



**Nunavut  
Arctic College**

# Applicant Reference Form

**To the applicants:**

Suitable references are an adult educator, a school principal, a teacher or a former employer.

**To the referee:**

We would appreciate if you could elaborate your answers (more than a yes or no) on this reference form, or you can write your own reference letter.

Program applied for: \_\_\_\_\_

Applicant's name: \_\_\_\_\_

How long have you known the applicant: \_\_\_\_\_

Your relationship to the applicant: \_\_\_\_\_

1. List applicant's experience directly related to this program:
2. Knowledge, skills and abilities:
3. Communication skills (verbal / written):
4. Does this person show initiative in starting and completing a project?
5. Do you consider this person to be responsible and mature?
6. How do you think this person will adapt to living / working in the College environment?
7. Do you consider the applicant to be suitable for this program?

**Referee:**

Name: \_\_\_\_\_

Position: \_\_\_\_\_

Date: \_\_\_\_\_

Telephone: \_\_\_\_\_

Signature: \_\_\_\_\_