retirement)             | 08/20/13 |
| 4) | Theresa Shannon<br>(Official Resignation – OAPSE 31.02) | 08/05/13 |

c. Substitute Custodian

- |    |               |          |
|----|---------------|----------|
| 1) | Terry Watkins | 07/26/13 |
|----|---------------|----------|

9. Appointments – Classified Personnel

It is recommended that the following appointments be approved as indicated

- a. Supplemental Contracts for 2013-14 – Classified Personnel – **EXHIBIT 2**
- b. Classified Substitute Personnel for 2013-14 – **EXHIBIT 3**
- c. Permanent Intervention Associate Substitute Personnel for 2013-14 – **EXHIBIT 4**

9. Appointments – Classified Personnel (continued)

10. Appointments - Extended Care – Classified Personnel

a. Extended Care Assistant Substitute Personnel for 2013-14 – **EXHIBIT 7**

- |    |   |       |
|----|---|-------|
| a) | Martha Kysil<br>(Retirement effective 8/1/13)   | \$750 |
| b) | Lenor Preston<br>(Retirement effective 8/1/13)  | \$500 |
| c) | Michele Budney<br>(Retirement effective 9/1/13) | \$750 |

- It is recommended that travel allocations be established for the 2013-2014 school year as shown in **EXHIBIT 9**. It is further recommended that the Treasurer be authorized to reimburse these individuals upon submission of verification for such travel at the appropriate mileage rate.

B. Superintendent Recommendations (continued)

14. Bus Routes and Stops

It is recommended that the Board of Education adopt the Transportation Route Schedules and Bus Stops for the 2013-2014 school year. It is further recommended the Board of Education authorize the administration to make changes in routes and bus stops as needed throughout the year.

15. Non-Public School Transportation

Pursuant to Section 3327.01 of the Ohio Revised Code, and recent directives from the Ohio Department of Education, it is recommended that Board approve the locations, as listed in **EXHIBIT 10**, as those which the driving time from designated collection points is thirty (30) minutes or less, but to which transportation by the Board of Education is unreasonable and/or impractical.

16. Approval for Transportation

- a. It is recommended the Berea Board of Education approve a release for transportation from the Brunswick Board of Education for the 2013-2014 school year for Katlynn and Noah Phillips, who reside at 3210 Hartwick Circle, Brunswick. Katlynn and Noah will be transported to and from The Academy of St. Bartholomew in Middleburg Hts. to a babysitter's residence at 15562 Remora Blvd., Brook Park, via a Berea school bus.
- b. It is recommended the Berea Board of Education approve a release for transportation from the Olmsted Falls Board of Education for the 2013-2014 school year for Danica Harris, 9552 Cyprus lane, Olmsted Falls, 44138. Danica will be transported from St. Mary's Catholic School to a babysitter's residence at 16902 Sandhurst Drive, Brook Park, 44142, via a Berea school bus.
- c. It is recommended that the Berea Board of Education approve a release for transportation from the North Royalton Board of Education for the 2013-2014 school year for Aidan and Isabella McCaffrey, 10849 Glen Abbey Drive, North Royalton, 44133. Aidan and Isabella will be transported to and from Incarnate Word Academy to a babysitter's residence at 13530 Gerald Drive, Middleburg Hts., 44130, via a Berea school bus.
- d. It is recommended that the Berea Board of Education approve a release for transportation from the Parma Board of Education for the 2013-2014 school year from Daniel Cardenas, 7612 Pleasant Hill Drive, Parma, 44130. Daniel will be transported to and from the Academy of St. Bartholomew, to a babysitter's residence at 13931 Byron Blvd., Middleburg Hts., 44130 via a Berea school bus.

17. Authorization to Hire Architects/Engineers

It is recommended that the Assistant Superintendent be authorized to hire Architects/Engineers for any or all renovations, additions, and paving work throughout the District for the school year 2013-2014.

B. Superintendent Recommendations (continued)

18. Authorization to Advertise for Bids

It is recommended that the Treasurer be authorized to advertise for bids when plans and specifications are completed for any or all renovations, additions, and paving work throughout the District for the school year 2013-2014.

19. Resolution to Approve the Adoption of Textbooks - German

a. It is recommended that Board of Education consider the resolution to approve the adoption of the following textbooks for the following courses:

b. German I – Grades 9 & 10

Komm mit!, Holt, Rinehart and Winston, Houghton Mifflin Harcourt, ©2006.

c. German II – Grade 10 & 11

Komm mit!, Holt, Rinehart and Winston, Houghton Mifflin Harcourt, ©2006.

d. German III – Grade 11 & 12

Komm mit!, Holt, Rinehart and Winston, Houghton Mifflin Harcourt, ©2006.

