The University of Texas at Austin
Moody College of Communication

Scholastic Dismissal Appeal
(Cover Sheet / Written Statement Prompt)

Student Information:

Last Name	First Name	Middle Initial
UTEID	Cell Phone #	Date
Address	City, State, Zip	Email Address

Prompt for Written Statement

The Scholastic Dismissal Committee will only consider appeals when **legitimate** and **extenuating non-academic circumstances** are present. Copies of appropriate supporting documentation that verifies the extenuating circumstance(s) referenced in your written statement are REQUIRED. Your statement may be typed (preferred) or legibly handwritten and must include your signature and the completed student information portion of this form as your cover sheet.

Please address the following in the written statement:

PLEASE DESCRIBE ANY EXTENUATING CIRCUMSTANCE(S) THAT HINDERED YOUR ABILITY TO REMOVE YOURSELF FROM SCHOLASTIC PROBATION THIS SEMESTER.

This written statement must arrive in our office by the deadline of: **5:00 PM on Monday, January 11th, 2016**. Appeals will not be processed if received after this deadline. Please submit this cover sheet, your written statement, and any supporting documentation together.

Mail: Moody College of Communication, Student Advising Office
Attn: Leece Naxera
300 W. Dean Keeton, A0900
Austin, TX 78712 - 1069

Hand-Deliver: BMC 2.600

Fax: 512-232-1827

For Office Use Only

Received by Student Advising: By mail: _____ In person: _____ By fax: _____

Dismissal Type: First Dismissal _____ Second Dismissal _____ Final Dismissal _____

For Committee Action

Reasons:

Toolkit Date: Initials NE Status Update: Initials SAN Date: Initials