

Interim Logbook

HEAVY EQUIPMENT OPERATOR

Note to Apprenticeship Applicants

This form can only be used to record hours and skills while waiting for your official logbook. To register as an apprentice and receive a logbook, please visit www.gov.nl.ca/aes/app/index.html

Applicant Information

Name: _____			
<i>Surname</i>	<i>First</i>	<i>Initial</i>	
Address: _____ / _____ / _____ / _____			
<i>P. O. Box/Street</i>	<i>City/Town</i>	<i>Province</i>	<i>Postal Code</i>
Telephone: (____) _____	Cell: (____) _____	Email address: _____	

Employer Information & Verification

<u>Note to Employer</u>	
By completing the section below you are confirming that the hours indicated for the applicant are specific to employment in the <u>Heavy Equipment Operator Occupation</u> .	
Verified By: _____	
<i>Company Name</i>	
Address: _____ / _____ / _____ / _____	
<i>P. O. Box/Street</i>	<i>City/Town</i>
<i>Province</i>	<i>Postal Code</i>
Telephone: (____) _____	* CRA Business #: _____
	<i>9 Digits</i>
_____ <i>Employer or Representative Signature</i>	_____ <i>Employer or Representative (Print)</i>
Date of applicant's employment from: _____ / _____ / _____ to: _____ / _____ / _____	
<i>Month</i>	<i>Day</i>
<i>Year</i>	<i>Month</i>
<i>Day</i>	<i>Year</i>
Total Hours of Employment the applicant worked in the <u>Heavy Equipment Operator Occupation</u> : _____ Hours	
* CRA - Canadian Revenue Agency	

- The Occupational Advisory Committee in the Heavy Equipment Operator Occupation has identified the work experiences or skills listed below as those required for the occupation.
- Journeypersons must be certified in the occupation stated by this document. A Journeyperson in another occupation may sign certain sections if the skills are common to both occupations.

Skills Required For Certification	Journeyperson Signature	Verified By Applicant
OPERATIONAL SAFETY		
Assess variable road conditions		
Assess variable vehicle conditions		
Assess variable driver / operator conditions		
Assess variable weather conditions		
Assess potential hazards		
Plan worksite strategies		
EQUIPMENT MAINTENANCE		
Follow manufacturers recommendations for the maintenance of equipment		
Follow manufacturers recommendations for the adjustment of components		
REGULATIONS & EMERGENCY PROCEDURES		
Awareness of regulations		
Interpret regulations		
Integrate regulations		
Gain experience with the implementation of regulations		
Awareness of emergency procedures		
GRADES AND STAKES		
Understand the layout of survey grade stakes (to be obtained at the training institution or in the workplace)		
Demonstrate skills and knowledge required to read grade stakes (to be obtained at the training institution or in the workplace)		

Skills Required For Certification	Journeyperson Signature	Verified By Applicant
Understand road design and construction (to be obtained at the training institution or in the workplace)		
BULLDOZERS		
Inspect bulldozer		
Start up bulldozer		
Manoeuvre bulldozer		
Cut and spread		
Push, slope and bench		
Excavate and strip		
Shut down machine		
GRADERS		
Inspect grader		
Start up grader		
Manoeuvre grader		
Plan worksite strategies		
Grade		
Scarify		
Spread		
Ditch		
Shoulder		
Shut down machine		
BACKHOES		
Inspect backhoe		
Start up backhoe		
Manoeuvre backhoe		
Plan worksite strategies		
Ditch and Trench		

Skills Required For Certification	Journeyperson Signature	Verified By Applicant
Excavate		
Load trucks		
Shut down machine		
FRONT END LOADERS		
Inspect front end loader		
Start up front end loader		
Manoeuvre front end loader		
Plan worksite strategies		
Dig and dump		
Load trucks		
Doze/Grade		
Shut down machine		
TANDEM DUMP TRUCKS		
Inspect tandem dump truck		
Start up tandem dump truck		
Manoeuvre dump truck		
Change gears		
Position		
Haul/Dump		
Drive		
Shut down machine		
OFF HIGHWAY TRUCKS		
Inspect off road dump truck		
Start up off road dump truck		
Manoeuvre off road dump truck		
Change gears		

Skills Required For Certification	Journeyperson Signature	Verified By Applicant
Position		
Haul/Dump		
Drive		
Shut down machine		
EXCAVATORS		
Inspect excavator		
Start up excavator		
Manoeuvre excavator		
Plan worksite strategies		
Ditch and Trench		
Excavate		
Load trucks		
Slope and bench		
Strip		
Shut down machine		

Note to Journeypersons

- Journeypersons who have applied their signatures to the skills required for the certification section of this document must complete the following sections.
- The Apprenticeship and Trades Certification Division, for the purpose of verification, may contact Journeypersons who have applied their signatures to skills for applicants.

Journeyperson Supervisor Verification

Name: _____
Surname First Initial

Address: _____ / _____ / _____ / _____
P. O. Box/Street City/Town Province Postal Code

Telephone: (____) _____ Cell phone: (____) _____

Email address: _____

Certificate Number: _____ and/or I.P. Number: _____

Name (signature): _____

Journeyperson Supervisor Verification

Name: _____
Surname First Initial

Address: _____ / _____ / _____ / _____
P. O. Box/Street City/Town Province Postal Code

Telephone: (____) _____ Cell phone: (____) _____

e-mail: _____

Certificate Number: _____ and/or I.P. Number: _____

Name (signature): _____

For Office Use Only

Credit: _____

Approved by: _____ Date: _____
month / day / year

Contact Information

Mount Pearl Department of Advanced Education & Skills Industrial Training Section 1170 Topsail Road P.O. Box 8700 St. John's, NL A1B 4J6 Phone: (709) 729-2729 Fax: (709) 729-5878 Toll Free: 1-877-771-3737	Clarenville Department of Advanced Education & Skills Industrial Training Section 45 Tilley's Road Clarenville, NL A5A 1Z4 Phone: (709) 466-3982 Fax: (709) 466-3987 Toll Free: 1-877-771-3737	Grand Falls-Windsor Department of Advanced Education & Skills Industrial Training Section 42 Hardy Avenue Grand Falls-Windsor, NL A2A 2J9 Phone: (709) 292-4215 Fax: (709) 292-4502 Toll Free 1-877-771-3737	Corner Brook Department of Advanced Education & Skills Industrial Training Section 1-3 Union Street Aylward Building 2 nd Floor P.O. Box 2006 Corner Brook, NL A2H 6J8 Telephone: (709) 637-2366 Fax: (709) 637-2519 Toll Free 1-877-771-3737	Happy Valley-Goose Bay Department of Advanced Education & Skills Industrial Training Section 163 Hamilton River Rd. Bursey Bldg PO Box 3014, Station "B" Happy Valley-Goose Bay, NL A0P 1E0 Phone: (709) 896-6348 Fax: (709) 896-6703 Toll Free 1-877-771-3737
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