

**The Amanda-Clearcreek Local Board of Education met in its Organizational Meeting on January 6, 2014 at 6:00 PM at Amanda-Clearcreek 3-12 Meeting Room 1100 for the purpose of conducting official school business. President Pro Tempore Conkel called the meeting to order with the following members present: Conkel, Cramer, Francis, Miller, Sharp.**

Pledge of Allegiance was led by Mr. Pinkstock.

### **OATH OF OFFICES**

Treasurer Bradford gave the Oath of Offices to newly elected Board Members Mr. Cramer, Mr. Francis and Mrs. Miller.

### **ELECTION OF BOARD PRESIDENT **01.14****

Mr. Cramer nominated Mrs. Conkel, Mr. Sharp seconded. Mr. Cramer moved to close nominations

Ayes: Cramer, Sharp, Francis, Miller, Conkel

### **ELECTION OF BOARD VICE PRESIDENT **02.14****

Mrs. Conkel nominated Mr. Francis, Mr. Cramer seconded. Mr. Cramer moved to close nominations

Ayes: Conkel, Cramer, Francis, Miller, Sharp

### **OATH OF OFFICES**

Treasurer Bradford gave the Oath of Offices to newly elected Board President and Vice-President.

### **ESTABLISH DATE AND TIME OF BOARD MEETINGS FOR 2014 **03.14****

The 2<sup>nd</sup> Monday of each month was established as the regular monthly meetings, at 7:00 PM. The meetings will be held at the Amanda-Clearcreek 3-12 Meeting Room 1100.

Motion to approval established date and time of 2014 Board meetings by Sharp, seconded by Miller.

Ayes: Sharp, Miller, Cramer, Francis, Conkel

Motion to approve the following resolution to authorize Treasurer to conduct district financial matters by Cramer, seconded by Francis:

Resolution to Authorize the Treasurer, Jill Bradford, to conduct financial matters.

WHEREAS, pursuant to provisions of Ohio Revised Code 3313.31, The Treasurer is to perform all duties relating to monies, the Amanda-Clearcreek Board of Education hereby authorizes the Treasurer to perform the following duties:

- A. Borrow or secure an advance draft of money, pending receipt of funds from the County Auditor or from the State Treasurer and to request advances on real estate and personal property tax revenue
- B. Make fund to fund advances, advance returns and transfers as needed throughout the year
- C. Invest the interim and inactive funds of the District in United States Government obligations and/or Certificates of Deposit of recognized depositories as provided by law, and to sell such investments when such funds are required to meet the operating requirements of the District. This permits the Treasurer to invest at the most productive Rates
- D. Borrow funds within the confines of established accounting practices and statute from internal funds or outside institutions if it is necessary or beneficial to do so
- E. Provide payments to employees for salaries and expenses and to vendors for goods and services, within the appropriations established by the Board of Education
- F. Pay all bills when due, provided funds are available, and upon receipt of services or materials as specified, and make regular monthly financial reports to the Board of Education
- G. Make appropriate modifications within a particular fund including intra-fund transfers to add new appropriations as necessary to conduct the financial business of the school district.
- H. Allow student activity funds to be appropriated as received and to pay indigent fees in accordance with Administrative Regulations
- I. Authorize then and now certificates of the threshold amount of \$3,000.00
- J. Perform such duties as are required and/or authorized by law

Ayes: Cramer, Francis, Miller, Sharp, Conkel

Motion by Francis, seconded by Sharp to approve resolution to Authorize Superintendent, David Gaul, to conduct normal business matters:

- A. Perform as Purchasing Agent

- B. Serve as representative to submit for all county and state's projects
- C. Serve in all capacities that require an annual board appointment to implement board policy

Resolution to Authorize Superintendent of Schools to Employ Personnel temporarily WHEREAS, it, on occasion, becomes necessary for the Superintendent of Schools to employ personnel temporarily as needed in emergency situations, and WHEREAS, such employments are presented to the Board of Education for approval at its next regular meeting, NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Amanda-Clearcreek Local School District that the Superintendent of Schools be authorized to employ personnel temporarily as needed in emergency situations.

Ayes: Francis, Sharp, Cramer, Miller, Conkel

**APPOINTMENT OF LEGISLATIVE LIASON **05.14****

Motion by Sharp, seconded by Miller to appoint Mrs. Conkel as Legislative Liason for 2014.

Ayes: Sharp, Miller, Cramer, Francis, Conkel

**APPOINTMENT OF COMMITTEES **06.14****

Motion by Cramer, seconded by Miller to approve the following committee appointments:

The following Board members were appointed to the following committees:

- A. Athletic Council –Cramer, Miller
- B. Cafeteria – Francis, Sharp
- C. Curriculum Council – Miller,Conkel
- D. Building and Grounds – Sharp, Francis
- E. Transportation – Sharp, Cramer
- F. Audit – Conkel
- G. Finance – Miller,Conkel

Ayes: Cramer, Miller, Francis, Sharp, Conkel

**APPOINTMENT OF COMMITTEES **07.14****

Motion by Cramer, seconded by Miller to approve the start time of 6:00 PM before each regularly scheduled BOE meeting for the following established committee meeting schedule:

- A. Grounds – January and August
- B. Curriculum – February, April, September, and November
- C. Cafeteria – March and July
- D. Athletics – May and December

- E. Transportation – June and October
- F. Finance Committee – Quarterly meetings established at each finance meeting and will not follow 6:00 PM time before regularly scheduled Board of Education meetings

**BOARD APPRECIATION** **08.14**

Motion by Cramer, seconded by Francis to identify unique means of demonstrating the Board’s appreciation.

Ayes: Cramer, Francis, Miller, Sharp, Conkel

**APPOINT LEGAL COUNSEL** **09.14**

Motion by Cramer, seconded by Miller to appoint Bricker and Eckler as legal counsel on an “as needed basis”.

Ayes: Cramer, Miller, Francis, Sharp, Conkel

**APPROVE FAITHFUL PERFORMANCE** **10.14**

Motion by Cramer, seconded by Conkel to approve Faithful Performance Bond for the Superintendent, Treasurer and Board President.

Ayes: Cramer, Conkel, Francis, Miller, Sharp

**ADJOURNEMENT**

Discussion was had on Mr. Gaul’s update along with other questions from new BOE members. Motion to adjourn at 7:04 P.M. by Cramer, seconded by Conkel

Ayes: Cramer, Conkel, Francis, Miller, Sharp

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Martha Conkel, President Pro Tem

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Jill Bradford, Treasurer