

**TILAK MAHARASHTRA VIDYAPEETH, PUNE**  
**BACHELOR OF BUSINESS ADMINISTRATION (B.B.A.)**  
**EXAMINATION: MAY - 2015**  
**FIFTH SEMESTER**

**Sub.: Human Resource Management (71512)**

**Date : 18/5/2015**

**Total Marks : 80**

**Time: 10.00 am to 1.00 pm**

- Instructions:**
- 1) The paper consists of two sections I and II.
  - 2) All questions are compulsory.

**SECTION - I**

- Q. 1. a) Write in detail the nature and significance of HRM. (15)**

**OR**

- b) Explain the scope for HRM and describe the roles and responsibilities of HR Manager.**

- Q. 2. a) Explain in detail various sources of recruitment. What are some of the modern sources used in current scenario? (15)**

**OR**

- b) What is the purpose and importance of Job Analysis?**

- Q. 3. a) Define Manpower Planning and elucidate the importance of HRP. (15)**

**OR**

- b) What are the barriers in communication?**

- Q. 4. Write short notes: (Any 3) (15)**

1. Job Specification
2. Factors affecting HRP
3. Components Of Employee Remuneration
4. Career Planning

**SECTION – II**

- Q. 5. Choose the most appropriate option. (20)**

- 1) \_\_\_\_\_ is a kind of punishment after which the worker is not taken back in the organisation.
 

a) Discharge	b) Demotion
c) relegation	d) Detraction
- 2) Job enrichment or \_\_\_\_\_ loading increases the proportion of the planning and controlling components and reduces the proportion of the doing component.
 

a) Horizontal	b) semi-vertical
c) vertical	d) Parallel



