

M I N U T E S

Committee **Community Library Advisory Committee**
Meeting Held **Tuesday, 11 February 2014 at 2:00pm**
Location **Community Meeting Room, Victor Harbor Public Library, Bay Road, Victor Harbor**

1. PRESENT

Mayor G Philp – ex officio
Cr P Chigwidden – Chairperson
Mr D Michelmore – Community Representative
Ms M Allison – Community Representative
Ms M McGill – Friends of the Library President

In Attendance:

Ms Kate Jessep - Director of Corporate & Community Services
Mr B Footner - Library Manager

2. APOLOGIES

Cr P Lewis

3. MINUTES OF THE PREVIOUS MEETINGS

Confirmation of the Minutes of the Previous Meeting
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Moved: Mayor G Philp Seconded: Mr D Michelmore

That the Minutes of the Previous Community Library Advisory Committee Meeting held on Tuesday, 15 October 2013 as per copies supplied to members be confirmed as a true and correct record of that meeting.

CARRIED

4. BUSINESS ARISING FROM THE MINUTES

No business arising.

5. FINANCE REPORT

Library Manager Mr B Footner ran through the budget as presented in the agenda, highlighting significant projected savings associated with the One Card Project.

Ms K Jessep suggested that periodicals and magazines may be an area due for a slight increase in funding given their popularity.

Mr D Michelmore asked why there were so many budget lines unspent? Library Manager B Footner explained that most are due to improvements in purchasing methods and general monitoring.

Finance Report

Moved: Ms M Allison

Seconded: Mayor G Philp

That the Library Finance Report to the 30th of January be received.

CARRIED

6. LIBRARY MANAGER'S REPORT

Library Manager B Footner outlined his report to the Committee with highlights as follows:

Statistics:

Circulation and Visitation statistics are consistently charting above figures for the same period last year.

The Library is now taking more formal statistics for program/events attendance, and it has been noted that 276 people have attended various author events and adult programs this financial year so far. During the same period 530 children have attended regular Storytime and Baby Bounce and Rhyme sessions. 377 children have attended school holiday programs, including 305 children over the summer holidays alone.

Programs/Events:

Author Tony Park visited the Library on the 8th of November and talked to an audience of 100 people. The event was a resounding success and we are now getting a reputation for running good events with authors and publishers.

Upcoming author events include an evening with celebrity chef Callum Hann on February 12th, and an afternoon talk from shark expert Rodney Fox on the 18th.

2013/14 Projects:

The Oral History Project is progressing extremely well with historian Rob Linn having almost completed all of his interview quota (approx 10 interviews). Dates have also been set for a training program for volunteers interested in continuing the program once Rob's involvement has finished.

The Once Card project is in serious planning stages now with the 'go live' date of May 1st quickly approaching. The Library has done a severe weed of excess old stock, the RFID system has been replaced, and various database mapping and testing exercises are currently taking place. Staff will be given extensive training on the new database in March.

Friends of the Library:

The Friends of the Library raised in excess of \$2000 from their combined Australia Day book sale and raffle efforts. The Library is very lucky to have such an active and supportive associated fundraising body.

The Friends also have Claire Lashley, author of 'The Diary of Delores De Lump' visiting on the 28th of February.

Library Manager's Report

Moved: Ms M McGill

Seconded: Mr D Michelmore

That the Library Manager's Report be received.

CARRIED

7. MATTERS OF URGENCY

No matters of urgency.

8. CLOSURE

Meeting closed at 2:40pm

9. NEXT MEETING

Next meeting will be on Tuesday 15th of April at 2pm.

Date : _____

Chairperson : _____