These textbooks were selected as part of the curriculum review process and were reviewed and recommended by the curriculum review team.

20. Cooperative Purchasing Agreements 2013-2014 – Nutrition Services

It is recommended that the Berea Board of Education participate in the Southwest Purchasing Council.

21. Greater Cleveland Regional Transit Authority

It is recommended that the Berea Board of Education enter into an agreement with the Greater Cleveland Regional Transit Authority for the 2013-2014 school year to sell reduced student bus fare tickets to students, as shown in **EXHIBIT 11**

22. Service Agreement and Waiver

It is recommended that the Berea Board of Education enter into a Service Agreement and Waiver with Kurt Wiant, to perform student testing services for Gifted Services for the 2013-2014 school year, as shown in **EXHIBIT 12**

23. Lake Erie Educational Media Consortium

It is recommended that the Board of Education enter into an agreement with the Lake Erie Educational Media Consortium for the purpose of participating in the Council's cooperative LEEMC Program and professional development programs as shown in **EXHIBIT 13**

B. Superintendent Recommendations (continued)

24. Change Order #1 – 2013 Asbestos Abatement Work in conjunction with Summer 2013 Window Replacement Project at Brook Park Memorial Elementary School, Ford Middle and Berea High School

It is recommended that the contract with Coleman Trucking Inc., P.O. Box 605542, Cleveland, OH 44105 for the 2013 Asbestos Abatement Work in conjunction with Summer 2013 Window Replacement Project at Brook Park Memorial Elementary School, Ford Middle and Berea High School, be changed as follows:

Original Contract Amount	\$ 51,000.00
<b>DEDUCT:</b> for Item No. 3, Berea High School entry Doors, the removal and disposal of four (4) each door assemblies with Asbestos Containing Materials (ACM) caulking	<u>\$ 3,000.00</u>
New Contract Amount	\$ 48,000.00

25. PSI Associates, Inc/PSI Affiliates, Inc. Service Agreements

It is recommended the Berea Board of Education enter into service agreements with PSI Associates, Inc/PSI Affiliates, Inc. as listed below for the 2013-2014 school year:

- a. It is recommended that the Board of Education enter into an agreement with PSI Affiliates, Inc. for Speech/Language Pathologist Services for Parochial – In District and School Psychology/Psychology Services for Parochial –out of District for the 2013-2014 school year as shown in **EXHIBIT 14**
- b. It is recommended that the Board of Education enter into an agreement with PSI Affiliates, Inc. for Registered Nurse Services, Health Aid Services, Speech/Language Pathologist Services, School Psychology/Psychology Services, and Clerk Services for the Academy of St. Adalbert for the 2013-2014 school year as shown in **EXHIBIT 15**
- c. It is recommended that the Board of Education enter into an agreement with PSI Affiliates, Inc. for Registered Nurse Services, Health Aide Services, Speech/Language Pathologist Services, Remedial/Title 1 Teacher Services and School Psychology/Psychology Services for St. Mary School for the 2013-2014 school year as shown in **EXHIBIT 16**
- d. It is recommended that the Board of Education enter into an agreement with PSI Affiliates, Inc. for Registered Nurse Services, Health Aide Services, Speech/Language Pathologist Services, Intervention Specialist Services, Gifted/Talented Teacher Services, Remedial/Title 1 Teacher Services, School Psychology/Psychology Services, and Clerk for THE Academy of St. Bartholomew for the 2013-2014 school year as shown in **EXHIBIT 17**

26. School Health Services Agreement for Camp Mi-Bro-Be

It is recommended that the Board of Education enter into agreement with Southwest General Health Center to provide School Health Services for the Camp Mi-Bro-Be for 2013-2016 as shown in **EXHIBIT 18**



B. Superintendent Recommendations (continued)

27. Wolstein Center License Agreement

It is recommended that the Berea Board of Education enter into a license with Global Spectrum, L.P., agent on behalf of Cleveland State University, Wolstein Center, and Berea-Midpark High School for the purpose of graduation ceremonies for 2014 as shown in **EXHIBIT 19**

28. MSB Consulting Group Agreement

It is recommended that the Board of Education enter into an agreement with MSB Consulting Group, 12885 Research Blvd., Suite 204, Austin, TX 78750 representing Waypoint Medicaid Billing and Consultation FROM August 12, 2013 to August 11, 2016 as shown in **EXHIBIT 20**

29. New Policy – First Reading

The policy as listed in **EXHIBIT 21** has been reviewed by our policy review committee. This policy is being presented to you for a first reading

30. Make-up Days Due to School Closings

It is recommended that the days listed be added to the 2013-2014 school calendar as make-up days should it become necessary to close school for more than five (5) days allowable under current law: Monday, June 9, Tuesday, June 10, Wednesday, June 11, Thursday June 12, and Friday, June 13, 2014.

