Shortlising Scoresheet

To the <u>applicant:</u> this shows the scoring system to be used for short-listing from the application form. If the short-listing panel agrees that you have scored "0" in any of the essential criteria this means that you have not provided sufficient evidence to demonstrate the attribute. You therefore cannot be short listed. You are advised to self-assess yourself prior to application and to seek advice from your educational supervisor if necessary. This should <u>not</u> be returned with your application. It is for your information only.

NATIONAL INSTITUTE FOR HEALTH RESEARCH AND THE XXXXXXXX LETB
SHORT-LISTING SCORE SHEET – ACADEMIC CLINICAL FELLOW IN SPECIALTY – LEVEL

ENTRY CRITERIA	Assessed In Section	YES/NO	ESSENTIAL CRITERIA	
Eligible for registration with the GMC	Part 1		Has this applicant scored a 0 in any of the essential criteria?	YES / NO
MBBS (or equivalent)	Part 2 Section 1		If an applicant scores 0 in any of the essential criteria, the application **must** be discussed at the short listing committee	
Success in RELEVANT EXAM examination (or equivalent)	Part 2 Section 1			
Achievement of Foundation competences by post start date	Part 2 Section 1			
Achievement of ST 1 competences by post start date	Part 2 Section 1			
Achievement of ST 2 competences by post start date	Part 2 Section 1			
At least 24 months' experience (at SHO level) in this specialty (not including Foundation modules) by post start date	Part 2 Section 1			

To the <u>shortlister</u>: Please complete the scoresheet in full and total up the points for each section, noting them in the boxes on each page. Please then add the totals and enter in the area below. Please read the supplemental notes on the final page before marking the application.

Total number of points scored (Maximum = 36): _____

Signed: _____

Date: _____

ESSENTIAL SELECTION CRITERIA – ACADEMIC CLINICAL FELLOWSHIP

Section	Criterion	0 points	1 point	2 points	3 points	4 points	Score
2	Clinical experience	No evidence of relevant clinical experience	Evidence of minimum relevant clinical experience	Evidence of average relevant clinical experience	Evidence of above average clinical experience		/3
2/3	Academic experience	No evidence of relevant academic experience	Evidence of minimum relevant academic experience	Evidence of average relevant academic experience	Evidence of above average academic experience		/3
2/3	Commitment to a clinical academic career	No evidence of commitment to this career path	Weak evidence of commitment to this career path	Limited but clear evidence of commitment to this career path	Ample and clear evidence of commitment	Ample, clear and comprehensive evidence of commitment	/4
Whole form	Language Skills	No evidence of competence in written English	Demonstrates competence in and reasonable use of written English	Clear and concise use of appropriate written English			/2
Whole Form	Reasoned / Analytical Approach	No evidence of reasoned / analytical approach to applying for the post in completing form	Provides some evidence relevant to clinical academic training, linked to position applied for	Provides evidence throughout of reasons for applying, and clearly links experience to the post being applied for			/2
Total for essential criteria (Maximum = 14)							

Note to shortlisters – Desirable selection criteria

In order to ensure the most appropriate allocation of marks, shortlisters should take in to account the stage of the applicant's career at which they are applying, and - where a specific entry level has been assigned to the Academic Clinical Fellowship applied for - the appropriateness of their academic career progression to the level of training. This is particularly important in relation to criteria relating to section 3 of the application form.

The aggregate score for desirable criteria should be regarded as indicative rather than absolute in the shortlisting process. For instance, one applicant may achieve a higher total score than another candidate because they are further on in their career. However, the more junior applicant may demonstrate more potential despite the lower level of overall achievement.

Shortlisters should, therefore, take account of the profile of the desirable criteria in the context of the level of application, together with the essential criteria results, in reaching their decisions. In all cases, marks awarded and decisions should be based on the evidence provided by the applicant.

DESIRABLE SELECTION CRITERIA – ACADEMIC CLINICAL FELLOWSHIP
SHORTLISTERS PLEASE SEE IMPORTANT NOTE ABOVE

Section	Criterion	0 points	1 point	2 points	3 points	4 points	Score
3A	BSc or BA OR MSC or MRes OR PhD or MD in relevant subject (Mark one only)	None None None (Mark one only)	None None None (Mark one only)	2:1 In progress In progress (Mark one only)	1st Class Awarded Awarded (Mark one only)		/3
3A	Undergraduate or postgraduate prizes	None	One or more	Three or more OR 1 highly prestigious e.g. University Gold Medal	-	-	/2
3A	Honors'/ distinctions (in final MB)	None	One or more	Three or more	-	-	/2
3D	Teaching experience	None	Regular participation	Formal teaching role	-	-	/2
3B/F/G/I	Extra-curricular activities	None	Activities relevant to clinical academic career	Activities relevant to clinical academic career in this specialty			/2
3C	Scientific publications	None	Evidence of good quality publication as a co-author	Evidence of several good quality publications as a co-author or evidence of good quality publication as a major contributor (e.g. first author)	Evidence of more than 1 publication in a leading specialty journal or major journal inc publication as a major contributor (e.g. first author)	Four or more as a major contributor (e.g. first author) including at least 1 one in a leading journal for the specialty or other major journal	/4
3C	Scientific presentations at National/International Level	None	Evidence limited	Evidence ample	Evidence outstanding	-	/3
3	Key academic achievements	No evidence of academic potential	Evidence weak	Evidence limited	Evidence ample	Evidence outstanding	/4
Total for desirable criteria (Maximum = 22)							