# Fay W. Boozman College of Public Health Directed Study Registration Form

## USE THIS FORM ONLY. PART I: Must be submitted prior to the close of the registration period)

Name:			
Student ID:	Date:	Year:	
Program: MPH MHA DrPH Non-Degree		Directed Study Term:  Fall Spring Summer	
Department Overseeing Pr	oposed Study:		
Proposed Hours for this Dir	rected Study Course:		<u></u>
Total Number of Complete	d Hours in the College of	Public Health, to date:	
Proposed Enrollment Hour	s for this registration terr	m (excluding proposed Directed Study):	
Have you successfully com	pleted a COPH Directed	Study prior to this request?	
If yes, how many credit ho	urs did you receive?		
Student signature  APPROVED FOR DIRECTED	STUDY REGISTRATION:		
Faculty Overseer		Academic Advisor	
Department Chair for Prop	osed Directed Study	Associate Dean for Academic Affairs	
PART II (Must be submitte	d prior to the WP/WF De	eadline)	
A written work plan must APPLICATION FOR DIRECTI WORK PLAN SUBMISSION	<u> </u>	APPROVED:	
WORK FLAN SODIVIISSION		AFFROVED.	
Student Signature		Date:	
Faculty Overseer		Date:	
Associate Dean for Academ	nic Affairs:	Date:	

### Course Contract for PBHL 602V (Directed Study)

\*\*Please note: This contract must be signed by the student, the course instructor, the student's faculty advisor, and the Associate Dean for Academic Affairs. Without these signatures, the student will not be permitted to register for PBHL 602V.

A. Basic Information:

Student:

	Course Instructor:			
	Title of Course:			
	Semester:			
	Credit Hours Requested:			
В.	<b>Course Description</b>			
	Brief (2-3 sentences) descri	iption of course content:		
		successful completion of thi		ent will be able to(list several
<u>c.</u>	Course Assignments			
	is appropriate. The general gu of outside work per week for e a student receives less frequer	uide is that a course should inclue each one (1) credit hour request at direct contact with the course assessment should be designed	ide approximately o ed. For directed stu e instructor but engo	e number of credit hours being requested one (1) hour of contact plus three (3) hours dy courses, this may be modified such that ages in more outside work.) e documentation that course learning
	Readings:			
	Papers or Projects:			
	Exams:			
	Other Activities:			
	Meetings with Cours	se Instructor:		
D.	Course Timeline			
	Type of Assignment or	Date or Date Due (if	Weight (if	Course Objective(s) Met
	Meeting	applicable)	graded)	

#### E. Grading

(Describe criteria on which grades will be assigned. Be as specific as possible with regard to conditions under which a grade of less than "C" or a grade of "I" would be assigned.)

#### F. COPH Policies

**Students with a disability**: It is the policy of the UAMS College of Public Health to accommodate students with disabilities pursuant to federal law, state law, and the University's commitment to equal educational opportunities. Any student with a documented disability who needs accommodation should request to meet with the course instructor or the Associate Dean for Academic Affairs no later than within the first 14 days (two weeks) following the first class meeting to develop an accommodation plan. Any student with a documented disability who determines later in the semester to seek accommodation or who develops a disability during the semester, should refer to the procedures outlined in the Student Handbook. Failure to follow these procedures may be construed as a waiver of your rights under the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990.

**Academic integrity:** UAMS College of Public Health has an Honor Council that responds to allegations of violations of common rules of academic integrity, including plagiarism; giving or receiving any form of aid on quizzes or examinations that is not expressly permitted by the instructor; or falsification of any report, experimental results, or research data. Please review the Honor Code in the COPH Student Handbook, which can be found at <a href="http://publichealth.uams.edu/students/current-students/catalog/">http://publichealth.uams.edu/students/current-students/catalog/</a>.

**Plagiarism:** Plagiarism is defined as adopting, appropriating for one's own use, and/or incorporating in one's own work, without acknowledgement, passages, tables, photographs, models, figures, and illustrations from the writings or works of others; presenting parts of passage of other's writing as products of one's own mind. Any student who plagiarizes may be subject to receiving a zero on the written work and may be dismissed from the College of Public Health. Other penalties may be imposed by the COPH Honor Council, as described in the COPH Student Handbook.

The College of Public Health subscribes to a web-based plagiarism detection and prevention system that is used by colleges and universities nationwide. The system works by scanning the student's document and matching the document against databases of texts, journals, electronic and web sources (including web sites that distribute or sell pre-written essays or term papers). Course instructors may, at their discretion, submit students' written work to the plagiarism detection system for the purpose of evaluating whether students have plagiarized. If the instructor of a COPH course opts to use the plagiarism detection system, he or she will inform the students of this, and will instruct students on how to submit their written work to the instructor.

#### **REQUIRED APPROVALS:**

Student Signature	Date	
Course Instructor Signature	Date	
Student's Faculty Advisor Signature	Date	
Associate Dean for Academic Affairs Signature	Date	