

**Fay W. Boozman College of Public Health
Directed Study Registration Form**

USE THIS FORM ONLY. PART I: Must be submitted prior to the close of the registration period)

Name: _____

Student ID: _____ **Date:** _____ **Year:** _____

Program:

- MPH
- MHA
- DrPH
- Non-Degree

Directed Study Term:

- Fall
- Spring
- Summer

Department Overseeing Proposed Study: _____

Proposed Hours for this Directed Study Course: _____

Total Number of Completed Hours in the College of Public Health, to date: _____

Proposed Enrollment Hours for this registration term (excluding proposed Directed Study): _____

Have you successfully completed a COPH Directed Study prior to this request? _____

If yes, how many credit hours did you receive? _____

Student signature _____

APPROVED FOR DIRECTED STUDY REGISTRATION:

Faculty Overseer

Academic Advisor

Department Chair for Proposed Directed Study

Associate Dean for Academic Affairs

PART II (Must be submitted prior to the WP/WF Deadline)

A written work plan must accompany this form.

**APPLICATION FOR DIRECTED STUDY
WORK PLAN SUBMISSION**

APPROVED:

Student Signature _____ Date: _____

Faculty Overseer _____ Date: _____

Associate Dean for Academic Affairs: _____ Date: _____

E. Grading

(Describe criteria on which grades will be assigned. Be as specific as possible with regard to conditions under which a grade of less than "C" or a grade of "I" would be assigned.)

F. CPH Policies

Students with a disability: It is the policy of the UAMS College of Public Health to accommodate students with disabilities pursuant to federal law, state law, and the University's commitment to equal educational opportunities. Any student with a documented disability who needs accommodation should request to meet with the course instructor or the Associate Dean for Academic Affairs no later than within the first 14 days (two weeks) following the first class meeting to develop an accommodation plan. Any student with a documented disability who determines later in the semester to seek accommodation or who develops a disability during the semester, should refer to the procedures outlined in the Student Handbook. Failure to follow these procedures may be construed as a waiver of your rights under the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990.

Academic integrity: UAMS College of Public Health has an Honor Council that responds to allegations of violations of common rules of academic integrity, including plagiarism; giving or receiving any form of aid on quizzes or examinations that is not expressly permitted by the instructor; or falsification of any report, experimental results, or research data. Please review the Honor Code in the CPH Student Handbook, which can be found at <http://publichealth.uams.edu/students/current-students/catalog/>.

Plagiarism: Plagiarism is defined as adopting, appropriating for one's own use, and/or incorporating in one's own work, without acknowledgement, passages, tables, photographs, models, figures, and illustrations from the writings or works of others; presenting parts of passage of other's writing as products of one's own mind. Any student who plagiarizes may be subject to receiving a zero on the written work and may be dismissed from the College of Public Health. Other penalties may be imposed by the CPH Honor Council, as described in the CPH Student Handbook.

The College of Public Health subscribes to a web-based plagiarism detection and prevention system that is used by colleges and universities nationwide. The system works by scanning the student's document and matching the document against databases of texts, journals, electronic and web sources (including web sites that distribute or sell pre-written essays or term papers). Course instructors may, at their discretion, submit students' written work to the plagiarism detection system for the purpose of evaluating whether students have plagiarized. *If the instructor of a CPH course opts to use the plagiarism detection system, he or she will inform the students of this, and will instruct students on how to submit their written work to the instructor.*

REQUIRED APPROVALS:

Student Signature

Date

Course Instructor Signature

Date

Student's Faculty Advisor Signature

Date

Associate Dean for Academic Affairs Signature

Date