

<b>NSP PROPOSAL FORM</b> <i>Revised 01/97</i> Do Not Use Previous Versions		Proposal Number: S13 P003
		Assigned Committee:
The proposal maker(s) submit this proposal for consideration by the NSP Board of Directors in accordance with the NSP Policies & Procedures. This proposal has been researched, is submitted in final wording with all applicable boxes completed and information provided. I (We) have contacted and discussed this proposal with the appropriate National Program Director or other staff and/or NSP Department Director prior to submitting the proposal to the national office. I (We) have indicated how I (we) believe this proposal will impact the budget, both long- and short-term. <b><i>I (we) understand that incomplete proposal forms will be returned to the maker(s).</i></b>		
Proposed by: Frank Cleary	Position: Administrative Assistant	Date: 04/1/2013
I (we) have consulted the following people in drafting this proposal: <input type="checkbox"/> Staff comments (if any) attached <input type="checkbox"/> Nat. Pgm. Director: <input type="checkbox"/> Nat. Office Staff: <input type="checkbox"/> National Staff: <input checked="" type="checkbox"/> Others: Division Director, ADD, Staff		
The following references are relevant to this proposal: <input type="checkbox"/> NSP Bylaws: Central Division <input type="checkbox"/> NSP Strategic Plan: <input checked="" type="checkbox"/> NSP Policies & Procedures: Central Division		
I (We) anticipate the following expenses, and have attached budget details and an explanation (as necessary) <input type="checkbox"/> Short-Term (this fiscal year): <input type="checkbox"/> Long-Term (sustained expenses):		
The Executive Director: <input type="checkbox"/> agrees with proposal expense estimate, <b>OR</b> <input type="checkbox"/> anticipates the following expenses: <input type="checkbox"/> Short-Term (this fiscal year): <input type="checkbox"/> Long-Term (sustained expenses):		
Proposal Text (attach additional pages as necessary; for bylaw, P&P, or other amendments of existing provisions, show changes with added words underlined, and deleted words with a line through them):  See Attached: PNP Changes Chapter 2 and Added additional Appendix Job descriptions that were previously located in Chapter 2 were eliminated. Selection process for the supervisors and staff was left in Chapter 2. All Central Division Staff Job Descriptions were formulated and assembled into the new appendix. After changes were complete the document index was updated.		
Proposal Explanation and Justification (attach additional pages as necessary):  Only a few job descriptions were included in the past PnP. This project was started two years ago. A new Job Description format was made and all job descriptions were reviewed and assembled into the new format.		
Committee Revision of Proposal (if any):  <b>Kevin concerned that the job descriptions do not align with current NSP descriptions and the board tabled the discussion 4/13.</b> <b>Fall 2013 meeting 9/7/13 reviewed, with updated description from Kevin M.</b>  <b>Friendly amendment: Modify each job description to add text that says "Submit year-end report and budget by March 15, including any proposed changes to this job description."</b>		
Committee Action: <input type="checkbox"/> Accepted as Drafted <input checked="" type="checkbox"/> Accepted as Revised <input type="checkbox"/> Rejected <input type="checkbox"/> Withdrawn		
Committee Chairman Explanation and Votes:		
Final Board Action: <input type="checkbox"/> Adopted as Reported <input checked="" type="checkbox"/> Adopted as Amended <input type="checkbox"/> Defeated		
Vote on Final Consideration (if vote count taken): For - 8 Against - 0 Abstain -0		