C. Treasurer Recommendations

It is recommended that items C1-C5 be approved as part of the consent agenda, unless a Board of Education member wishes to have an item removed.

1. Acceptance of Gifts/Donations

WHEREAS, the gifts as briefly herein described have been unconditionally offered to the school district; and

WHEREAS, the Board has statutory authority to accept such gifts providing such acceptance does not remove any portion of the public schools from the control of the Board.

NOW, THEREFORE, BE IT RESOLVED, under the provisions of ORC 3313.36, the Board hereby declares that acceptance of these gifts does not at this time remove any portion of the public schools from the control of the Board; and

BE IT FINALLY RESOLVED that the Board is appreciative of the generosity of these gifts and the remembrance of this school district and the students, and designates the Treasurer to express the Board's appreciation for these thoughtful gifts.

DONOR

Kiwanis of Berea  
Kiwanis of Middleburg Heights  
Mr. Bob Quayle, The UPS Store

GIFT

\$150.00  
500.00  
10,000 copies

TO

Staff Breakfast  
BCSD Pre-School Program  
Berea City School District

C. Treasurer's Recommendations (continued)

2. Appropriation Modifications

It is recommended that, in compliance with Section 5705.40 of the Ohio Revised Code, the following appropriation modification be approved:

<u>Amount</u>	<u>From</u>	<u>To</u>
	Business Services	
	Judgments	Street Lighting Assessments
\$ 2,829.15	001-0000-2610-860-00000000-032-00-106	001-0000-2790-870-00000000-032-00-106

3. Amended Appropriation Measure Certificate (Section 5705.412)

It is hereby certified that the amount of the amended appropriation measure attached hereto, together with all other appropriation measures in effect for the current fiscal year (July 1 to June 30) is \$96,037,377.47 and that such aggregate amount does not exceed the amount authorized by the most recent Official Certificate of Estimated Resources or Amended Certificate issued by the County Budget Commission pursuant to Section 5705.36; O.R.C.; and the Berea City School District has in effect for the remainder of the current fiscal year (July 1 to June 30) the authorization to levy taxes, including renewal of levies only, which have in fact been renewed by all other sources available to the district at the time of certification, Are sufficient to provide the operating revenues necessary to enable the district to operate an adequate educational program on all days set forth in its adopted school calendar for the current fiscal year (July 1 to June 30).

4. Approval of Financial Statements and Payment to Vendors

Total payments for the month of July, 2013 - \$7,462,013.31.

5. Approval of Investments

It is recommended that the Board of Education approve the statement of investment income as listed in **EXHIBIT 22**.

6. Certificate of Availability

It is recommended that the Board of Education approve the Certificate of Availability as shown below:

P.O. #13005021	Educational Service Center of Cuyahoga County 5811 Canal Road Valley View, OH 44125	Contracted Program Cost PEP Phoenix, PEP Prentiss & Hopewell APRIL 2013
Amount:	\$51,652.77	

C. Treasurer's Recommendations (continued)

6. Certificate of Availability (continued)

P.O. #14000364	Educational Service Center of Cuyahoga County 5811 Canal Road Valley View, OH 44125	Contracted Program Cost PEP Phoenix, PEP Prentiss & Hopewell APRIL 2013
Amount:	\$3,179.23	
P.O. #14000364	Educational Service Center of Cuyahoga County 5811 Canal Road Valley View, OH 44125	Contracted Program Cost PEP Phoenix, PEP Prentiss & Hopewell MAY 2013
Amount:	\$75,177.00	
P.O. #14000364	Educational Service Center of Cuyahoga County 5811 Canal Road Valley View, OH 44125	Contracted Program Cost PEP Phoenix, PEP Prentiss & Hopewell JUNE 2013
Amount:	\$56,727.00	
P.O. #14000370	Education Alternatives 19726 Clare Avenue Maple Heights, OH 44137	Contracted Tuition Services for BCSD students attending Ed Alt
Amount:	\$42,266.00	

7. Ohio School Boards Association (OSBA) Annual Capital Conference Delegate and Alternate

Be it resolved that \_\_\_\_\_ serve as delegate and \_\_\_\_\_ serve as alternate delegate at the OSBA Capital Conference to be held November 10-13, 2013 in the Greater Columbus Convention Center. The Annual Business Meeting of the Ohio School Boards Association is scheduled to be held on November 11, 2013.

D. Adjournment

(This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.)

The exhibits referred to in the agenda have not been attached in an effort to reduce our paper costs. Exhibits are available to anyone who is interested and can be obtained from the superintendent's office, Berea Board of Education, by calling Sandy Hammer at 216-898-8300, EXT. 6241.