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MAINTENANCE WORK ORDER

DATE: _____

VENDOR: _____	To Be Completed By Property Management Co.
FAX#: _____	

TENANT NAME: _____

TENANT ADDRESS: _____

TENANT PHONE: _____ **HOME**

_____ **CELL**

_____ **WORK**

PERMISSION TO USE KEY? _____

REPAIRS NEEDED/SPECIAL INSTRUCTIONS:

W/O prepared by: _____	To Be Completed By Property Management Co.
Status: _____	